

**DIAMOND SPRINGS/EL DORADO FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING AGENDA  
Tuesday, June 13, 2023**

**PLACE:** Diamond Springs Fire Station  
501 Pleasant Valley Road  
Diamond Springs CA 95619

Time: 3:00 P.M.  
Posted: June 9, 2023

Diamond Springs/El Dorado Fire Protection District, in complying with the Americans with Disabilities Act (ADA), requests individuals who require specific accommodations to access, attend or participate in the Board Meeting, due to disability, to please contact the District at 530-626-3190 at least two (2) business days prior to the scheduled meeting to ensure that the District may assist you.

For Purposes of the Brown Act (Government Code Section 54954.2(a)), the numbered items on this agenda give a brief general description of each item of business to be transacted or discussed. The recommendations of the staff, as shown, do not prevent the Board of Directors from taking other action. Documents referenced or supporting the following agenda items are available for public inspection upon publication of the agenda.

**CALL TO ORDER**

**ROLL CALL**

**FLAG SALUTE**

**TIME SENSITIVE MATTERS**

**ITEM #**

1. Oath of Office - Chief Gallagher to administer the Oath of Office to Swear in Captain Shawn Wolf.
2. Appropriations Limits – Public Hearing - Directors to conduct an open hearing on the matter of setting the FY 2023/2024 Appropriation Limits pursuant to article XIII B of the State Constitution via Resolution 2023-09 (Gallagher)
3. FY 2023-2024 Preliminary Budget – Public Hearing – Directors to conduct an open hearing on the matter of adoption of the FY 2023-2024 Preliminary Budget pursuant to Government Code 13890. (Gallagher)

**ADOPT AGENDA**

**MINUTES OF PREVIOUS MEETINGS**

**OPEN FORUM**

Public testimony will be received on each agenda item as it is called. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

**CORRESPONDENCE**

**CONSENT ITEMS**

1. District bills

**CHIEF'S REPORT / DEPUTY CHIEFS' REPORTS** on Operations, Training, Fire Prevention and Services.

**OLD BUSINESS**

**ITEM:**

1. Board Policy Manual – Review revisions to the Appendices and the revision from Legal Counsel and approve Policy Manual – Discussion/Information/Action – (Gallagher/Phillips)
2. New Legal Counsel – Discussion/Information/Action – (Gallagher) – Review the proposals from Best, Best & Krieger and Colantuono, Highsmith & Wheatley, PC.
3. DSP-ECF Working Group Update – Information – (Gallagher)
4. Fire Summit Meetings Update – Information – (Gallagher)
5. Succession Planning – Information – (Gallagher)
6. First Responder Fee – Information – (Gallagher)
7. Brown Act Training Date

**NEW BUSINESS**

**ITEM #**

1. FY 2022-2023 Budget Amendment – Discussion/Information/Action – Requesting Board Approval to amend the 2022-2023 budget as follows: (Gallagher/Tuthill)
  - Appropriate \$100,000 collected from Sub Object 100 Prop Tax Current Secured to Revenue Sub Object 100.
  - Appropriate \$60,000 collected from Sub Object 140 Prop Tax Supp Current to Revenue Sub Object 140.
  - Appropriate \$10,000 collected from Sub Object 150 Prop Tax Supp Prior to Revenue Sub Object 150.
  - Appropriate \$60,000 collected from Sub Object 1200 Revenue from Other Gov Agencies to Revenue Sub Object 1200.
  - Increase Expense Sub Object 3002 Overtime by \$94,000.
  - Increase Expense Sub Object 3060 Workers Compensation by \$136,000.

This increases the total budget requirements for FY 2022-2023 to \$5,098,324.

2. Resolution 2023-09 - Resolution Setting the FY 2023-2024 Appropriations Limits  
Discussion/Information/Action - Staff requests approval of Resolution 2023-09 setting the 2023-2024 Fiscal Year Appropriations Limits at \$6,030,999.08 (Gallagher)
3. FY 2023-2024 Preliminary Operating Budget and fiscal projections - Discussion/Information/Action - Staff requests approval of the FY 2023-2024 Preliminary District Budget (Gallagher)

4. Setting the 2023-2024 Communities Facilities District Direct Charge Tax– Discussion/Information/Action – Review Staff Report on Annual Escalation Factor and recommendation to increase the CFD Direct Tax Rates by 4%. (Tuthill)
5. MOU By and Between DSFPD and EDFPD – Shared Services – Discussion/Information/Action – Board to review and approve the MOU between DSFPD and EDFPD – (Gallagher) Support Letters from both Unions received.
6. Status of Gold Country – Information – (Gallagher)
7. Board Meeting Time – Discussion/Information/Action – (Phillips)

## **COMMITTEE REPORTS**

### Adhoc Committees

- Board Policies & Procedures Adhoc Committee – Phillips, Weidert
- Station 48 Adhoc Committee – Weidert, Pettibone
- Annexation Adhoc Committee – Phillips, Rutherford

### Standing Committees

- Strategic Plan Standing Committee – Cooper, Pettibone
- Budget/Finance Standing Committee– Cooper, Pettibone

## **NEW PURCHASES**

## **EMPLOYEE / UNION**

## **ITEMS FOR NEXT MEETING**

## **ADJOURN TO CLOSED SESSION**

### **ITEM#**

1. Public Employment/Personnel: Dismissal/Resignation/Release – Chief’s Evaluation (Govt. Code Section 54957)
2. Conference with Labor Negotiators
3. Conference with Legal Counsel – Anticipated Litigation (1 item)

I, Matthew Gallagher, Fire Chief of the Diamond Springs-El Dorado Fire Protection District, do hereby declare that the foregoing Agenda for the meeting of the Board of Directors of the Diamond Springs-El Dorado Fire Protection District was posted at the District Headquarters on June 9, 2023 by 3:00 p.m.

If you have any questions regarding the foregoing, please contact our office.

Additionally posted at [www.diamondfire.org](http://www.diamondfire.org).