

**NOVEMBER 12, 2008**  
**BOARD OF DIRECTORS' MEETING**  
**DIAMOND SPRINGS / EL DORADO FIRE PROTECTION DISTRICT**

**PLACE: DIAMOND SPRINGS FIRE STATION**  
**501 MAIN STREET**  
**DIAMOND SPRINGS, CA 95667**

Board of Directors' Meeting called to order at 7:00 P.M. by Chairperson, Jackye Phillips.

**ROLL CALL: PRESENT:**  
Bud Baker  
Robert Larsen  
Asst. Chief Robert Combs  
Chief Cunningham  
Jackye Phillips  
Director Elect Charles Hoff

**ABSENT:**  
Bill Flynn  
Ed Cunha  
Asst. Chief Erik Peterson

**FLAG SALUTE:**

Flag salute lead by Chief Cunningham.

**ADOPT AGENDA:**

Motion made by Robert Larsen to accept the agenda as submitted. Motion seconded by Bud Baker./CARRIED.

**MINUTES:**

Minutes of the October 08, 2008 Board of Directors' Meeting read.  
Motion made by Robert Larsen to approve the minutes as read with stated corrections. Motion seconded by Bud Baker./CARRIED

**OPEN FORUM: For public testimony**

No public comment at this time.

## CORRESPONDENCE:

1. Commendation received from Kim Rains with Union Mine High School re: Hero Award for Nick Morton as he responded to a student suffering from a concussion at the school grounds.
2. Chairperson Jackye Phillips and Chief Cunningham sent letters to Assemblyman Ted Gaines and the Governor. Received a response from Ted Gains.

## DISTRICT BILLS:

District bills for the amount of \$54,751.04 were read. Discussion held on the following item:

CJ's Bobcat › not yet in violation

Hi Tech › late bill regarding compartment door, Engine 49

Physical Therapy › late bill, return to work for an injured employee

Les Swab Tires › tires purchased under the State Contract

ALSCO › contract termination – linen services

Ilse's Originals › accounting error

Sac Val Janitorial › over paying on some supplies; will start doing a lot of purchases with another vendor and save money; Sac Val billings will decrease

Sweet Septic › catastrophic sewer problem at Station 48

USA Mobility › switching pager vendors, USA Mobility will go away and a new vendor will take it's place

Travel discussed – Fire House conference; Strike Team related travel expenses also; the Strike Team expense to be reimbursed by the State

Motion made by Robert Larsen to pay the bills as submitted. Motion seconded by Bud Baker./CARRIED

## CHIEF'S REPORT:

1. **ACCRUALS:** Accruals discussed, the District's accrual takes in the JPA as well. Not as bleak a picture as originally thought. The JPA would owe about 33% of the total \$220,000.00 for the District per year. This will be addressed soon.
2. **DISTRICT BUDGET:** \$470,000.00 accounts receivable from the State and Federal Government due. Setting pretty good including accounts receivable. In reality, \$532,000.00 probably owed once reconciled. If paid, we will be in good shape.

3. **LAFCO:** Sent response to Jose Enriques, feed back good. LAFCO wants to do more reviews. The report survey is difficult to edit. Was biased toward consolidation. Chief Cunningham will start talking in detail with Veerkamp of El Dorado Hills Fire District on how to deal with the political pressure, etc. Ned to participate in this. The Sheriff's Office and Local 1 is putting a lot of pressure on the Board of Supervisors to not fund the Districts anymore. Diamond Springs and El Dorado Hills are the 2 best functioning fire districts. Property taxes are dropping and may continue to drop for a couple of years. We may be operating in the negative next year.
4. **BOARD MEMBER ELECT:** Board Member Elect, Charles Hoff present and to be sworn in at the next Board meeting. Will have his form 700 ready for the next meeting. Bud Baker will need Form 700 also for leaving office. Annual dinner will be in January, 2009.
5. **CALLS:** 195 calls, up over last year.
6. **DEVELOPMENT FEES:** -0- fees received in August; \$6392.00 received in September.

### **ASST. CHIEF ROBERT COMB'S REPORT:**

1. **FIRE PREVENTION:** Asst. Chief Comb's stating it was active month, 66 business inspections for the month; 2 – 4 hour public education events this month. Free smoke detector program for the Senior Citizens. Provides fire extinguisher class for a local business. Did 3 fire investigations; 1 being possibly an insurance fraud being investigated by the DA's Office. Consultations with proposed new business owners. Were contacted by a contractor regarding building a large hotel, parcel split. Meeting with the new Development Services Director regarding dead-end road issues, interface problems, etc. Laurie Tuthill is now on the Board of the Fire Safe Council. 4 hour training with staff and students at the college.

### **OLD BUSINESS:**

1. **JPA AMBULANCE CONTRACT – DISPATCHING SERVICES:** Variance Report @ 71.3% Class 30; 76% Class 40. Nothing startling. The big issue is discussing the actuarial and to get the JPA to contribute. Private ambulance discussed along with the Tribal Ambulance Agreement. Have put out an RFP for an auditor for the JPA and have received no responses. Chief Cunningham will talk to the District's auditor regarding taking this on or recommending someone else. May also play into the LAFCO consolidation.

**NEW BUSINESS:**

1. **BOARD POLICY REVISION DRAFTS:** Chief Cunningham discussed the policy revision draft, Article 1 and Article 2 stating that comments need to be brought to him. Article 2 pertains to pay for meetings attended by Board Members and directed by the board to attend as a special meeting. Chief Cunningham will publicize in the paper tomorrow.
2. **RESOLUTION 2008-12:** Staff recommends adoption of Resolution for Employer Paid member Contributions under Government Code Section 20691. Chief Cunningham read the resolution which certifies our plan qualifies under this, protects the employees, retirees. Motion made by Bud Baker to adopt Resolution 2008-12. Motion seconded by Robert Larsen. Roll call vote as follows:

Bud Baker	Aye
Ed Cunha	Absent
Robert Larsen	Aye
Bill Flynn	Absent
Jackye Phillips	Aye
3. **COMMUNITY FACILITIES DISTRICT ANNUAL REPORT:** 2 new parcels annexed into the District. The volume to start expanding. Charlie Hoff will be brought up to speed regarding the CFD.

**NEW PURCHASES:**

No major new purchases. Have a meeting tomorrow with the Bureau of Land Management involving land and dozier transport.

This week will kick off the 1<sup>st</sup> round of full cost recovery of the non-paying entities, i.e., Escaton, Rancheria, Gold Country, etc.

**EMPLOYEE/VOLUNTEER INPUT:**

None

Meeting adjourned,  
Respectfully submitted

Caroline Falconer  
Board Secretary

