

**DIAMOND SPRINGS/EL DORADO FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, December 12, 2023**

PLACE: Diamond Springs Fire Station
501 Pleasant Valley Road
Diamond Springs CA 95619

Director Cooper called the meeting to order at 3:00 pm.

Roll call as follows Present
Gary Cooper
Michael Weidert
Michael Pettibone
Lloyd Rutherford
Matthew Anderson (Sworn-in)

Pledge recited.

A motion to adopt the agenda as presented was made by Michael Weidert. Motion seconded by Lloyd Rutherford
Motion approved.

Time Sensitive Matters: Open Board Seat – Directors reviewed the application from Matthew Anderson. A motion to appoint Matthew Anderson as the new Director made by Michael Pettibone. Motion seconded by Michael Weidert. Motion approved with the following roll call vote: Cooper-aye, Weidert-aye, Pettibone-aye, Rutherford-aye. Director Cooper administered the Oath of Office to Swear-In Director Anderson and the Certificate of Appointment was signed.

A motion to approve the Meeting Minutes from the November 14, 2023, meeting made by Michael Pettibone.
Motion seconded by Michael Weidert. Motion approved.

Director Cooper opened the Public Forum at 3:05 pm.

Correspondence: Chief Gallagher received a thank you note from UMHS players, staff & parents.

Consent Items: A motion to approve the December Consent Items made by Michael Weidert. Motion seconded by Lloyd Rutherford. Motion approved.

CHIEF’S REPORT on Operations, Training.

- November calls: We responded to a total of 269 calls last month. Breakdown: E49 –231, R49 – 3, T49-2, M49-255
- We participated in the Christmas Parade in downtown Placerville – Mollet drove Ford. It was a great turn out.
- Chief Gallagher attended County Fire’s Helicopter Response Training.
- Chief Cordero & Chief Gallagher did a presentation at The Taxpayers Association Meeting – They answered questions about the annexation and received goo feedback and support.

OLD BUSINESS

1. DSP-ECF Working Group – The Working Group did not meet in December. We are finishing the edits and corrections to the Feasibility Study. We are waiting for Pension & Retiree Health Care solutions/recommendations

from legal counsel. The language for the Assembly Bill regarding Classic Pension Formulas is being drafted. Director Anderson asked about Time Frame – CPF writing language and sponsoring bill for us. If it goes in by January – depends on when it can go to the floor of the assembly for a vote. Spencer – CPF Rep met with Session opens January 3rd. They know about the urgency. Senator Gill will also sponsor the bill. Draft language before next board meeting per Jack.

NEW BUSINESS

1. Mandated Training for Directors – Ethics, Sexual Harassment – Chief Gallagher to send the links/logins for Target Solutions to Directors that still need to complete any mandated training.
2. The Board discussed how to do the Chiefs Evaluation moving forward. Directors are to set clear and measurable goals for the Fire Chief and evaluate how he/she completes them. Encouraged the directors to come in and get to know the staff. Union – appreciates solicitation of input. The questionnaire that was sent was too cumbersome and detailed. Suggested to develop a questionnaire that is focused on the goals that were given to the Fire Chief. An Adhoc Evaluation Committee was formed. Director Rutherford will chair the committee and Michael Weidert will be on it.
3. Station 49 Flooring Proposal. The District went out to Formal Bid for flooring quotes and only received one bid from Anderson Commercial Flooring. Chief Gallagher recommends approval of the bid. Discussed the quarter inch – needed to keep it level and flush with tile in bathroom. Also, sound barrier. This contractor has done work for El Dorado Hills Fire and has done a lot of work in the Bay Area. Budget for Building is \$60,000. A Motion to approve the proposal from Anderson Commercial Flooring made by Michael Pettibone. Motion seconded by Lloyd Rutherford. Motion approved.

Committee Reports

Adhoc Committees

- Annexation Adhoc Committee – No meeting this month.

Standing Committees

- Strategic Plan Standing Committee – No meeting this month.
- Budget/Finance Standing Committee– No meeting this month.
- Policies and Procedures Standing Committee – Chief working with ECF as well on the policies and SOG's. Policies will be sent to committee members as they get done.

New Purchases: None

Union/Employees: The union has spoken with the Legislation Team at CPF. The draft Assembly Bill for Classic Pensions is being worked on. The Union is hoping to have the language to the Board next month. Employees reported that ECF & DSP have integrated well. Several attended the Union party at the FF Hall last Saturday. Good turnout. The plan is to integrate ECF into the DSP Association. The Association donated \$1,000 to the New Morning Shelter gift exchange and will deliver presents next week. They also made a \$1,000 donation to the Waste Management Bike Build.

Director Anderson asked if staffing has been an issue like it is for other districts and if the shared labor between ECF and DSP has helped? Chief Gallagher said we have been affected by the staffing shortages like everyone else and said that the sharing of employees has helped both agencies. Chief Gallagher told Director Anderson that we have a Captain from ECF working our open Captains seat and it has been positive so far.

Discussed the moving of Medic 89 to Medic 86. It seems to be going well although M86 seems to be taking patients to Mercy Hospital more than to Marshall Hospital.

Agenda Items for next Meeting: Board Election next month.

Director Cooper Closed the Open Forum at 3:58pm and adjourned the meeting.

Respectfully submitted by Lori Tuthill, Board Secretary