

**DIAMOND SPRINGS/EL DORADO FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING AGENDA
Tuesday, May 9, 2023**

PLACE: Diamond Springs Fire Station
501 Pleasant Valley Road
Diamond Springs CA 95619

Time: 3:00 P.M.
Posted: May 5, 2023

Diamond Springs/El Dorado Fire Protection District, in complying with the Americans with Disabilities Act (ADA), requests individuals who require specific accommodations to access, attend or participate in the Board Meeting, due to disability, to please contact the District at 530-626-3190 at least two (2) business days prior to the scheduled meeting to ensure that the District may assist you.

For Purposes of the Brown Act (Government Code Section 54954.2(a)), the numbered items on this agenda give a brief general description of each item of business to be transacted or discussed. The recommendations of the staff, as shown, do not prevent the Board of Directors from taking other action. Documents referenced or supporting the following agenda items are available for public inspection upon publication of the agenda.

CALL TO ORDER

ROLL CALL

FLAG SALUTE

ADOPT AGENDA

MINUTES OF PREVIOUS MEETING

OPEN FORUM

Public testimony will be received on each agenda item as it is called. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

CORRESPONDENCE

CONSENT ITEMS

CHIEF'S REPORT on Operations, Training, Fire Prevention and Services.

OLD BUSINESS

1. **Board Policy Manual Draft** – Review revisions made by Legal Counsel and approve Policy Manual – Discussion/Information/Action - Phillips
2. **DSP-ECF Working Group Update** – (Gallagher)
3. **Fire Summit Meetings Update** – (Gallagher)
4. **Succession Planning**
5. **First Responder Fee**

NEW BUSINESS

1. **Board of Director Seat** – Review Application and Appoint Lloyd Rutherford - Discussion/Information/Action – (Gallagher)
 - a. Sign Certificate of Appointment & Administer the Oath of Office – (Term 5/9/23 to 12/6/24)
2. **New Legal Counsel**
3. **District Policy Revisions**
 - a. **Policy #0225 Records Management & Schedule** (GC 12236) - Review and approve **Resolution 2023-08** approving the Policy & Records Retention Schedule. Discussion/Information/Action – (Gallagher)
 - b. **Policy #1815 Holiday Pay** – Review and approve District Policy #1815, the Side Letter of Agreement & revised Article 17 from the Union MOU to comply with the CalPERS Audit Findings – Discussion/Information/Action – (Gallagher)
 - c. **Policy #1810 Wages & Benefits** – Review and approve the revisions to Policy #1810 Wages & Benefits – Discussion/Information/Action (Gallagher)
4. **Ride-a-long for Board Members**
5. **Brown Act Training** – Set Date & Time for a Special Meeting for Legal Counsel to do Brown Act Training
6. **Committee Reports**

Adhoc Committees

- Board Policies & Procedures Adhoc Committee – Phillips, Weidert
- Station 48 Adhoc Committee – Weidert, Pettibone
- Annexation Adhoc Committee

Standing Committees

- Strategic Plan Standing Committee – Cooper, Pettibone
- Budget/Finance Standing Committee– Cooper, Pettibone

NEW PURCHASES

EMPLOYEE / UNION

AGENDA ITEMS FOR NEXT MEEETING

ADJOURN TO CLOSED SESSION

ITEM#

1. Conference with Legal Counsel – Anticipated Litigation (1 item)
2. Public Employment/Personnel: (Govt. Code Section 54957)
 - a. Chief Evaluation

I, Matthew Gallagher, Fire Chief of the Diamond Springs-El Dorado Fire Protection District, do hereby declare that the foregoing agenda for the meeting of the Board of Directors of the Diamond Springs-El Dorado Fire Protection District was posted at the District Headquarters on May 5, 2023 by 3:00 p.m.

If you have any questions regarding the foregoing, please contact our office.

Additionally posted at www.diamondfire.org.