

MARCH 10, 2010
BOARD OF DIRECTORS' MEETING
DIAMOND SPRINGS / EL DORADO FIRE PROTECTION DISTRICT

PLACE: DIAMOND SPRINGS FIRE STATION
501 MAIN STREET
DIAMOND SPRINGS, CA 95667

Board of Directors' Meeting called to order at 7:03P.M. by President, Robert Larsen

ROLL CALL: PRESENT:

Ed Cunha
Bill Flynn
Charles Hoff – present at 7:10 PM
Jackye Phillips
Asst. Chief Erik Peterson
Asst. Chief Robert Combs
Chief Cunningham
Robert Larsen

ABSENT:

None

FLAG SALUTE:

Flag salute lead by Charles Hoff.

ADOPT AGENDA:

Motion made by Jackye Phillips to approve the agenda as submitted. Motion seconded by Charles Hoff.
Motion carried.

MINUTES:

Minutes of the February 10, 2010 Board of Directors' Meeting read. Motion made by Bill Flynn to approve the minutes as presented. Motion seconded by Jackye Phillips. Motion carried.

OPEN FORUM: For public testimony

No public comment made at the present time.

TIME SENSITIVE MATTER: 1910

held over until after **Chief's Report**

CORRESPONDENCE:

› Will be covered under **Chief's Report**

DISTRICT BILLS:

District bills in the amount of \$48,219.06 read. Discussion held on the following bills:

- › Chief Cunningham stated he is holding the \$5,000.00 payment to Auditor Vaughn Johnson
- › **PETTY CASH:** Payment for Caroline Falconer for last month's meeting as payment was not included in the bills.
- › **HSBC Business Solutions:** Costco Corporate Account.
- › **JOHN KELLY:** Labor for repair and extraction.
- › **EDC SURVEYOR:** GIS data collection and data sets.
- › **FIRE MECHANICS ACADEMY:** Engineers for training.
- › **EDD:** UIB share and payments

Motion made by Charles Hoff to pay the bills as stated. Motion seconded by Jackye Phillips. Motion carried.

CHIEF'S REPORT: No written report presented as not much to cover.

- › **Elections:** Statement from Elections needs completed by Bill Flynn and Robert Larsen.
- › **Form 700:** Form 700 handed out to each, Chief Officers and Board Members to complete for the prior year.
- › **09 Audit:** Waiting for the audit to come from Auditor Vaughn Johnson and to be presented to the Board before processing payment to her.
- › **Article re: PERS:** The State has failed to fund CalPERS and teachers' pensions. Fallout is being directed to public employees. This is information item only.
- › **Gold Country Retirement Center:** They are moving forward with a private ambulance service and having it ALS ready. Exclusivity was touched on. They have still not submitted payment and the District has started legal process for obtaining a judgment against Gold Country, liens, etc. Their law firm is out of Sacramento. Gold Country residents/patients should not be billed and any payment received from them will be returned to them. A private ambulance has to be certified by the County. EMSA usually says "no" to exclusivity for the Fire Departments. EMSA would charge fees to the private ambulance company. Discussion held on how the TLC Ambulance would be called rather than go through Dispatch. They are not regulated when calls do not go through Dispatch. If the County does not address or the JPA step up to address this issue, it will be up to the District and others to step up and address this. Need to have exclusivity and offer billing services.
- › **JPA Budget:** We may come in just under budget with the JPA. We are over in Class 30. Working on JPA budgets with an optimistic forecast County wide, will be less negative than last year, .5 for the District. Projections are fairly accurate, just about on target.

TIME SENSITIVE MATTER: 1910 hours held over until after Chief's Report.

- › **Swearing in of Employee:** President, Robert Larsen administered the Oath of Office to Firefighter Kenneth Kumpe, who was then pinned.

ASST. CHIEF ROBERT COMBS' REPORT: Report presented in the Board Packet and accepted as submitted: Discussion held on the following:

- › **Impact Fee Reconciliation:** \$31,276.46 to be collected by the County and we continue to monitor these reports. We now have access to the LMIS system from Robert and Lori's work stations; Debbie no longer has to access FAMIS through a VPN connection.
- › **CFD:** Will be doing the next annexation in the next few months.
- › **Knox Box's/Receiver's:** Have been received and one installed to-date. 46 button controllers, same codes as Cameron Park Fire, El Dorado Hills Fire and the Cameron Park Airport.
- › **Public Education:** March Against Wildfire – The El Dorado County Fire Safe Council received a Proclamation from the Board of Supervisors declaring the month of March as "March Against Wildfire Month. This encourages residents to do their "defensible space" clearance now before the weather warms up, will reduce the high levels of fuels created by the unusual storms we had in December. Signs deployed at Station 46 and 47. We will be receiving \$3,000.00 from the Fire Safe council with no restrictions.
- › **Land Development Manual Adoption:** Continuing to meet.
- › **Staff Report:** Inspections are down with the loss of 2 inspectors. Lollipop Structure Fire – The control panel for the heating unit shorted out causing an electrical fire, the fire was contained to the heating unit, was a minor fire and the house suffered some smoke damage.
- › **Grant Updates:** Applied and submitted 2 proposals for the 2010 CA FSC Clearing House Grants on the 26th of February. Changes made and resubmitted the Hazard & Risk Assessment Grant. Submitted a new grant for a fuels reduction project along Martinez Creek. Awards are scheduled to be made in June. 2009 AFG SCBA Grant: several vendors presented their products and have left equipment for the District to use to run the trials. An obstacle course is being designed and an evaluation form created to be used during the trials to compare all products. Trials will be conducted this month (March). Discussed the 2009 Fire Station Construction Grant and so far only one Fire Department In Northern California has been awarded, the City of South San Francisco. No new news on the 2009 Fire Prevention and Safety Grant. 2009 SAFER Grant was submitted 01/15/2010 to hire 2 firefighter positions lost through attrition.
- › **Construction:** New tenant improvements touched on. On-going tenant improvements discussed as well as completed tenant improvements, i.e. Walgreen's which opened 03/05/2010. Charles Brown School is adding a portable Classroom for Head Start Program. On-going commercial construction discussed including Panda Express who intend to be serving customers in 3 months.

ASST. CHIEF ERIK PETERSON'S REPORT: Report presented in the Board Packet and accepted as submitted: Discussion held on the following:

- › **Maintenance Projects:** Projects listed and touched on
- › **Training:** Volunteer & Career Staff Training discussed as well as March Training topics. Classes and events sponsored were listed. The Engineers are assuming maintenance responsibilities with Engineer Lambert's retirement (Dale still helping). Volunteer Firefighter Recruitment discussed.
- › **Other:** The Volunteer Firefighter Training Performance Standards policy review is underway. Have received many positive responses re: volunteer and resident volunteer firefighters. In house volunteer recruitment in progress. Suppression volunteers and support volunteers discussed. SCBA evaluation process is underway with representatives from MSA, Sperian (Survivair), Scott and Drager breathing apparatus manufacturers presenting their products this last month. DSP Response Plan review and changes made with Camino ECC for appropriate resource dispatches. Ambulance move-up and cover policy review continues in compliance contract for 19 months. Ambulance maintenance problems discussed, there are a lot of electrical issues.

OLD BUSINESS:

1. **Fire Facilities Impact Fee Report:** Chief Cunningham wants to start taking action, will start a list of comments. Need to adopt the Fire Facilities Fee. Final Draft to come back at the April Board of Directors' Meeting.
2. **Personnel Policy Draft:** Chief Cunningham discussed tiering of health care under PERS contract. Chief Cunningham requesting comments to come in with time line to adopt. Will have current comprehensive language. Sean Wilson is waiting for a return call from PERS. This item will be on April's Agenda.
3. **Personnel Policy Amendment:** Chief Cunningham stated this is the right thing to do in his personal opinion. Many are involved with the policy amendment (Catastrophic Leave Program). There are last minute wording changes. The Chief, Debbie and Sean Wilson are very comfortable with the policy. Motion made by Jackye Phillips to adopt 4.8 Catastrophic Leave Program as amended. Motion seconded by Charles Hoff. Carried unanimously.
4. **Employee Negotiations:** Charles Hoff stated that he and Sean Wilson met regarding wage and benefit negotiations for represented employee groups to act on their response to the negotiated offer. Offer accepted by the employees for fiscal year 2009/2010: 4% retro to 3rd pay period 2010; 4% effective 12th pay period 2010 (1st pay period after 05/15/10. Motion made by Jackye Phillips to accept negotiations as stated. Roll call vote as follows:

| | |
|-----------------|-----|
| Robert Larsen | Aye |
| Bill Flynn | Aye |
| Jackye Phillips | Aye |
| Charles Hoff | Aye |
| Ed Cunha | Aye |

Negotiations not yet opened for fiscal year 2010/2011.

NEW BUSINESS:

1. **Disposal of Surplus Property:** Chief Cunningham commended Engineer David Phillips and Charles Hoff for cleaning the shop, etc. The product of that is the surplus property disposal of a Floor Jack, Walker Model J-613 and the Chevrolet Van. Motion made by Bill Flynn to approve disposal of surplus property as listed. Motion seconded by Charles Hoff. Carried unanimously.

CLOSED SESSION: commenced at 8:525 PM /back in session at 9:05 PM

1. **Conference with Legal Counsel:** The board met with due diligence with El Dorado County Fire District Chief and directed the Fire Chief to get with LAFCO for detachment of tribal lands from the district. Chief Cunningham was authorized to budget and not exceed, \$7,500.00, to be done in advance of filing an appeal.
2. **Employee Negotiations:** Taken care of under **Old Business #4.**

NEW PURCHASES:

None

EMPLOYEE/VOLUNTEER INPUT:

Jackye Phillips thanked Robert Thatcher and David Phillips for rescuing her in Idaho when she broke her wrist.

David Phillips stated that 2 Explorers were accepted into the Explorer's Academy.

Meeting adjourned,
Respectfully submitted

Caroline Falconer
Board Secretary