

**SEPTEMBER 08, 2010
BOARD OF DIRECTORS' MEETING
DIAMOND SPRINGS / EL DORADO FIRE PROTECTION DISTRICT**

**PLACE: DIAMOND SPRINGS FIRE STATION
501 MAIN STREET
DIAMOND SPRINGS, CA 95667**

Board of Directors' Meeting called to order at 7:07M. by Vice President Ed Cunha.

ROLL CALL: PRESENT:

Bill Flynn
Jackye Phillips
Charles Hoff
Asst. Chief Erik Peterson
Asst. Chief Robert Combs
Chief Cunningham
Ed Cunha

ABSENT:

None

FLAG SALUTE:

Flag salute was lead by Robert Thatcher.

ADOPT AGENDA:

Motion made by Bill Flynn to approve the agenda as submitted. Motion seconded by Jackye Phillips.
Motion carried.

MINUTES:

Minutes of the August 11, 2010 Board of Directors' Meeting read. Motion made by Bill Flynn to approve the Minutes as submitted. Motion seconded by Charles Hoff. Motion carried

OPEN FORUM: For public testimony

No public comment.

CORRESPONDENCE:

None

DISTRICT BILLS:

District bills in the amount of \$29,845.40 read. Discussion held on the following bills:

- › **Alliance Computer Tech:** computerized sign system failure, more bills will be coming in
- › **EDC Clerk Recorder:** recording fees for DeAnnexation
- › **EDD:** UIB insured share, UIB will increase over the years
- › **Sierra Fire & Security:** last years work just billed
- › **Jetair:** air conditioner in the engine
- › **US Bank**
 - CVS – small tools:** telecommunication cable
 - Dry Jawbone:** microphone
 - WP Worldwidekisses:** results of credit card stolen and has been replaced and compensated for the charge
 - Newspaper Archive:** Mt Democrat subscription

Motion made by Charles Hoff to approve payment of the bills as submitted. Motion seconded by Jackye Phillips. Carried

CHIEF'S REPORT:

- › **Preliminary Budget:** Chief Cunningham stated the budget is on track for spending. Spending a lot in vehicle maintenance and IT. Vehicle maintenance has increased due to equipment failures. The current big issue is the dispute with the County due to being unable to get into FAMIS regarding the JPA budget. Received it late today. Transferred unspent dollars approximately \$22,000.00 from Health Benefits back into Medical Reserve Fund (HSB Reserve) a vested fund which the State cannot take. The new auditor has contacted us with a list of information needed.
- › **LAFCO:** No news – still waiting.
- › **Vacation:** Chief Cunningham will be vacation in Wyoming early October.
- › **Labor Day:** The Labor Day Bazaar was a huge success, a very fun event. Will be sending out Thank You letters to the people who helped. It was stated the need the high school band back for the parade. Sold tri-tip, hamburgers, ham, etc.
- › **Advisory Committee:** Committee discussed, going good. Projects won't start for residential development for 5 to 10 years; commercial development possibly sooner. The State has adopted codes effective January 2011, which will devastate residential development.

ASST. CHIEF ROBERT COMB'S REPORT:

Report presented in the Board Packet and accepted as submitted.

- › **Development Impact Fees:** Still trying to collect \$31,000.00 in 2009 Development Fees still due, have collected \$8,639.46 to-date. Projects must be final for payment. Building permits are at an all time low.
- › **Annexation #3:** 10 to 15 additional properties to be annexed.
- › **Hydrant GPS:** Appreciation given to Mike Edwards for the work done on the hydrant GPS.
- › **SCBA's:** Everything has been ordered except some brackets.
- › **Fire Safe Council:** 3 employees have been laid off due to funding and Vicki Yorty's contract expires in December.

ASST. CHIEF ERIK PETERSON'S REPORT:

Report presented in the Board Packet and accepted as submitted.

- › **Incidents:** August saw 160 incidents. No lost time injuries. John Wiegel burned his hand putting a fire out a couple of weeks ago. C Shift had 28 calls over a 48 our period. 2 serious medical calls in September, a wildland fire on Wedge Hill and one on Diamond Hill.
- › **Personnel:** Capt Earle remains on day assignment, special project work, weather monitoring and volunteer recruiting.
- › **Pump Testing:** Unknown when they will start pump testing.

OLD BUSINESS:

1. **2010-11 Fiscal Final Budget:** Chief Cunningham requested Special Board of Directors' Meeting be scheduled for the 21st at 7:00 pm to swear in the interim board member and adopt the final budget. Discussed the final budget; revenue will be down by 3.7%, these are the figures that will be on the budget which will be a \$3.6 million dollar budget. Grants discussed. \$100,000.00 carried in Contingency, \$30,000.00 to reserves. 09/10 fiscal year - \$1,000,000.00 approximately for. Reserves may increase to \$1,250,000.00 by the end of next year. Discussed the cost of pulling of the County and doing banking privately. Fees and Development Fees discussed including collecting our own fees and the ability to control these. Budget summary touched on. Class 30 discussed including 2 phantom positions to protect us from the State taking our money. Services & Supplied discussed; increased due to the purchase of SCBA's and equipment maintenance. Discussed principal, interest and other charges. Securitization is a big increase, revenue rollup touched on. Most of the revenue increase this year was from grants. There will be no major revenue shifts this year. Class 60 is the big item with a lot of grant work, Station 44 work, mobile equipment and 2 major projects. Communication mandates and 2 outstanding grants discussed; we are in the process of changing out large diameter hose. The health care increase will take place in January with the largest increase coming from Blue Shield of approximately 17%. Some minor changes will take place in the budget.
2. **Appointment of Interim Director:** This appointment will take place at the 9/21/10 Special Board of Directors' Meeting. Recommended are Richard Boyland, Robert Thatcher and Pat Williams. Motion

made by Charles Hoff to appoint Pat Williams as the Interim director. Motion seconded by Jackye Phillips. Roll call vote as follows:

Bill Flynn	Aye
Jackye Phillips	Aye
Charles Hoff	Aye
Ed Cunha	Aye

Carried unanimously. The swearing in to be added to the agenda for the 21st.

3. **Meeting of Fire District Boards:** The Fire Chief's Assoc. is being requested to have a meeting of all Fire District Boards to discuss the concept of consolidation to include financial and organizational reorganization. Motion made by Jackye Phillips to move the special meeting scheduled for 9/27/10 to the Firefighters Memorial Hall. Motion seconded by Bill Flynn. Carried.

NEW BUSINESS:

1. **Resolution 2010.15 Health Care:** This item affects retirees. Chief Cunningham explained the government code section including districts, employees and retirees obligation which is included in the MOU contract amounts. (10% increase to be funded and in the budget). Blue Shield increase will affect those who have Blue Shield. The resolution includes the Blue Shield increase to be funded by the District. Blue Shield is the only one who increased their cost. Charles Hoff stated he would like this issue to continue to the next meeting so the Board and the employees can meet and confer. Jackye Phillips stated the aggregate increase is in the budget and we should proceed with the resolution vote and open negotiations. Motion made by Jackye Phillips to adopt Resolution 2010.15 fixing employee contribution. Motion seconded by Bill Flynn. Carried.

NEW PURCHASES:

No major purchases made.

EMPLOYEE/VOLUNTEER INPUT:

Chief Cunningham stated he is appearing before the Planning Commission regarding Development Fees. Ed Cunha stated we will have a railroad within the District. Sean Wilson voiced his appreciation to the board for passing the resolution; also that the meeting scheduled for 9/14/10 is also candidates night and a health care meeting.

Meeting adjourned,
Respectfully submitted

Caroline Falconer
Board Secretary