

**SEPTEMBER 10, 2008**  
**BOARD OF DIRECTORS' MEETING**  
**DIAMOND SPRINGS / EL DORADO FIRE PROTECTION DISTRICT**

**PLACE: DIAMOND SPRINGS FIRE STATION**  
**501 MAIN STREET**  
**DIAMOND SPRINGS, CA 95667**

Board of Directors' Meeting called to order at 7:00 P.M. by Chairperson, Jackye Phillips.

**ROLL CALL: PRESENT:**  
Bud Baker  
Ed Cunha  
Robert Larsen  
Bill Flynn  
Asst. Chief Robert Combs  
Chief Cunningham  
Jackye Phillips

**ABSENT:**  
Asst. Chief Erik Peterson – on vacation  
Captain John Wiegel

**FLAG SALUTE:**

Flag salute lead by Asst. Chief Robert Combs.

**ADOPT AGENDA:**

**Time Sensitive Matters – Swearing in of Employees:** deferred until the next dinner.

**Resolution 2008-10:** Chief Cunningham will request adoption and present ceremonial language.

Motion made by Bud Baker to accept the Agenda with the stated changes.  
Motion seconded by Bill Flynn. **CARRIED.**

## **MINUTES:**

Minutes of the August 13, 2008 Board of Directors' Meeting read. Motion made by Robert Larsen to approve the minutes as read with stated corrections. Motion seconded by Bill Flynn./CARRIED

## **OPEN FORUM: For public testimony**

No public comment at this time.

## **CORRESPONDENCE:**

1. Card from the Patrick Carroll family, a firefighter who passed on June 24<sup>th</sup>; stated their appreciation and thanks for the support, concern and help they received.

## **DISTRICT BILLS:**

District bills for the amount of \$57,960.94 were read. Chief Cunningham stated that we are now purchasing our own towels and disconnecting service next week; also a couple of vendors are being discontinued, i.e., Main Street Mail and KM Tire dba Rubicon Auto and Tires. Discussion held on the following item:

Cascade Fire: Cost recovery items, we will recover a portion of the expense.\

McGaughey's Stitchworks: was Sundance Stitch, now split into two companies

FDAC FASIS: Worker's Comp Insurance; will pay 4 quarterly payments and 1 special assessment payment

US Bank Corp – 2 memberships: California Fire Mechanics

US Bank Corp – Cabelas: Seat covers and floor mats

P G & E: \$300.00 apportioned for cost recovery

Motion made by Bud Baker to pay the bills as submitted. Motion seconded by Bill Flynn./CARRIED

## **CHIEF'S REPORT:**

1. **CALLS:** 219 calls for the month; 216 last year for same period of time. 21% of the calls are mutual aid calls outside our jurisdiction. Ken Earl was deployed as well as Rick Buchser.
2. **DEVELOPMENT FEES:** Development fees are flat.

3. **POLITICAL FRONT:** Seeing a lot of activity regarding the Augmentation Fund. Consolidation again being discussed. Discussing funding for the smaller Districts. Currently watching the State and their budget woes.
4. **FINAL REVENUE PROJECTIONS:** Chief Cunningham stated they are projecting just a little over 4%, will be short but manageable. Projecting 2% for next year, is close to regression.
5. **BUDGET:** The CFD budget was approved and the County has approved and charged 9 parcels.
6. **FIRE DIRECTORS' DINNER:** Jackye Phillips and Chief Cunningham are putting together a dinner for the County wide Fire Directors.
7. **BUDGET VARIANCE REPORT:** Is now on line.
8. **CELLULAR TOWER ISSUE:** The tower issue has now been resolved.
9. **PHI:** The PHI issue is before the Public Utilities Commission.
10. **TRANSITION:** Asst. Chief Erik Peterson is still in the process of transitioning with the help of Asst. Chief Robert Combs.
11. **TRAINING:** Memo received from Dave Phillips stating Firefighter Mike Bruno has completed the Water Tender training.

### **ASST. CHIEF ROBERT COMB'S REPORT:**

1. **FIRE PREVENTION:** Asst. Chief Comb's stated that he is currently evaluating where we are at with prevention and has identified potential violations. He has found 1280 outstanding violations which have gone uncorrected due to data entry/clerical errors in the most part. Staff is going through and resolving the violation and all but 58 have now been resolved. They are in the process of clearing up those remaining violations. There has been another 33 occupancy inspections. Discussion held on fire prevention planning with Rescue Fire. Currently monitoring projects and identifying areas of additional training needs. Attended the Arson Task Force meeting this month. Walgreen's and Panda Express plans reviewed and expedited.

### **OLD BUSINESS:**

1. **JPA AMBULANCE CONTRACT – DISPATCHING SERVICES:** Chief Cunningham stated they are watching medical response stats, shaven razor thin. Medic 85 deployed at 50% of the cost of a ½ time car and is being cooperatively staffed. Completed negotiations with the

Miwaks to fund a ½ time Unit out of 28. Staff for the ½ Unit is very young. The impact from the Reservation will be a 24 hour impact when the casino opens. 2008/2009 BUDGET was adopted and will come back at the meeting for final approval.

2. **EMPLOYEE NEGOTIATIONS:** Discussion held regarding the actions taken last month. Chief Cunningham failed to file in the required time to meet the deadline. Motion made by Robert Larsen to rescind Resolution 2008-08, 2008-09. Motion seconded by Bill Flynn. Roll call vote as follows:

Bud Baker	Aye
Ed Cunha	Aye
Robert Larsen	Aye
Bill Flynn	Aye
Jackye Phillips	Aye

Carried.

3. **TOBACCO USE POLICY:** Chief Cunningham discussed and requested action to direct the Chief to adopt both A and B, Policy 416 “Tobacco Use” version 2 and revised Personnel Policy. He explained the clarification to the policies stating they are patterned after an industrial tobacco policy. Motion made by Robert Larson to approve Policy 416. Motion seconded by Bud Baker. Roll call vote as follows:

Bud Baker	Aye
Ed Cunha	Aye
Robert Larsen	Aye
Bill Flynn	Aye
Jackye Phillips	Aye

Carried.

## **NEW BUSINESS:**

1. **COMMUNITY FACILITY DISTRICT:** Reported under Chief’s Report.
2. **DISPOSAL OF SURPLUS PROPERTY – DISPOSAL OF PROPERTY:** Chief Cunningham requesting authorization to surplus Aim Gas Detectors by sale by bid or auction, or released to a governmental/community service group. Motion made by Bill Flynn

to approve surplus of the Aim Gas Detectors as stated. Motion seconded by Robert Larsen: Roll call vote as follows:

Bud Baker	Aye
Ed Cunha	Aye
Robert Larsen	Aye
Bill Flynn	Aye
Jackye Phillips	Aye

Carried.

- 3. HEALTH CARE CONTRIBUTION:** Discussions need to continue regarding health care contribution per Chief Cunningham. A Resolution will be executed at the next Board meeting in October. Sean Wilson discussed health care programs; fixed rates @ 2<sup>nd</sup> tier down; stating the cost has gone up this year. Chief Cunningham worked up a cost worksheet: \$8,522.20 for the one year increase, impacting at about a 2% increase. The employee group is requesting only a maintenance of health care, no increase in pay. Chief Cunningham recommended calendaring a meeting ASAP to formalize this issue and get it back on the agenda for the October meeting. Restructuring of the Chief's pay was brought up for future reference when the economy picks up.

#### **CLOSED SESSION: 8:15 PM to 8:25 PM**

Negotiations commenced regarding health care.

- 4. RESOLUTION 2008-10:** Resolution 2008-10 touched on. Motion made by Bud Baker to adopt Resolution 2008-10 "Recognizing and Honoring Andy Taylor on his one-hundredth birthday for his contributions to the community, public safety and the District". Motion 2<sup>nd</sup> by Bill Flynn. Chief Cunningham and Ed Cunha will fine tune the wording. Roll call vote as follows:

Bud Baker	Aye
Ed Cunha	Aye
Robert Larsen	Aye
Bill Flynn	Aye
Jackye Phillips	Aye

Carried.

**EMPLOYEE/VOLUNTEER INPUT:**

None

Meeting adjourned,  
Respectfully submitted

Caroline Falconer  
Board Secretary