

**DIAMOND SPRINGS-EL DORADO FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**December 8, 2020**

**PLACE: DIAMOND SPRINGS FIRE STATION 49**  
501 Pleasant Valley Road  
Diamond Springs, CA 95619  
or via Zoom Conference

Director Cooper called the meeting to order at 3:13pm

Roll call as follows:     Those present are                                     Absent  
Gary Cooper                                     Patrick Williams  
Peter Moffett                                     David Phillips  
Richard Boylan (Remote)  
Chief Bryan Ransdell  
Deputy Chief Ken Earle

**TIME SENSITIVE MATTER**

**ITEM #**

1. Director Cooper opened the Public Hearing on the matter of the annexation of the territory within the proposed Annexation No. 8 (the “Annexation”) into the Diamond Springs-El Dorado Fire Protection District Community Facilities District No. 2006-01 at 3:14pm.
2. Chief Ransdell administered the Oath of Office and Swore in Gary Cooper & Peter Moffett as Directors.
  - a. Cooper & Moffett completed their Certificate of Election and Oath of Office Forms.
3. Election of Officers Results: Patrick Williams, President, Gary Cooper, Vice President and Lori Tuthill, Secretary.

Agenda - A motion to approve the Agenda made by Peter Moffett. Motion seconded by Gary Cooper. Motion approved.

A motion to approve the Minutes from the November 10, 2020 Board of Director’s Meeting made by Peter Moffett Motion seconded by Gary Cooper. Motion approved.

Director Cooper opened public forum at 3:20pm

Correspondence: The Chief received a letter thanking Casey for spending time answering a woman’s questions.

Consent Items: District Bills and DSP-JPA Bills for December 2020 submitted. A motion to approve the consent items as presented made by Peter Moffett. Motion seconded by Richard Boylan Motion approved.

**Chief’s Report – Chief Ransdell**

1. Shared Services with County Fire is on hold for now. DC Earle is handling COVID Plans for both agencies. We are still sharing Duty Officer Coverage with no written agreement. Chief will begin working on a strategic plan for the District at the beginning of the New Year.

2. Chief Ransdell had a meeting with the LAFCO consultant on December 3, 2020. He reported that LAFCO is looking into several ways to re-organize the fire districts including boundary adjustments, creating a Countywide JPA, breaking the County into three zones.
3. Fleet: The transmission problem on E349 seems to be fixed. Command Vehicle 8100 still in shop.
4. Personnel – dealing with COVID – folks getting it from family members. Memo coming out this week from DC Earle.
5. Stats – The Engine ran more calls than the Ambulance last month for an average of 10 to 12 calls per day. Total calls year to date is 3100.

Deputy Chief's Report – Ken Earle

1. Casey & Tony digging in and keeping things going in prevention while Ken been busy dealing with COVID and the docs needed to comply with OSHA.

New Business

Director Cooper closed the Public Hearing on the matter of Annexation 08 to CFD 2006-06 at 3:35 pm.

**1. Community Facilities District 2006.01 Annexation 8, Public Hearing**

- a. Resolution 2020-10 – A motion to adopt Resolution 2020-10 calling for a special election for CFD, 2006-01, Annexation No. 08, Proposition A, via Landowner Vote regarding the annual levy of special taxes within Annexation No. 08 to finance fire suppression services, emergency medical services and fire prevention activities therein made by Gary Cooper. Motion seconded by Peter Moffett. Roll Call Vote as follows: Cooper, aye, Moffett, aye, Boylan, aye. Williams & Phillips absent. Resolution approved.
- b. Canvas of the Election Returns – Board Secretary Tuthill completed the canvass of the election returns and certified the election results for Community Facility District 2006-01, Annexation No. 8. The three eligible landowners submitted 178 YES votes.
- c. Resolution 2020-11 –A motion to adopt Resolution 2020-11 declaring the election results of CFD 2006-01, Annexation No. 8 made by Peter Moffett. Motion seconded by Gary Cooper. Roll call vote as follows: Cooper, aye, Moffett, aye, Boylan, aye. Williams & Phillips absent. Resolution approved.
- d. Amended Notice of Special Tax Lien – Board Secretary Tuthill will complete the Amended Notice of Special Tax Lien for Annexation No. 08 and have the document recorded in the office of the County Recorder within 15 days of this date.

New Purchases: None

Employee/Union: Interested in processes coming out for dealing with COVID. We will train each shift. Simplified and updated the process we have been using.

A motion to adjourn made by Peter Moffett. Motion seconded by Gary Copper. Meeting adjourned at 3:45

Respectfully submitted by Lori Tuthill, Board Secretary