

**DIAMOND SPRINGS/EL DORADO FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING AGENDA
Tuesday, November 14, 2023**

PLACE: Diamond Springs Fire Station
501 Pleasant Valley Road
Diamond Springs CA 95619

Time: 3:00 P.M.
Posted: Nov 9, 2023

Diamond Springs/El Dorado Fire Protection District, in complying with the Americans with Disabilities Act (ADA), requests individuals who require specific accommodations to access, attend or participate in the Board Meeting, due to disability, to please contact the District at 530-626-3190 at least two (2) business days prior to the scheduled meeting to ensure that the District may assist you.

For Purposes of the Brown Act (Government Code Section 54954.2(a)), the numbered items on this agenda give a brief general description of each item of business to be transacted or discussed. The recommendations of the staff, as shown, do not prevent the Board of Directors from taking other action. Documents referenced or supporting the following agenda items are available for public inspection upon publication of the agenda.

CALL TO ORDER

ROLL CALL

FLAG SALUTE

ADOPT AGENDA

TIME SENSITIVE MATTER

ITEM #

- 1. Ordinance No. 2023-01 Establishing a First Responder Fee – Public Hearing** – Directors will convene a public hearing prior to the Second Reading of Ordinance No. 2023-01 (California Health and Safety Code Section 13916).
- 2. Introduce & Waive Second Reading of Ordinance No. 2023-01 Establishing a First Responder Fee.** (Gallagher)

MINUTES OF PREVIOUS MEETINGS

OPEN FORUM

Public testimony will be received on each agenda item as it is called. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

CORRESPONDENCE

CONSENT ITEMS

CHIEF’S REPORT on Operations, Training, Fire Prevention and Services.

OLD BUSINESS

- 1. DSP-ECF Working Group Update** – (Gallagher)
- 2. Sleepy Hollow Homeowner’s Association** – (Gallagher)
- 3. Cameron Park Fire RFP Process Update** – (Gallagher)

NEW BUSINESS

1. **Open Board Seat** – Discussion/Information/Action
2. **Ordinance No. 2023-01 Establishing a First Responder Fee** – Discussion/Information/Action -Review Staff Report and approve Ordinance 2023-01 establishing a First Responder Fee. (California Health and Safety Code Section 13916). (Gallagher)
3. **Revision to Longevity Pay** – Discussion/Information/Action – (Gallagher) - Review Staff Report and approve the following documents:
 - a. **Resolution 2023-13** – Review and approve Resolution 2023-13 adopting a revised 2023-2024 Pay Schedule.
 - b. **Side Letter of Agreement from IAFF Local 4972** - Review and approve Article 24.10.1 Regarding Longevity Pay and approve the revised 23-24 Pay Schedule.
 - c. **Amendment to Administrative Assistants Contracts** – Review and approve the revisions to Appendix A, Item 2c – Longevity Pay Scale of Administrative Assistant’s Daniels and Tuthill Employment Contracts.
 - d. **Policy Wages & Benefits 1810** -Review and approve revised Policy- Wages & Benefits 1810, Item 1810.10 reflecting the revisions to Longevity Pay.

COMMITTEE REPORTS

Adhoc Committees

- Annexation Adhoc Committee – Phillips, Rutherford
- Government Affairs Adhoc Committee – Phillips, Rutherford

Standing Committees

- Strategic Plan Standing Committee – Cooper, Pettibone
- Budget/Finance Standing Committee– Cooper, Pettibone
- Policies and Procedures Standing Committee – Phillips, Weidert

NEW PURCHASES

EMPLOYEE / UNION

ITEMS FOR NEXT MEETING

ADJOURN TO CLOSED SESSION

1. Public Employment/Personnel: Dismissal/Resignation/Release – Chief’s Evaluation (Govt. Code Section 54957)

I, Matthew Gallagher, Fire Chief of the Diamond Springs-El Dorado Fire Protection District, do hereby declare that the foregoing Agenda for the meeting of the Board of Directors of the Diamond Springs-El Dorado Fire Protection District was posted at the District Headquarters on November 10, 2023 by 3:00 p.m.

If you have any questions regarding the foregoing, please contact our office. Additionally posted at www.diamondfire.org.