

DIAMOND SPRINGS-EL DORADO FIRE PROTECTION DISTRICT POLICY MANUAL

POLICY TITLE: Firefighter

Adopted Date: 8/8/18

POLICY NUMBER: 1110

Revision Date: 12/07/2023

1110.1 General Job Description

The Diamond Springs–El Dorado Fire Protection District is a tax supported governmental agency, which provides emergency and non-emergency services to the communities of the Diamond Springs-El Dorado Fire Protection District and other communities under local agreements and the California State Mutual Aid Plan. This work unit is responsible for tasks associated with fire suppression, hazardous condition mitigation, emergency rescue, medical treatment and pre/post emergency activities. The work unit works 24-hour shifts or as needed for emergency or staffing call back.

1110.2 Specific Duties

Working under the supervision of the Captain/Acting Captain and/or Supervisor this employee's primary duty is to respond to emergency situations and perform tasks associated with fire suppression, hazardous condition mitigation, emergency rescue and medical treatment. When responding to such emergencies the employee shall don all required protective clothing and the employee may:

- Receive and implement directives from ranking employees.
- Remove hoses, nozzles, ladders and other appropriate equipment from apparatus, connecting hoses to water supply and direct extinguishing agent as appropriate.
- Drive and operate emergency ambulances.
- Drive and operate non emergency equipment associated with district operations.
- Drive emergency equipment associated with non-emergency daily district operations and training purposes.
- Operate tools associated with fire suppression, hazardous condition mitigation, emergency rescue, medical treatment and district operations.
- Troubleshoot equipment, apparatus and make emergency repairs.
- Carry ladders, erect ladders and climb ladders typically while carrying equipment.
- Create openings in structures to allow access, egress or facilitate fire suppression.
- Move, cover and otherwise protect personal property.
- Walk or jog for extended distances carrying equipment and/or individuals.
- Provide basic life support and assist with advanced life support.
- Provide continuous patient and situation assessment.
- Prepare individuals for transport to a medical treatment facility and transport patients

- while either driving the ambulance or providing appropriate treatment.
- Triage multiple injury emergencies and manage medical treatment for such emergencies.
- Remove patients/victims from difficult to access locations.
- Perform rescues that involve moving waters or stagnant bodies of water.
- Gather and load equipment onto the vehicle for return to the facility.

It should be noted that many of the tasks performed in this job require extended, strenuous physical exertion in dangerous conditions. The employee shall work as a member of a team, all of whose members are interdependent on other members of the team for their safety and for the successful accomplishment of the tasks. Due to the wide range of activities and conditions inherent in this job, the frequencies and duration's of physical activities may vary significantly from day to day and employees may be required to perform other duties related to the districts mission statement.

1110.3 Corollary Duties

When not responding to emergencies, the employees will perform a variety of tasks in and around district facilities and the community. The employee shall:

- Assist to complete the duties outlined in the work schedule
- Inspect, clean, test and service equipment
- Inventory and replenish fire apparatus supplies, medical supplies and station supplies
- Wash, clean, and perform routine maintenance on emergency apparatus and district vehicles
- Perform routine housekeeping, ground maintenance, inspections and minor repairs on district facilities
- Assist with station and district projects
- Develop recommendations and strategies as to the operation of the station, shift and projects to which they are assigned
- Develop and submit annual budget recommendations for the station, shift and projects to which they are assigned
- Make budget recommendations for the purchasing of equipment, facility needs and supplies for the station, shift and projects to which they are assigned
- Maintain, review for accuracy station, shift and project records and submit as required
- Organize, present and/or participate in field training exercises, self-study, self-improvement and classroom instruction
- Participate in self-directed physical conditioning activities
- Organize and/or participate in pre-emergency, post-emergency and public safety educational activities
- Complete both written and computer generated reports as required.
- Be encouraged to participate on teams or work on projects involving district operations, construction, supply organization, new apparatus design, research and report development

1110.4 Minimum Qualifications

- The employee shall be high school graduate or equivalent
- The employee shall be a minimum of 18 years of age
- The employee shall maintain a valid California Class C Driver's License
- The employee shall obtain a California Firefighter Endorsement Class C Driver's License or Commercial Class B Driver's License with the following endorsements: air brakes and tank within twelve months of hire date
- The employee shall maintain a valid respiratory qualified medical exam
- The employee shall maintain a valid BLS/CPR card from American Heart or Red Cross Professional Level
- The employee shall maintain a valid State of California Emergency Medical Technician 1 certification
- Able to obtain accreditation to work as an EMT in El Dorado County (This requirement to be completed within two months of hire date)
- Hazardous Materials First Responders Operational Certificate
- ICS 200 Certificate
- CSFM Rescue Systems 1 Certificate or equivalent (This requirement to be completed within twelve months of hire date)
- CSFM Certified Firefighter I (This requirement to be completed within twelve months of hire date)
- Firefighter Type 1 (FFT1) Qualified per CICC Guidelines (This requirement to be completed within twelve months of hire date)

1110.5 Desirable Qualifications

Any combination of training, education or experience that would likely provide the required knowledge and skills in qualifying. A typical way to obtain the knowledge and skills would be:

- Training from a recognized national, state or privately operated training facility in the area of fire science, emergency services or other related fields or
- An educational degree from a recognized national, state or privately operated training facility in the area of fire science, emergency services or other related fields

1110.6 Standards

The employee shall acquire and apply the knowledge of the district rules, regulations, procedures, methods and techniques on a continuous basis. Maintain the mental condition, physical endurance, agility, strength and stamina to perform hazardous work under emergency conditions. Maintain the ability to understand and follow oral and written directions promptly and accurately. Continuously be courteous to the public, allied agencies and fellow employees.

- The employee shall maintain favorable employee performance evaluations