

**MAY 12, 2010**  
**BOARD OF DIRECTORS' MEETING**  
**DIAMOND SPRINGS / EL DORADO FIRE PROTECTION DISTRICT**

**PLACE: DIAMOND SPRINGS FIRE STATION**  
**501 MAIN STREET**  
**DIAMOND SPRINGS, CA 95667**

Board of Directors' Meeting called to order at 7:08P.M. by President Robert Larsen

**ROLL CALL: PRESENT:**

Ed Cunha Present at 7:18 PM  
Bill Flynn  
Jackye Phillips  
Asst. Chief Erik Peterson  
Asst. Chief Robert Combs  
Chief Cunningham

**ABSENT:**

None

**FLAG SALUTE:**

Flag salute was lead by Erik Peterson.

**ADOPT AGENDA:**

**TIME SENSITIVE MATTER: 1910**

1. **Appropriation Limits** and 2. **Capitol Improvements** to remain open until the end of the meeting and then close and defer to the June Board of Directors Meeting.
3. **Swearing in of Employee** to be held until later in the meeting.

**NEW BUSINESS:**

1. **2010/20011 Appropriation Limits** continued to the June Board of Directors Meeting for action. Motion made by Jackye Phillips to approve the agenda as amended. Motion seconded by Bill Flynn. Motion carried.

**MINUTES:**

Minutes of the April 14, 2010 Board of Directors' Meeting read. Motion made by Jackye Phillips to approve the minutes with the stated corrections. Motion seconded by Bill Flynn. Motion carried.

**TIME SENSITIVE MATTER: 1910**

1. **Resolution of Appreciation:** Directors to recognize Engineer Mike Papest for his many years of service to the District; two years as an Explorer and thirty-two years service as a career firefighter with the Diamond Springs/El Dorado Fire Protection District. Chief Cunningham spoke of his memories working with Mike. Resolution 2010-05 presented by Asst. Chief Erik Peterson.

**OPEN FORUM: For public testimony**

No public comment made at the present time.

**CORRESPONDENCE:**

- › Letter received from the District's Attorney re: Verizon Cell Tower and the 5 year lease stating some fire districts are having problems with companies trying to get out of leases, companies who are buying out the leases, etc.

**DISTRICT BILLS:**

District bills in the amount of \$29,864.64 read. Discussion held on the following bills:

- › **Amerigas:** the contract is good for one more year,
- › **Dustex:** still using Dustex/

- › **US Bank Corp.:** Transportation – transportation for the Explorers to the Academy and Chief Cunningham's attendance for a meeting.
- › **US Bank Corp.:** Marshall Medical – medical waste.
- › **US Bank Corp.:** Scene of the Accident – training.
- › **Overhead Door:** door maintenance.
- › **Bolton's Welding:** step repair on an engine.
- › **Carter, Robert:** maintenance to prevent being hit at night.
- › **Gilly's Super Signs:** striping the sign, banner and numbers on the sign out front.
- › **Dawsons:** additional 500 plus bulk punches – being reimbursed.
- › **Engineered Fire Systems:** consulting – being reimbursed.

Motion made by Charles Hoff to pay the bills as stated. Motion seconded by Jackye Phillips. Motion carried.

#### **CHIEF'S REPORT:**

- › **Jacob Garel:** Jacob Garel, Volunteer as been deployed to Afghanistan for 4 months.
- › **SCBA Grant:** Currently going through the bid process and bids hopefully ready for the July Board of Directors Meeting for the purchase.
- › **Securitization:** Final payment received from Securitization. To adopt the budget at the July Board of Directors Meeting; appropriation limits for the June Board of Directors Meeting.
- › **Draft Budget:** Draft Budget presented and discussed by Chief Cunningham; includes split budget online includes personnel. It is easier to review online, as is too large in paper form. Revenue from the CFD is approximately \$26,000.00. Currently projecting a decrease in revenue for next year. We have an excess of two Captains and proposed two more personnel in suppression, could look at staffing Station 49 with 4 personnel and some over-time, this is not a commitment, only a place holder, is a concept for review and decision making. If acted upon would put \$70,000.00 into Reserves next year, would close the end of the year just shy of \$1,000,000.00 in the bank. If this is not done, the savings would increase with \$1,016,000.00 in the bank at the end of the year. The range of savings and situations were discussed depending on the level of staffing. Peak hour call volume and training addresses. Chief Cunningham directed the Board Members review the draft. This item will be brought back at the June and July Board of Directors meetings.
- › **El Dorado County Fire / Reservation:** Pushing along LAFCO, cost not to exceed \$6,500.00 to \$6,800.00. The time clock is ticking on the rights to appeal. Attorney William Ross is procuring the right to appeal. LAFCO is putting us between a rock and a hard place, filed intent, etc. We are exempt from some reports. Chief Cunningham has attended 2 conferences with Jose. We got our money back if we win the appeal. LAFCO Board is choosing not to do this, they don't want to deal with the controversy even through that is what they are supposed to do and are being paid for. Asst. Chief Robert Combs and Chief Cunningham may speak to the tribe.
- › **JPA Fee Study:** Chief Cunningham presented the JPA Fee Study for Ambulance Rates review, rates to go up which is no surprise.
- › **FDAC Board Meeting:** Chief Cunningham attended their meeting, has been elected to the Board of Directors.
- › **Truck 49:** Passed certification and is in service. Currently talking to the ISO re: Truck 49 and service, has a 55' ladder.
- › **Vacation:** Chief Cunningham announced he is taking vacation at the end of May.

#### **TIME SENSITIVE MATTER: 1910**

3. **Swearing in of Employee:** Engineer, Robert Sime sworn in by Robert Larsen and pinned by his wife, Bianca.

#### **ASST. CHIEF ERIK PETERSON'S REPORT:** Report presented in the Board Packet and accepted as submitted.

- › **Engineer:** David Phillips is the point man for Engineers.
- › **Maintenance Projects:** Maintenance issues discussed; Truck 49 discussed, pursuing estimates for repair and options. Many items to be addressed, i.e., hydraulic leak being one issue. Hose testing touched on; pump testing being done.
- › **Training:** Volunteer and Career Staff Training discussed and may training topics. One of the wildland trainings was cancelled.
- › **Classes/Events:** Response to classes and events was discussed.

- › **Ongoing:** Shift coverage discussed. Volunteer Firefighter Training Performance Standards Policy review is underway. Received 19 applications for Resident Firefighter; interviews anticipated for May 22, 10 were selected for the interviews.
- › **Other:** Engineer, Mike Papest's retirement party is scheduled for May 16<sup>th</sup>, 2 PM at the Firefighter's Hall. Discussed attending the first ever Regional Fire Technology Advisory Board Summit in Sacramento on April 18<sup>th</sup>.

**ASST. CHIEF ROBERT COMBS' REPORT:** Report presented in the Board Packet and accepted as submitted.

- › **Impact Fee Reconciliation:** Still have uncollected fees from 2009 in the amount of \$31,276.46.
- › **CFD:** Have 10 projects for annexing.
- › **Public Education:** Asst. Chief Robert Combs participated in a presentation for the Board of Realtors; education on our services provided re: commercial property.
- › **Training / Inspections:** Insurance is paying to replace the signed totaled by a hit and run driver. School inspections listed including a fire drill.
- › **Grant Updates:** Updates on grants listed. The 2009 AFG SCBA Grant discussed, the trials have been completed and are in the process of writing the Request for Proposal for publication; hoping to have bids back in early June. Currently gathering grant information for a new truck.
- › **Fire Safe Councils:** Continuing to move forward.
- › **Fire / Arrest:** Had a fire off Crown Point Drive which lead to an arrest, the man torched his home, was a threat to firefighters and Sheriff's Swat Team. Bail set at \$1,000,000.00.
- › **Construction:** Toughed on and a listed if new tenant improvements, on-going tenant improvements, new commercial construction, etc. provided.

#### OLD BUSINESS:

1. **Fire Facilities Impact Fee Report:** Chief Cunningham discussed financial reports, proposed resolution added and seeking final comments now. Would like to advance on – public comment one more month with a resolution for the July Board of Directors Meeting. Copies will be made. Other agencies have been talked to and 2/3rds of the departments are revising their plans. NEXES methods discussed using construction type density which is defensible in Court. The Districts rates will be lower than any other agency in the County Rate comparison chart handed out and rates/fees discussed regarding residential / commercial buildings. Have dropped the agricultural rate, will be charged at the residential rate. This will create continuity with other agencies. Our rate will still be lower than others on residential, possibly higher on commercial but still overall below other agencies. Impact Mitigation Fees toughed on. Capital improvement needs to be discussed as well as development. The amount of development fees collected over the last 5 years were discussed as well as purchases made with the fees. Chief Cunningham requested direction on Impact Fees, requesting the report be read and given direction. This item will come back on the June Agenda, for Public Hearing and action. Need policy change and a resolution to come into compliance with other agencies.
2. **Personnel Policy Article 2:** This item is out for comment this month, needs final comments on this and needs to get it settled. Chief Cunningham does not believe this is a meet and confer item as it does not affect anyone currently employed by the District, is for new hires in the future. Sean Wilson stated the employees are requesting negotiations on this for future employees. Chief Cunningham stated he needs to put their request in writing to him.
3. **Tax Deferment of Member Paid Contributions:** Chief Cunningham explained Resolution 2010-04 asserting the Districts' authority to implement provisions of Section 414(h)© of the Internal Revenue Code in conjunction with CalPers membership. Motion made by Ed Cunha to approve Resolution 2010-04 as stating. Motion seconded by Charles Hoff./Carried.
4. **2008-2009 Audit:** Chief Cunningham stated this was the same audit previously reviewed but with the auditor's signature and ready to go to the Board of Supervisors. Motion made by Ed Cunha to approve adopt the audit. Motion seconded by Charles Hoff./Carried

#### NEW BUSINESS:

1. **2010 / 2011 Appropriation Limits:** continued to June.
2. **Declaration of Election:** \$5,000.00 budgeted for election costs for Board Members. Motion made by Bill Flynn to adopt the Declaration of Election. Motion seconded by Charles Hoff. Role call vote as follows:
 

Ed Cunha	Aye
Bill Flynn	Aye

Jackye Phillips    Aye  
Charles Hoff        Aye  
Robert Larsen      Aye  
Carried unanimously.

**NEW PURCHASES:**

None

**EMPLOYEE/VOLUNTEER INPUT:**

- › Sean Wilson who represents the employees stated there will be a meeting Friday, the labor group will be cognized at the time; will be an item on the agenda for June.
- › David Phillips thanked the Board Members for sending 2 of the Explorers to the Academy.
- › Leah Yaws thanked the attendees of the Honor Guard for Tim McNaulty's service.

Meeting adjourned,  
Respectfully submitted

Caroline Falconer  
Board Secretary