

OCTOBER 08, 2008
BOARD OF DIRECTORS' MEETING
DIAMOND SPRINGS / EL DORADO FIRE PROTECTION DISTRICT

PLACE: DIAMOND SPRINGS FIRE STATION
501 MAIN STREET
DIAMOND SPRINGS, CA 95667

Board of Directors' Meeting called to order at 7:00 P.M. by Chairperson, Jackye Phillips.

ROLL CALL: PRESENT:
Bud Baker
Ed Cunha
Robert Larsen
Asst. Chief Erik Peterson
Asst. Chief Robert Combs
Chief Cunningham
Jackye Phillips

ABSENT:
Bill Flynn

Retired Chiefs DonDenault and Jim Christian present.

FLAG SALUTE:

Flag salute lead by Travis Parsens.

TIME SENSITIVE MATTERS:

1. **SWEARING IN OF EMPLOYEES:** Chair of the Board conducted the application of the Oath of Office to Travis Parsens. He was pinned by David Phillips.
2. **CLOSED SESSION:** To be heard after **CORRESPONDENCE.**

ADOPT AGENDA:

Motion made by Robert Larsen to accept the agenda as submitted. Motion seconded by Bud Baker./CARRIED.

MINUTES:

Minutes of the September 10, 2008 Board of Directors' Meeting read.
Motion made by Robert Larsen to approve the minutes as read with stated corrections. Motion seconded by Bud Baker./CARRIED

OPEN FORUM: For public testimony

No public comment at this time.

CORRESPONDENCE:

1. Chief Cunningham presented the Website report.
2. Chief Cunningham and retired Denault are developing a web page for the Treasurer of the Association.
3. Letter received from Governor Arnold Schwarzenegger regarding the Stimulus package in the last days of the budget.
4. Received a card from Linda Curran thanking all for their assistance.
5. Correspondence from Lyons Club requesting the nomination of two firefighters for exceptional service to attend their dinner of 11/06/08.
6. Letter from the Butte County Board of Supervisors thanking the District for outstanding public service during the recent fire storms in their county; included a Certificate of Appreciation and also a collage of Thank You's, notes of appreciation and newspaper article.

TIME SENSITIVE MATTERS:

2. **CLOSED SESSION: 7:25 PM to 7:35 PM**
OLD BUSINESS: #2 EMPLOYEE NEGOTIATIONS brought forward to be heard now.

OLD BUSINESS:

2. **EMPLOYEE NEGOTIATIONS:**
A) Adoption of Resolution 2008-11 fixing the Employer's contribution under the Public Employee's Medical And Hospital Care Act discussed.
B) Revision of Personnel Policy (MOU) Article 2.1 discussed:
Motion made by Bud Baker to adopt the Public Employee's Medical and Hospital Care Act and Personnel Policy (MOU) Article 2.1 as

revised. Motion seconded by Robert Larsen. Roll call vote as follows:

Bud Baker	Aye
Ed Cunha	Abstained due to conflict of interest
Robert Larsen	Aye
Bill Flynn	Absent
Jackye Phillips	Aye

Carried.

DISTRICT BILLS:

District bills for the amount of \$78,267.84 were read. Discussion held on the following item:

ALSCO › this will be going away
Analytical Chemists, Inc › the amount was clarified
Lehr Auto Electric › labor costs including radios – seems excessive.
National Financial › this years Worker's Comp
Hi Tech Emergency Vehicles › Water tender – the tank shifted and had multiple couplings

Motion made by Robert Larsen to pay the bills as submitted. Motion seconded by Bud Baker./CARRIED

CHIEF'S REPORT:

1. **CALLS:** Calls down substantially for the month. 1 structure fire off Odd Fellows, had an excellent response, a 3 story house.
2. **DEVELOPMENT FEES:** Development fees are flat, no change.
3. **POLITICAL FRONT:** State Budget settled, no one wants to loan the State any money. The State and Federal Government owe the District \$400,000.00 plus, we need to bird-dog on our claims. Started political action today to go after payments due from both the State and Feds. Cost recovery – a lot of money in Accounts Receivable.

ASST. CHIEF ROBERT COMB'S REPORT:

1. **FIRE PREVENTION:** Asst. Chief Comb's stated he and Asst. Chief Erik Peterson have revised the manner of how invoices are processed. Revenue is up substantially in Fire Prevention, approximately \$19,500.00. Outstanding violations identified and all but 7 have been remedied and corrected. 35 business inspections done over the last 30 days. The house fire was discussed. Attended the Fire House Conference and provided copies of printouts showing what staff is

doing. Continued education of the volunteer staff discussed. Started generating Plan Review forms to be consistent. Investigation services discussed.

ASST. CHIEF ERIK PETERSON'S REPORT:

- 1. TRAINING / OPERATIONS:** Asst. Chief Peterson stated he spent a lot of time w/Asst. Chief Combs; spent time getting reacquainted with customers. 1st Officer's Meeting attended which was lengthy. Captains are continuing with the training schedule, the big item is the ENOP program, hammering out remaining issues to get more operators out on the road. Classes discussed and when to be completed. Available money looked into for training and classes. Currently working with Captain Wiegel evaluating these issues. Erik is to meet with the Captains at the end of the month. Engineers program touched on. 2 Paramedic interns started last week on the Medic Unit. **Station 44** – started construction on Union Mine Tower. Currently clearing trees, brush, etc. The Essential Services Building issues resurfaced again and Erik is trying to resolve this, is very frustrating. **Station 48** – Septic issue started up yesterday. **Station 47** – Work continues slowly. **I.T.** – going along fine. Significant contract with A T & T expires in December and currently working on renewal of that contract. Comcast is also now available to talk to. Pager modification going on. Getting better service and coverage. **Apparatus** – Mobile data terminal wrapping up. Server location issue touched on.\

OLD BUSINESS:

- 1. JPA AMBULANCE CONTRACT – DISPATCHING SERVICES:** Chief Cunningham stated that the Preliminary Budget was passed, \$10,670,869.00, \$1.1 million became available for part-time Medic Unit. Improved performance of ambulance service. Still have the possibility of missed calls. The Rancheria was approached by the JPA re: financial impact by the Rancheria and the Medic Unit will be moved near the Rancheria. An agreement was entered into with the Rancheria to operate 24 hours a day. The Medic Unit is to be available to the Rancheria. Chief Cunningham did not vote to supply and finance a full time unit to the Rancheria. He was not aware of an Executive Board existing which agreed to this. El Dorado County permitted a private ambulance service to contract with Marshall

Hospital. This will have an impact on the District. JPA budget costs have risen and approval came from the Finance Committee to cover additional health care costs, etc. The amount is the same as the board previously approved. Chief Cunningham requests we do not authorize the budget as it does not include the costs created by the Rancheria, etc, getting a 24 hour car at half the price. The County did not include input from the providers. El Dorado Hills is also not happy. The budget of \$10,670,869.00 was the approved budget excluding services to the Rancheria. The issue of the private ambulance service also discussed and what happens if they put us out of compliance with regards to response times. Issues discussed include non-compliance. Discussed sending a letter of protest to the Board of Supervisors. Chairperson Jackye Phillips and Chief Cunningham to draft the letter. Motion made by Ed Cunha to reject the JPA final budget of \$10,670,869.00 as present as it does not reflect the additional cost created by the agreement with the Rancheria and direct staff to provide letter to the JPA. Motion seconded by Robert Larsen. Roll call vote as follows:

Bud Baker	Aye
Ed Cunha	Aye
Robert Larsen	Aye
Bill Flynn	Absent
Jackye Phillips	Aye

Carried.

2. **EMPLOYEE NEGOTIATIONS:** Previously taken care of.
3. **FINAL BUDGET:** Budget summary handout discussed. There are very few changes. Revenue came in at 4.1% rather than 6% which put us just above breaking even. This will be a lean year. Budget total \$4,345,000.00. We will not fund anything into the Reserve account and will draw from that account. Pie charts prepared; revenue discussed; supplementals projected to be down considerably. CFD revenue is up considerably. Charges for fee, etc \$56,000.00 in the cost recovery budget. Slow payments coming in from the State/Feds for strike teams/contracts. Camp Pendleton currently on fire and the State may not get strike teams to come to that fire due to non-payments due to fire districts. Incident related costs discussed. Expenditures, salaries/wages discussed including health care costs and overtime increase. 16.7% increase in Class 30 related to the last increase, including promotions. Service and supplies may increase depending upon what other services are doing, no major increase. Fixed Assets \$182,000.00 with minimum increase, no major projects this year. Two new positions discussed which are fee based positions, they are not reflected in the budget. Projecting 2.5 to 2.8 revenues, may be running

the negative in the next couple of years due to the economy and lower and lower revenues. We are in better shape than most. Chief Cunningham requested the Board adopt the budget of \$4,345,266.49 and present to the County Auditor/Controller. Motion made by Robert Larsen to adopt the final budget as presented. Motion seconded by Bud Baker. . Roll call vote as follows:

Bud Baker	Aye
Ed Cunha	Aye
Robert Larsen	Aye
Bill Flynn	Absent
Jackye Phillips	Aye

Carried.

NEW BUSINESS:

1. **BOARD POLICY:** Chief Cunningham and retired Chief Don Denault starting to review Policies and Procedures and will bring them to the Board to update and for Policy adoption. Most pressing matter is to elect Officers, this will come up at the January Meeting when Bud Baker leaves the Board and Mr. Hoff becomes a board member. Will also need to elect a President and Vice President and appoint a Board Secretary.

NEW PURCHASES:

Erik's car and lighting package discussed, has been put into Dale's hands.

EMPLOYEE/VOLUNTEER INPUT:

None

Meeting adjourned,
Respectfully submitted

Caroline Falconer
Board Secretary