

**DIAMOND SPRINGS/EL DORADO FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, January 9, 2024**

PLACE: Diamond Springs Fire Station
501 Pleasant Valley Road
Diamond Springs CA 95619

Director Cooper called the meeting to order at 3:00 pm.

Roll call as follows Present
Gary Cooper
Michael Weidert
Lloyd Rutherford
Michael Pettibone
Matthew Anderson

Pledge recited.

The agenda was amended as follows: Added Chief's Evaluation Committee under Adhoc Committees. A motion to adopt the Agenda as amended was made by Michael Weidert. Motion seconded by Matthew Anderson. Motion approved.

Time Sensitive Matters: Election of Officers

President: Director Pettibone Nominated Gary Cooper for President. Motion seconded by Michael Weidert. Gary Cooper accepted the nomination. All in favor, motion approved.

V. President: Director Pettibone nominated Michael Weidert for Vice President. Motion seconded by Lloyd Rutherford. Michael Weidert Accepted the nomination. All in favor, motion approved.

Secretary: Director Rutherford made a motion for Lori Tuthill to remain Secretary to the Board. Motion seconded by Director Cooper. Motion approved.

A motion to approve the Meeting Minutes from the December 12, 2023, meeting made by Lloyd Rutherford. Motion seconded by Michael Pettibone. Motion approved.

Director Cooper opened the Public Forum at 3:08 pm.

Correspondence: None

Consent Items: A motion to approve the January Consent Items made by Michael Weidert. Motion seconded by Matthew Anderson. Motion approved.

CHIEF'S REPORT on Operations, Training.

- December calls: E49 -237, R49 – 2, T49 -1, M49-295. We had a total of 252 calls for the month of December. Stats for Medics will be given at the next MSOC Meeting.

OLD BUSINESS

1. DSP-ECF Working Group – No meeting in December. We will be meeting tomorrow at 9:00 am.
2. Facilities Improvements – Painting and flooring to start Thursday at Station 48. Growlersberg Crew to paint Station 49; flooring will be done right after. CalFire will be using the Hall for unit training as a trade for doing the painting. Discussed sustainability of the FF Hall. The Association will be addressing this at their next meeting.

NEW BUSINESS

1. New Engine Purchase – Reviewed the Staff report and Proposal from Piece for the Type 1 Engine. Chief recommends choosing the prepayment option to save \$177,000. The purchase is needed based on the age and mileage of the apparatus being replaced and the fact that it could take up to 4 years until the unit is delivered. The lease option is too costly. County Fire is buying 3 engines from Pierce but were unable to add a 4th engine to their pricing. Funds for the Type 1 will come from Development Fees and CFD Fees. We will need to request the use of our Development Fees from the County. It is possible that one of the new engines purchased by ECF will be moved to Station 49 while we wait for our Type 1 to be built. A motion to move forward with the purchase of the Type 1 Engine from Pierce made by Michael Pettibone. Motion seconded by Lloyd Rutherford. The motion was approved by the following roll call vote: Cooper – yes, Weidert – yes, Rutherford – yes, Pettibone – yes, Anderson – yes.

The purchase of the Type 3 is in progress. Looking at the possibility of switching to a Freight Liner Chassis instead of an International Chassis as the Internationals are taking longer to get due to supply chain issues. Rosenbauer will honor the purchase price from 2021 if we go with the Freight Liner Chassis. (Estimate \$450,000 still waiting for quote from Rosenbauer). Pierce currently has some Freight Line Chassis selling for \$500,000.

Committee Reports

Adhoc Committees

- Annexation Adhoc Committee – No report
- Chief's Evaluation Committee– Weidert/Rutherford Reported –ECF has an annual process for the Chief's Evaluation as well as for the evaluations of line personnel. We will use the same process as they do. The Board President will give each director an evaluation form to fill out and then they will be reviewed together. The evaluation will be reviewed with the chief and then will be presented in a formal closed session. DSP has a formal review process for line personnel. Probationary employees receive quarterly evaluations and daily diligence reports. Non probationary employees receive an annual evaluation. This committee has completed there task and will no longer be needed.

Standing Committees

- Strategic Plan Standing Committee – No report
- Budget/Finance Standing Committee– Pettibone, Hicks and Chief Gallagher met on the 8th. Meeting spent going over the staff report and proposal for the new engine purchase. Budget amendment will need to be done to add the funding into the proper revenue sub objects.
- Policies and Procedures Standing Committee – No meeting to date. ECF & DSP's policies have a lot of differences. Will wait until we are annexed to combine. ECF will be going through and updating some of their policies between now and then. Remove committee for now and work through policies with working group.

New Purchases: Type 1 Engine as discussed above.

Union/Employees: The Union Contract expires June 30, 2024. Negotiations to be opened next month. Chief Gallagher will represent the District in the Negotiation process, but he will ask for input from the Director's. A Multi-Year contract is preferred. Contract Term will be discussed as part of the negotiations. Daniels and Mollet will represent the Union in the negotiation process.

Agenda Items for next Meeting: Facilities Improvements. Open Negotiations. Engine purchase

Director Cooper closed the Open Forum and adjourned the meeting at 4:00 pm.

Respectfully submitted by Lori Tuthill, Board Secretary