

**DIAMOND SPRINGS/EL DORADO FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
Tuesday, October 10, 2023**

**PLACE:** Diamond Springs Fire Station  
501 Pleasant Valley Road  
Diamond Springs CA 95619

Director Phillips called the meeting to order at 3:00 pm.

Roll call as follows

<u>Present</u>
David Phillips
Gary Cooper
Michael Weidert
Michael Pettibone
Lloyd Rutherford

Pledge recited.

Adopt Agenda: Motion to adopt agenda made by Gary Cooper. Motion seconded by Lloyd Rutherford. Motion approved.

Time Sensitive Matters:

Director Phillips opened the Public Hearing on the matter of establishing a First Responder Fee at 3:02 pm.

Chief Gallagher reviewed the Staff report, introduced, and waived the First Reading of Ordinance 2023-01 establishing a first responder's fee. Discussion: We will be billing the insurance companies not the patients. Two readings of the ordinance are required. Rutherford asked about Page 11 of the report from DTA and how the fee was calculated. Chief Gallagher will ask DTA for clarification.

Approval of Minutes: A motion to approve the Meeting Minutes from September 12, 2023, made by Lloyd Rutherford. Motion seconded by Michael Weidert. Motion approved

Director Phillips opened the Public Forum at 3:03 pm.

Correspondence: None

Consent Items: Discussed Vehicle Costs – Asked about contract with HFW Enterprises. Daniels and Lohan are looking into the costs of the new mechanic. A motion to approve the October Consent Items made by Gary Cooper. Motion seconded by Michael Weidert. Motion approved.

CHIEF'S REPORT on Operations, Training.

- September calls: Engine 49 - 205, Medic 49 - 232, Rescue 49 – 2, T49 – 3. A total of 210 calls responded to. There were 219 in the district.
- Chief Gallagher went over the Profit & Loss through September 30, 2023. Reported that we have not had to Teter yet but may have to before we get our first large tax payment in November.
- Chief reported that we participated in a Multi-County Drill last week in El Dorado Hills that went well. They had a Command/Control Class at the same time and integrated them into the RIC Training itself.

## OLD BUSINESS

1. Board Policy Revisions –
  - a. 5.11 Board Philosophy for Fire District Reserves – The Directors decided to leave the current language in this section the way it was approved.
2. Prevention Bureau Relocation – Nothing new to report. As Annexation moves forward, the conference room is being looked at as becoming the Prevention Bureau offices. It is centrally located, has its own door. The board agrees with this.
3. DSP-ECF Working Group Update – No meeting last week. Still waiting on the final draft of feasibility study as well as the information from the attorney regarding the PERS questions on pensions, wages and benefits and OPEB.

## NEW BUSINESS

1. Sleepy Hollow Homeowner's Association – Sleepy Hollow had a meeting with Rescue Fire about Rescue Fire annexing Sleepy Hollow into their District. We heard about it and showed up at the meeting. Chief Gallagher expressed to them that we would like to support them in anyway we can. We will be going out there more often. The Homeowners Association may apply to LAFCO to be annexed into Rescue Fire's District but there is a process to be followed.
2. Cameron Park Fire RFP Process Update – RFPs for Medic 89 have been submitted by EDH, Rescue and County Fire. There is a Special JPA Board Meeting tomorrow to vote on who will be awarded the contract. Cameron Park Fire is still working on their Feasibility Study. None of will change having Medic 49 stationed here and staffed by ECF.

## Committee Reports

### Adhoc Committees

- Annexation Adhoc Committee –No report covered above.
- Government Affairs Adhoc Committee –No meetings, no report.

### Standing Committees

- Strategic Plan Standing Committee – Committee did not meet due to the date falling on a holiday. Will meet next month.
- Budget/Finance Standing Committee–Same as above
- Policies and Procedures Standing Committee –Weidert looked at Truckee Fire's Policies with Lexipol. Asked what direction to take to move forward. The Chief said we tried Lexipol, and it is just as much work using them as doing them ourselves. They do keep updated with State and Federal Laws. Phillips suggested meeting with ECF to work together on the policies. Chief Cordero reported that his board is using our Board Policies now. Operational Policies are what need to be looked at. Rutherford suggested that operation personnel be on the committee. Currently we rely on our legal counsel to let us know about Law changes that affect us. Pettibone thinks we should make the policies that have law changes the priority for re-doing/updating. Chief Gallagher would like to set up a meeting and prioritize what policies to look at.

New Purchases: None

Union/Employees: Captain Wolf reported that the Multi-Agency Training was good. Discrepancies and inefficiencies were identified and will be addressed. We have folks in paramedic school and in Driver Operator Classes. Chief Gallagher thanked Captain Wolf & Captain Morgan for their help with the drill. Captain Wolf was a teacher and Captain Morgan assisted with the Medical Portion.

Agenda Items for next Meeting: 2<sup>nd</sup> Reading and Approval of the First Responder Fee Ordinance.

Director Phillips Closed the Open Forum at 3:37 pm and adjourned the meeting to enter Closed Session.

Closed session was adjourned at 4:47 pm. Report from Closed Session: Director Phillips turned in his resignation letter effective immediately. The Chief's Evaluation was completed. The meeting adjourned at 4:55 pm.

Respectfully submitted by Lori Tuthill, Board Secretary