

**DIAMOND SPRINGS/EL DORADO FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, December 13, 2022**

PLACE: Diamond Springs Fire Station
501 Pleasant Valley Road
Diamond Springs CA 95619

Director Phillips called the meeting to order at 3:00 pm.

Roll call as follows	<u>Present</u>	<u>Absent</u>
	David Phillips	Peter Moffett
	Michael Weidert	Gary Cooper
	Patrick Williams	
	Michael Pettibone	
	Chief Gallagher	
	BC Yaws	

Pledge recited.

Adoption of Agenda – A motion to adopt the agenda as presented made by Patrick Williams. Motion seconded by Michael Weidert. Motion approved.

Time Sensitive

1. Recognition – Director Phillips presented Patrick Williams with a Plaque for his 12 years of service. Williams acknowledged 12 years. Exciting time and changing. Fire Service has changed dramatically, and more changes are coming.
2. Oath of Office – Director Phillips Swore in newly elected Directors, Michael Weidert & Michael Pettibone.
3. Election of Officers – Director Weidert nominated Director Phillips for President. Nomination was seconded by Director Pettibone. Nomination approved. Director Phillips will be the new President. Director Phillips nominated Director Cooper for Vice President. Nomination seconded by Michael Weidert. Nomination approved. Director Cooper will hold the office of Vice President. Director Weidert made a motion to appoint Lori Tuthill to the Secretary position. Motion seconded by David Phillips. Motion approved.

A motion to approve the minutes from the December 13, 2022 Meeting made by Michael Weidert. Motion seconded by Michael Pettibone. Motion approved.

Director Phillips opened the Public Forum at 3:11 pm.

Correspondence: None

Consent Items: A motion to approve the December Consent Items made by Michael Pettibone. Motion seconded by Michael Weidert Motion approved. District Signature Sheets also signed.

CHIEF’S REPORT on Operations, Training.

- Calls –E 226, 157 in 67 out of district, total of 322 calls.

- JPA Medic units busier with flu season – with move-ups taken out, we are underutilization hours. With move-ups they go over utilization hours. M25 highest on transports with 52 in a week.
- Single Role – Cordero – Dec 21st we find out who gets the single role medic. County Fire ramping up single role – M48 and M49 (new one) will be Single Role Ambulances. They have gotten good response and are getting good quality experienced medics applying for the Single Role position. Big pool out there. In January Cordero will be ramping up staffing to 6 for M28 and in Feb if awarded the new Medic, 6 will be staffed for that one as well. They are hoping to be able to have DSP staff working overtime shifts on the medic. Single Roles will have Shift Captains in charge of them. County Duty Divisions will be stopping by. Will there be press releases put out to public? The JPA will be in charge of that and County Fire probably will as well.
- Budget Update - \$400,000 retiree UAL paid up front not monthly. \$103,000 UTV's grants, workers compensation – includes Service Area 7. Professional Service up Master Plan and Strategic Plans paid for this fiscal year. Half remaining and about half left. Strike Team - \$93,000, \$109,000.
- Working Group Water Tender Deployment – Dispatch would include the 5 engines and a 6th engine would be dispatched with a water tender.
- Engineers Test – Will try to do this with County Fire in April and using actors.

BC's Report –

- Division Chief Stirling, Shepard and admin staff met to start putting together a common work flow to help with a transition if we consolidate with ECF.
- Projects – Best Western Expansion and Remodel. Site has access challenges, tight parking lot and water flow issues. Beef N Brew – New owner Steak Joint. Casa Abuelos reopened. Everyone current on ACLS & Pals. Johnny doing well. He will put together a report for board starting next month with numbers of inspections, etc.

OLD BUSINESS

1. **Shared Services with El Dorado County FPD Update** – Chief Gallagher explained what services we will be sharing – Chief Coverage, we are second chief out on assigned chief (Gallagher and Yaws) Prevention met, Training – met with McVey, Target Solutions to be used together. Trainings together to start.
2. **Fire Summit Meetings Update** – Chief Gallagher reported that a Fire Chief from Modesto Fire did a presentation at the last meeting – they tried Fire Authority for two years, annexation also did not go well. Now they just contract with other districts down there to run their fire departments. Phillips suggested looking at Sonoma Valley Fire and how they consolidated. Chief has talked to them and their County gives them 9 million per year to subsidize. CP's contract may be up soon. Pioneer FD is about ready to fail. The County has been put on notice. Down to a Captain, 2 Firefighters, and a PT Chief. Comprehensive plans for County being worked on.
3. **Board Policies & Procedures Adhoc Committee Formation** - Dave to forward example board policies to Pettibone and me. Next month the committee will be formed. Once we have a draft, the Board Policies will be forward to legal and then will be presented to the full board for approval. Phillips would like to look at putting a Finance Committee together.
4. **Succession Planning** –Chief working on the succession plan. Dependent on shared services and consolidation. Beau starting to take officers classes for potential Captain position down the road. Engineers test postponed until April to be done with County Fire. In the meantime, we will use qualified actors. Planning for BC Yaws' departure – prevention chief would be county chief, inspectors will be hired. Decide who would take over as Chief when Chief Gallagher leaves. Potential two line personnel leaving; do we want to start recruiting. Use FTCT list. Unions need to come together to discuss filling personnel. We have one employee in Paramedic School right now and two others that are interested in going. The Firefighter's Association has set up a Scholarship Program to help pay for tuition.

NEW BUSINESS

1. **Consolidation Discussions with County Fire –**) – Chief Gallagher asked the Board for direction to go into formal discussions about consolidating and to explore our options. Letters of Support from both unions were presented. Need unions behind us and board support – The first step would be to hire someone to do a Feasibility Study (County Fire to do with their Strategic Plan so we could piggy back onto that study).
 - a. Benefits – Recruitment and Retention with multiple stations
 - b. Second station in the Core – County looking at getting Building at Ray Lawyer from City (Station 25). We may not need to do anything with 48 if this happens. The Board would like to put together an Ad Hoc Committee to research options for Station 48.
 - c. Same IT, same insurance – financially smart.
 - d. Increase efficiency, performance, and safety – working together with same standard.
 - e. Our AB8 Rates are higher, consolidate for us. Consolidate with them to get out of Social Security.
 - f. Dissolving both districts and creating a new one.
 - g. Phillips feel comfortable doing a feasibility study and feels County Fire is in a way better place than in past years. Discussed the benefits issue and how to secure existing benefits. David Phillips made a motion to give Chief Gallagher to move forward with formal discussion about consolidating and options. Motion was seconded by Mike Pettibone. Motion approved.

Lloyd Rutherford – Sac & Private Ambulance – Good idea looking into consolidation. Biggest stumbling blocks were egos and then they stopped looking for what was best for employees and organization. Try to keep that from happening.

Director Phillips closed public comment at 4:43 pm.

NEW PURCHASES: None

EMPLOYEE / UNION: None

Meeting was adjourned to go into Closed Session: 4:50 pm

Report from Closed Session: No action taken.

Respectfully submitted by

Lori Tuthill, Board Secretary