

**SEPTEMBER 09, 2009**  
**BOARD OF DIRECTORS' MEETING**  
**DIAMOND SPRINGS / EL DORADO FIRE PROTECTION DISTRICT**

**PLACE:** DIAMOND SPRINGS FIRE STATION  
501 MAIN STREET  
DIAMOND SPRINGS, CA 95667

Board of Directors' Meeting called to order at 7:13 P.M. by Chairman, Robert Larsen.

**ROLL CALL:**     **PRESENT:**  
Ed Cunha  
Bill Flynn  
Charles Hoff  
Jackye Phillips  
Asst. Chief Erik Peterson  
Asst. Chief Robert Combs  
Chief Cunningham  
Robert Larsen

**FLAG SALUTE:**  
Flag salute lead by Asst. Chief Erik Peterson.

**ADOPT AGENDA:**  
Motion made by Jackye Phillips at approve the agenda as submitted. Motion seconded by Bill Flynn./Carried

4.

**MINUTES:**  
Minutes of the August 12, 2009 Board of Directors' Meeting read. Motion made by Jackye Phillips to accept the Minutes as presented with the stated correction. Motion seconded by Charles Hoff./Carried

**OPEN FORUM: For public testimony**  
No comment from the public.

**TIME SENSITIVE MATTER: 1910 hours**  
1.     **PUBLIC HEARING: OPEN FORUM: For public testimony**  
The Board opened a public hearing to consider authorization of the 2009/2010 Fiscal Budget. Public Hearing to run concurrent with the meeting and to close at the end of the meeting.

**CLOSED SESSION: Commenced at 7:05 P.M.**  
**Back in session at 7:34 P.M.**  
1.     **EL DORADO COUNTY FIRE PROTECTION DISTRICT:** Pursuant to CGC Subdivision (a) of Section 54956.g., the Board stated legal counsel be authorized to proceed with litigation.

2. **CONFERENCE WITH EMPLOYEE NEGOTIATIONS:** Pursuant to CGC Section 54957.8, the Board discussed the meeting with the Negotiation Team, made preparation to proceed under **NEW BUSINESS, Item 1. MOU REVISION.**

### **CORRESPONDENCE:**

- › Chief Cunningham read letter regarding the Planning Committee, alternate is to be Ed Cunha.
- › Thank you note from Carra Prentice for letting them use the fire house.
- › Thank you card passed around.
- › Golden West District thank you letter for assistance in containment of the fire in the Log Town area.
- › Ed Cunha stated a County Transportation Railroad Park is to be established.

### **DISTRICT BILLS:**

District bills in the amount of \$24,219.91 read. Discussion held on the following items

- HSP › Health Savings Plan
- US BANK › V2K Windows – blinds for the Conference Room
- EID › base charges and commodity charges
- US BANK › Godaddy – license for domain
- SACVAL JANITORIAL › some is split between the Association and the District
- DUSTEX › may be eliminating charges
- GILLY'S SUPER SIGNS › placards in front of the stations.

Motion made by Charles Hoff to pay the bills as stated. Motion seconded by Jackye Phillips.

**CHIEF'S REPORT:** Chief's Report presented in the Board Packet: Discussion held on the following:

1. **CHIEF'S BRIEFING:** The chief's briefing will be put out next week.
2. **DEVELOPMENT FEES:** This is still a hot item, no statement this month from the County, still auditing and correcting reports.
3. **PROPOSITION 90 TAX ROLL-BACK:** The County is moving ahead with the roll-back and we need to keep our eyes on that roll-back, this will affect Avlorum. This may affect our fire district more than others.
4. **DEVELOPMENT FEE COLLECTION:** Lori Tuthill discovered a building which had not gone through the proper permit process as they did not pay plan review fees. The County approved them for permits even though permit fees were not paid. They now need to be accessed. This issue was discussed further. As the plan review fees were never paid we did not know they pulled their permits, multi-family occupancy. Construction has not started yet. All has now been processed and corrected.

**ASST. CHIEF ERIK PETERSON'S REPORT:** Asst. Chief Erik Peterson's Report presented in the Board Packet: Discussion held on the following:

1. **OPERATIONS:** Responses are going well, no problems. Operational changes going well. The station and shift bid process is going on. Rescue Fire opened the door for discussions with them.
2. **TRAINING:** Attendance is reasonably good. Hazardous Materials training in November.. Received funding to help cover cost with that. Received other funding

through Homeland Security. The Academy touched on. MCI drill scheduled for October.

3. **EQUIPMENT:** No major problems, going well. Station 44 and 47 touched on.

**ASST. CHIEF ROBERT COMBS' REPORT:** Asst. Chief Robert Combs' Report presented in the Board Packet: Discussion held on the following:

1. **PREVENTION:** The Prevention Report was included in the Board packet.
2. **CFD:** 14 parcels in the amount of \$28,455.68 were submitted to the Tax Assessor's Office.
3. **TENANT IMPROVEMENT:** Tenant improvements touched on.
4. **STONEHENGE SPRINGS:** Touched on.
5. **LAYOFF:** Andy's position will not be backfilled. Mike and Rose stated they are interested in filling in as volunteers to help.
6. **BUSINESS INSPECTIONS:** Inspections are up for the month. Snow Line Hospice discussed with regard to code enforcement issues; fire access being blocked, etc. Working with management and the buildings owner regarding liability.
7. **FIRE SAFE COUNSILS:** They are still very active. Impact Mitigation fees to be listed and highlighting those collected in error. Permits will not be final until correct amounts are collected.
8. **ENGINEER POSITION:** Discussed the Engineer position, this position taken out of the budget for this year due to money issues. The employees stated they are willing to take the title with no wage increase. The position is not part of the negotiations at this time.

#### **OLD BUSINESS:**

1. **2009/2010 FINAL BUDGET ADOPTION:** Questions stated by Chairman Robert Larsen regarding the FAMIS Report, Reserves of \$400,000.00, undesignated reserves – not inclusive of Trust money's held. Chief Cunningham is having frustration with this. The Budget needs to be adoption. Assumptions for the budget are the 2008/2009 figures. Questions regarding wages and benefits detail discussed. Andre Toutjian will only be with us a partial year. Discussed revenue detail – Cost Recovery fees for responding to calls. Strike Teams also discussed and payments due in. Discussed Miscellaneous Retirement – PERS, Non-Safety Personnel, Battalion Chief position remaining unfilled. Discussed the 8% wage cut included for all personnel. Chief Cunningham discussed other changes. Administrative Fees from the County should be reduced. Class 40 and 60 are in line. Re-allocated personnel with reference to the JPA Budget and this will occur this month. Extra help and overtime not reduced. There is no way to estimate major occurrences later in the year. Revenue is more accurate than in past years and is significantly reduced. Chief Cunningham stated we will lose interest this year. Mark requested a copy of the budget. Motion made by Jackye Phillips to adopt the 2009/2010 Final Budget. Motion seconded by Bill Flynn. Roll call vote as follows:

Ed Cunha	Aye
Bill Flynn	Aye
Charles Hoff	Aye
Jackye Phillips	Aye
Robert Larsen	Nay

Carried by 4 votes.

**NEW BUSINESS:**

- 1. **MOU REVISION:** Motion made by Ed Cunha to amend the MOU affecting Board 2.5.1 Basic Wage Plan. Also requesting the Board Members request an 8% reduction to their monthly stipend. Chief Cunningham directed to bring back the amendment to the Board Policy. Motion made by Jackye Phillips to adopt the revision/amendment. Roll call vote as follows:

Ed Cunha	Aye
Bill Flynn	Aye
Charles Hoff	Aye
Jackye Phillips	Aye
Robert Larsen	Aye

Carried unanimously.

Motion made by Charles Hoff make a Resolution and to commend the employees for a job well done during this time of crisis. Motion seconded by Bill Flynn.

- 2. **DRAFT MOU REVISION:** Chief Cunningham discussed the tiered health insurance plan, stating options are narrow. The only real options available to future employees. PERS only recognizes their own system of tiering. The Vesting program explained. This would not affect anyone who currently works for the District. This is not an action item, will push to act on in the future.

- 3. **AUDIT SERVICES:** Chief Cunningham requested authorization to retain Vaughn Johnson, CPA for the 2008/2009 fiscal year audit and address the Board, part of the audit is the revenue issue. She is currently completing the 2007/2008 audit. We need to show differences between the County figures and the District. The differences may possibly be due to timing issues We need both audits to compare for accurately understanding differences. A budget is the best guess, not reality, very possibly over expended. The audits should give a better picture. Motion made by Charles Hoff to retain the services of Vaughn Johnson, CPA for the 2008/2009 fiscal year audit. Motion seconded by Jackye Phillips. Roll call vote as follows:

Ed Cunha	Aye
Bill Flynn	Aye
Charles Hoff	Aye
Jackye Phillips	Aye
Robert Larsen	Aye

Carried unanimously.

**NEW PURCHASES:**

None

**EMPLOYEE/VOLUNTEER INPUT:**

None

Meeting adjourned,  
Respectfully submitted

Caroline Falconer

Board Secretary

Motion made by Jackye Phillips to adopt Resolution 2009-10. Motion seconded by Bill Flynn. Roll call vote as follows:

Ed Cunha                   Aye

Bill Flynn                   Aye

Charles Hoff               Aye

Jackye Phillips            Aye

Robert Larsen             Aye

Carried unanimously.