

**DIAMOND SPRINGS/EL DORADO FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, November 14, 2023**

PLACE: Diamond Springs Fire Station
501 Pleasant Valley Road
Diamond Springs CA 95619

Director Cooper called the meeting to order at 3:00 pm.

Roll call as follows	<u>Present</u> Gary Cooper Michael Weidert Michael Pettibone	<u>Absent</u> Lloyd Rutherford
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Pledge recited.

Agenda amended as follows: Closed Session removed, Phillips' name to be taken off Committee Reports, and typo correcting the Resolution number from 2023-13 to 2023-14. Motion to adopt the agenda as amended made by Michael Weidert. Motion seconded by Michael Pettibone. Motion approved.

Time Sensitive Matters:

Director Cooper opened the Public Hearing on the matter of establishing a First Responder Fee at 3:01 pm.

Chief Gallagher reviewed the Staff report, introduced, and waived the Second Reading of Ordinance 2023-01 establishing a first responder's fee.

Approval of Minutes: A motion to approve the Meeting Minutes from the October 10, 2023, meeting made by Michael Weidert. Motion seconded by Michael Pettibone. Motion approved.

Director opened the Public Forum at 3:03 pm.

Open Forum: Retired Chief Denault had a couple of questions about the Feasibility Study – He asked when it would be done and when it would be finalized. Chief Gallagher said it will not be finalized until we get the Assembly Bill regarding Classic Pension Formulas through Legislature. He had a couple of other comments on the study and will send them to Chief Gallagher. He also had a question about the District's Tax Rates. Chief Gallagher to send him a list of our Tax Rate Areas.

Correspondence: None

Consent Items: A motion to approve the November Consent Items made by Michael Weidert. Motion seconded by Michael Pettibone. Motion approved.

CHIEF'S REPORT on Operations, Training.

- October calls: E49 – 201, R49 – 3, M49 – 277. There was a total of 252 calls in the District.

OLD BUSINESS

1. DSP-ECF Working Group met on November 1, 2023, and discussed the CalPERS Classic Pension Formula issue. The District Attorney said that our only option to keep the Classic Formulas in place with the Annexation is to do an Assembly Bill. Staff is Working with The California Professional Fire Fighter's Association for the draft language for the Assembly Bill. Then Senator Gill will be asked to introduce and sponsor the Bill. Public outreach/messaging about the Annexation was also discussed at the Working Group Meeting. Also discussed Fleet and looking at the inventories of both districts. The group is also working on joint Board Policies and SOG's. Language regarding Retiree Health Insurance is being drafted by the attorney. The Chief will send the Draft out to retirees once we receive it.
2. Sleepy Hollow Homeowner's Association – Chief Gallagher and BC Daniels attended the Sleepy Hollow HOA's Annual Meeting. BC Daniels and the Engine Company attended their trick or treat event. We will continue to be involved and support them. Item to be removed from Agenda and discussed as needed.
3. Cameron Park Fire RFP Process Update – M89 awarded to EDH and will respond as M86 out of the Bass Lake Station starting tomorrow, November 15, 2023, at 8am. Cameron Park CSD is still working on their Feasibility. Item to be removed from Agenda until further notice.

NEW BUSINESS

1. Open Board Seat – Chief Gallagher reported that there is one person interested, Matthew Anderson. He will come in to fill out the Application sometime this week. Director Rutherford might have someone that is interested. We will review any applications and appoint the new director as next month's meeting.

Director Cooper Closed the Public Hearing on the matter of Ordinance 2023-01 Establishing a First Responders Fee at 3:23 pm.

2. Ordinance No. 2023-01 Establishing a First Responder Fee – Chief Gallagher reviewed the Staff Report regarding the Calculation question asked by Director Rutherford at the October Meeting. Rounding is why the numbers were off. A motion to approve Ordinance 2023-01 Establishing a First Responder Fee made by Michael Pettibone. Motion seconded by Michael Weidert. The motion was approved by the following Roll Call Vote: Cooper – yes, Weidert – yes, Pettibone – Yes.
3. Revision to Longevity Pay -- Chief Gallagher reviewed the Staff Report and recommended approval of the following documents:
 - a. A motion to approve Resolution 2023-14 adopting a revised pay schedule made by Michael Weidert. Motion seconded by Michael Pettibone. The motion was approved by the following roll call vote: Cooper – yes, Weidert – yes, Pettibone – yes.
 - b. A motion to approve the Side Letter of Agreement from IAFF Local 4972 approving the revised Article 24.10.1 Longevity Pay and approving the Revised 23-24 Pay Schedule made by Michael Weidert. Motion seconded by Michel Pettibone. Motion approved by following roll call vote: Cooper – yes, Weidert – yes, Pettibone – yes.
 - c. A motion to approve the revisions to Appendix A, Item 2c – Longevity Pay Scale of Administrative Assistant's Daniels and Tuthill Employment Contracts made by Michael Weidert. Motion seconded by Michael Pettibone. Motion approved by the following roll call vote: Cooper–yes, Weidert–yes, Pettibone–yes.

- d. Policy Wages & Benefits 1810 – A motion to approve the revised Policy- Wages & Benefits 1810, Item 1810.10 reflecting the revisions to Longevity Pay made by Michael Weidert. Motion seconded by Michael Pettibone. Motion approved by the following roll call vote: Cooper-yes, Weidert-yes, Pettibone-yes.

Committee Reports

Adhoc Committees

- Annexation Adhoc Committee – No report – Director Weidert added to this committee.
- Government Affairs Adhoc Committee – No report – Committee to be removed.

Standing Committees

- Strategic Plan Standing Committee – Pettibone & Gallagher completed several items on the Strategic Plan. A couple items were postponed until next year due to the annexation. All other items were completed within our deadlines. Determine the Feasibility of annexation with County Fire was moved to 2024. Completed Items: Improved communications with Camino Command Center – implemented Image Trend to help times. Chief Gallagher still does the reports every month. Lag time between call and dispatch – info harder to get.
- Budget/Finance Standing Committee– Pettibone reported that they met last night and reviewed the profit and loss to date. Vehicle maintenance expenditures are high. Issues with E49 & E349. We budgeted \$6,000 for equipment that we haven't spent on yet. We are 1/3 of the way through the fiscal year and profit and loss is about 30% so right on track to date.
- Policies and Procedures Standing Committee – Weidert met with Gallagher at the beginning of the month and developed a plan.

New Purchases: None

Union/Employees: Daniels & Wolf – The Union held Election of Officers. Spencer Morgan is now the President, Shawn Wolf is the Vice President. Union is working with California Fire Chief's Association on the Bill regarding Classic Pension Formulas.

Agenda Items for next Meeting:
Mandated Training for Directors.

Director Cooper Closed the Open Forum at 3:47 pm and adjourned the meeting.

Respectfully submitted by Lori Tuthill, Board Secretary