

February 14, 2018
DIAMOND SPRINGS-EL DORADO FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING MINUTES

**PLACE: DIAMOND SPRINGS FIRE STATION
501 PLEASANT VALLEY ROAD
DIAMOND SPRINGS, CA 95619**

Board of Directors' meeting called to order at 1800 by Director Williams

Roll call as follows: Those present are: Absent:
Pat Williams Peter Moffett
Martin Cordeiro
Paul Watkins
Gary Cooper
Chief Ransdell
Deputy Chief Earle

Flag salute recited.

Adoption of Agenda – A motion to approve the agenda was made by Paul Watkins. Motion seconded by Martin Cordeiro. Motion approved.

Time Sensitive Matter

1. Oath of Office – Director Williams administered the Oath of Office and swore-in Glenda Thornton - Inspector/Investigator, Anthony Corado - Inspector/Investigator and Mitchell Woods - Apprentice FF.

A motion to approve the minutes as submitted from the January 10, 2018 Board Meeting was made by Martin Cordeiro, Motion seconded by Gary Cooper. Motion approved.

Director Williams opened Public Forum at 1810.

Correspondence:

1. Chief Ransdell read a thank you note for Joseph & Marsha Stancil, Jr. They are thankful for the many times they have had to use our services and donated \$250 to the district.

Consent Items:

A motion to approve the consent items as presented was made by Paul Watkins. Motion seconded by Martin Cordeiro. Motion approved.

Chief's Report – Ransdell

Administration/Operations

- Camino ECC will feature us in this year's Annual Report.
- Chief Ransdell was invited to meet with the Grand Jury where several Fire Service topics were discussed.
- The Station Alert system is installed.
- The new Web Page is Live.
- Station 46 – When the stucco was removed, there was quite a bit of dry rot. We ran another RFP to get quotes for the Dry Rot Mitigation. Building Inspector from the County wants us to hire an engineer and have plans drawn up.
- Annual Ladder Testing completed.
- Chief Ransdell was contacted by the Union Mine High School Attorney and gave a deposition regarding the Football incident.
- Chief Earle's Duty Ride is complete. Chief invited the board to take a look at it after the meeting.
- The Utility for Prevention is being striped. The dually will be next.

Personnel

- We have received 27 applications for the FF/Paramedic, FF/EMT & Apprentice positions. Last day to apply is February 23, 2018.
- Internal A/O Testing completed. Captain Phillips and his crew put together and ran a very comprehensive testing that included a written test and 6 stations over the course of two days. Three candidates participated and did well. Two passed. Austin Russell scored the highest and will be promoted to Apparatus/Operator on A Shift effective February 21, 2018.
- Medic 48 – JPA to go to the Board of Supervisors. Diamond got the 12 Hour ad Garden Valley will run the 51 Pilot Program. The applicants will be used to fill the 12 hour Medic.
- Blaine Fisher was hired as a new Apprentice. He comes to us with a season of Cal Fire under his belt.

Statistics

- Engine response a little less than last year. Medic call for the month were 303.

Deputy Chief's Report – Earle

- The FPO's are in the process of revising the Gate Standard.
- Investigation kits have been purchased. We will have the ability to collect evidence and maintain the chain of custody.
- We are about to install the Web Based version of the Fire House software on all computers. It will be accessed using the same user credentials and will look the same. It will allow inspectors to push data while out at the inspection instead of having to come back in to a desk top computer and sync the changes to the ipad.

NEW BUSINESS

1. Presentation of revised Prevention Fee Schedule – Deputy Chief Earle reviewed the changes that we would like to make to the Prevention Fee Schedule. The suggested changes include the following: Allowing incremental charges for Business Inspections based on the amount of time and size of the business, addition of Hazardous Material Design review & plan check, Business License Sign-off and review, changing the cost of digital photos under investigation reports from \$40 to \$2 a piece. The Resolution asking for adoption of these modifications/additions to the Fee Schedule will be brought to the Board next month as a Public Hearing.
2. Approval of 2018-2019 JPA Final Budget – Chief Ransdell went thru the 2018-2019 JPA Budget with the Directors. The Budget included M49 and the new 12 Hour Medic. A motion to approve the JPA FY 18/19 Final Budget was made by Martin Cordeiro. Motion seconded by Gary Cooper. Motion approved.
3. Cameron Park RFP for Emergency Services – Chief Ransdell told the Board that the Cameron Park CSD is accepting proposals for emergency services. El Dorado Hills and County Fire have already put in proposals. The due date is March 16th. It was decided that Chief Ransdell and a Board member would attend the Pre-Bid Meeting and Tour the week of February 19, 2018 and then decide if we will submit a proposal.
4. Surplus of SCBA's & Compressor – The Chief asked the board for their input on whether or not to sell the SCBA's & Compressor or donate to a local district. The Chief recommended trying to find out what they are worth and then deciding what to do with them at next month's meeting and the board agreed.

NEW PURCHASES – None

EMPLOYEE / VOLUNTEER INPUT: None

Director Williams closed the Public Forum and the meeting was adjourned at 1926.

Respectfully submitted,
Lori Tuthill, Board Secretary