

**DIAMOND SPRINGS/EL DORADO FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, November 8, 2022**

PLACE: Diamond Springs Fire Station
501 Pleasant Valley Road
Diamond Springs CA 95619

Director Moffett called the meeting to order 2:59 pm.

Roll call as follows	<u>Present</u>
	Peter Moffett
	Gary Cooper
	Patrick Williams
	Michael Weidert
	David Phillips
	Chief Gallagher
	B.C. Yaws

Pledge recited.

Adoption of Agenda – A motion to adopt the agenda as presented made by Gary Cooper. Motion seconded by Peter Moffett. Motion approved.

A motion to approve the minutes from the October 11, 2022, Regular Board Meeting and the October 31, 2022, Special Board Meeting made by David Phillips. Motion seconded by Michael Weidert. Motion approved.

Director Moffett opened the Public Forum at 3:02 pm.

Correspondence: Union Mine FFA Boosters – Thank you note to C Shift for attending Home Pride Car Show.

Consent Items: Discussed Advantage Gear invoice to be reimbursed with TOT Grant. Questions about Peraton invoice for Image Trend Migration and the Mountain Roofing invoice for Station 48. A motion to approve the November Consent Items made by Patrick Williams. Motion seconded by Gary Cooper. Motion approved.

CHIEF'S REPORT on Operations, Training.

- Calls – The Engine responded to 218 calls (137 in the District, 78 in County Fire's District). There were a total of 295 calls in district.
- Chief reviewed Profit & Loss through October 31, 2022 – Numbers are looking good.
- Public Outreach - Lions Club Appreciation – C Shift received an award for their response on the apartment complex incident. Trunk & Treat at the Sheriff's Office and one at Indian Creek Elementary School. Red Ribbon Event at Herbert Green School & Hot dog Social with the Logtown, FSC. Attended First Responders recognition at UMHS Football game and participated in the Ishmael Run. Beau doing a great job posting events on our Social Media pages.
- Fire Summit Meeting with Chiefs per BOS & LAFCO to look at consolidations in the county. Next meeting is December 1, 2022. Package to boards once done and then to the BOS's.
- Water Tender – Working towards all to be signed off to work on the Water Tender.
- We will be having an Engineers Test in the beginning of 2023.

BC's Report –

- Johnny Sherwood introduced – PT Fire Inspector – Apprentice FF for CP, FF1 and EMT. Did inspections in CP. Will focus on business inspections and State Mandated Inspections.
- Casa Los Abuelos– Inspection today. Business to re-open in next couple of weeks.
- Union Bank demolished, site work started. Future Aspen Dental and Dunkin Donuts.
- B of A also being demolished same owner – Future Quick Quack carwash.
- South County Coalition FSC – Sandridge, DSP, Patterson Ranch, Oak Hill, Mt.Aukum – Met with BLM to discuss Martinez Creek. Would BLM participate in Vegetation Management – very large, no bang for buck clearing drainage, protection at specific locations with private owners doing clearance on their property. Pat Dwyer from Log Town looking for grant to do a study. Received some grant money for fuel breaks and vegetation management working with RCD & Mark Egbert.
- Code Adoption – documents given to EDH to submit to County BOS for presentation. Thank you to the Board for helping us through the process.

Old Business

1. Shared Services Agreement with El Dorado County Update- Chief coverage started – County division chiefs are first out, 3 chiefs out second started 11/1. Meeting scheduled for 11/15 to work on prevention part of shared services. Will determine what's the most effective for each district. A meeting will be set to look at the shared training portion. Service shared – no cost to either district. Very beneficial and will try to keep work loads even. Director Phillips asked if policies will be updated – Chief Gallagher said the SOG's will be updated as well as prevention policies.
2. Resolution 2022-10 – The original financing agreement has the first UAL payment due in June of this fiscal year which will not work for the District because we already made the 22-23 UAL Lump Sum payment in July. The new Agreement changes the 1st payment date to July 2023. A motion to approve Resolution 2022-10 Authorizing Chief Gallagher to sign an Amendment to the Financing Agreement Between Diamond Springs-El Dorado Fire Protection District and First Foundation Public Finance Trust for Series 2021 Taxable Revenue made by David Phillips. Motion seconded by Patrick Williams. Motion approved by unanimous roll call vote.

NEW BUSINESS

1. Strategic Planning Meeting –Board discussion on upcoming Strategic Planning Meetings – Dave talked to Joe Parrott. Joe said Board should not be there for the operational stuff but will approve the plan at the end. Phillips would like board to be able to attend the entire Strategic Planning Workshop. He asked what the directors would like to present on the first day of Strategic Planning? It was decided that Director Phillips and Director Moffett will meet and plan what they will present on the first day of the Strategic Planning. And they will be the two directors two attend the strategic planning meeting.
2. District Policies & Procedures – Board discussion on District Policies and Procedures – What are the goals and objectives of this board. Develop a play book for what we should be doing as a board. Director Phillips provided examples. Directors asked to review these documents and provide feedback. A standing committee for Board Policy Development will be formed at the December Board Meeting.
3. Succession Planning – Part of Shared Service Discussions – If we promote a Captain, it will leave a captains position open that we do not have anyone to fill. We will be doing an Engineers Test at the beginning of the year and will continue working on development of personnel to be actors and to be ready to promote. Director Williams asked about the plan for Leah's departure. Do we Hire a Full Time FPO/Inspector or a Chief Officer Position. She will leave next year be here full time through July and then will utilize vacation and retire in the last

quarter of the year. Discussed sharing employees with El Dorado County FPD and how that would look. Employee must be certified and qualified to work on each piece of equipment i.e.: Rescue & Truck, etc.

NEW PURCHASES: None

EMPLOYEE / UNION: None

Meeting was adjourned to go into Closed Session at 4:08 pm.

Report from Closed Session: No Action Taken on either item.

Respectfully submitted by

Lori Tuthill, Board Secretary