

MAY 09, 2007
BOARD OF DIRECTORS' MEETING
DIAMOND SPRINGS / EL DORADO FIRE PROTECTION DISTRICT

PLACE: DIAMOND SPRINGS FIRE STATION
501 MAIN STREET
DIAMOND SPRINGS, CA 95667

Board of Directors' Meeting called to order at 7:05 P.M. by Chairman, Jackye Phillips.

ROLL CALL: PRESENT: Bud Baker; Ed Cunha; Robert Larsen; Bill Flynn; Asst. Chief Marty Sanford; and Chief Cunningham and Jackye Phillips.

ABSENT: Asst. Chief Erik Peterson, ill

FLAG SALUTE:

Flag salute lead by Chief Cunningham.

ADOPT AGENDA:

No additions / changes.

Motion made by Bill Flynn to accept the Agenda as submitted. Motion seconded by Robert Larsen.

MINUTES:

Minutes of the April 11, 2007 Board of Directors' Meeting read and correction stated. Motion made by Robert Larsen to approve the minutes with correction as stated. Motion seconded by Bill Flynn/CARRIED

OPEN FORUM: For public testimony

No public present with questions.

CORRESPONDENCE:

1. Letter from California Fire Chief's Association with thanks for class presentation and support.
2. Asst. Chief Sanford read the Training Officers' invitation to the Board Members inviting them to the Volunteer Recruit Academy Graduation May 30th.
3. Chief Cunningham stated that he and Chairman, Jackye Phillips will attend the Planning Commission meeting tomorrow regarding the Long Range Plan study and actions regarding the General Plan.

TIME SENSITIVE MATTERS

1. **APPROPRIATION LIMITS – Public Hearing:** Chief Cunningham recommended the Public Hearing remain open while moving on with normal business.

DISTRICT BILLS:

District bills in the amount of \$30,991.08 were read with discussion held as follows:

- ›Carrot –Top Industries: flags
- ›eDecisions: anti-spam device supporting the network
- ›Farrelle Communications: light bar and replacement lens, etc.
- ›Walker Office Supply: fixes assets – new furniture at Station 46 (bid process)
- ›IMPAC: Poor Reds – lunch for the volunteers who helped with Station 46.

Motion made by Bud Baker to pay the District bills as presented. Motion seconded by Bill Flynn./CARRIED

CHIEF'S REPORT:

1. **INCIDENTS:** 223 for April and still open, very busy. Each engine is running a little over a 100 calls, keeping the volunteers busy. Dispatch issues regarding the engine are going smoothly.
2. **DEVELOPMENT FEES:** Fees for February \$5,693.40 and none for March. Chief Cunningham explained Fee Refund.
3. **JPA:** Chief Cunningham and Chairman Jackye Phillips have a meeting next week the Board of Supervisors.
4. **RANCHERIA:** Nothing new to report.

5. **DISTRICT BUDGET:** Chief Cunningham reported we are coming in right on target. Will have to forgo 1 major project and will not need to pull any money from Reserves or dip into Contingency. He stated we will go into the next year funding Reserves. He will be updating the Board Members regularly on the preliminary budget. Looks there will be substantial up starts in the district this coming year. Pending development discussed. Gold Country and Escaton discussed and problems of 3 to 6 calls per day from Gold County.
6. **TRAINING/PREVENTION:** We will be receiving the Management Report from PERS, to be presented at the next Board meeting in June. PERS is offering a fund for investment with higher returns, an actuarial is needed for Health Retirement funds. John Wiegel acknowledged for the handling of data collected on Station 46. Terry Durnell is now helping in Fire Prevention, etc. Discussed the 12 licensed day care facilities in the district; doing a smoke detector give-away program. Rich, Erik and John Nicolls are in the process of adopting regulations.
7. **COMMUNICATIONS:** This is not a big issued. I.T. seems to be eating us alive. Progress in putting mobile units in the vehicles. Working on an I.T. Master Plan and Long Range Plan regarding that. Priorities changed placing communications network 1st on the list. Grant project is underway. Workload is outstanding.
8. **INCIDENT @ KM TIRES:** The owner was severely injured, has just returned home for a very long recovery.

ASST. CHIEF MARTY SANFORD'S REPORT:

1. **COMMENDATIONS:** Commended Spencer Morgan as he just passed the National Registry EMT test and is on his way for accreditation.
2. **CALENDAR:** 5/3/07 Chiefs Assoc. met, had a review of last years incidents, #1 was the Orr Fire in our District. There was a Strike Team refresher today for the upcoming fire season. 05/24/07 – Thursday Night Drill: Wildland Handline Construction drill; other classes and calendared events pointed out and touched on.

OLD BUSINESS:

1. **JPA AMBULANCE CONTRACT – DISPATCHING SERVICES:** Budget Variance is running close, Chief Cunningham is to check on possible error of \$30,000.00, 3060 Workers Comp 04/06. Class 40 over expended by \$8,000/00, Vehicle Maintenance, Fuel and Medical Supplies over-runs were outside the District's control and is the

responsibility of the JPA and the Director did agree. These items could go as high as \$28,000.00. Will be in the hole at year's end by possibly \$16,000.00. Response Time Study Amendment voted down twice. This is still an ongoing issue. Ed Cunha talked about Rescue and the proxy vote, not much said.

2. **STANDARDS OF COVER:** Chief Cunningham wants a brief workshop, about 2 hours long, on a weekend, this would be advertised, to discuss documents, edits to the documents, etc. Responses, risk analysis, policy, standards, fire prevention, etc. We would need a quorum of the board to attend. 2006 data request put in with CDF being extremely helpful.

NEW BUSINESS: Public Hearing closed at 8:00 PM – no comment; this was an advertised meeting and Public Hearing.

1. **2007 / 2008 APPROPRIATION LIMITS:** Staff recommends approval of Resolution 07-01 for the adoption of the 2007 / 2008 Proposition 4 Appropriation Limit at \$3,331,727.17. Motion made by Bud Baker to adopt the 2007 / 2008 Proposition 4 Appropriation Limit of \$3,331,727.17. Motion seconded by Bill Flynn. Roll call vote at follows:

Bud Baker	Aye
Ed Cunha	Aye
Robert Larsen	Aye
Bill Flynn	Aye
Jackye Phillips	Aye

Unanimous vote.

2. **PRELIMINARY BUDGETS:** Chief Cunningham will get drafts out stating we will run very lien on the budgets stating we are dealing with unknowns. He will present a preliminary budget for the District at the next Board meeting and present the final budget for the JPA, they finally passed the budget for Medic 48 and fully funded our budget as presented by Chief Cunningham. This will give us a full year to work out issues with the JPA.
3. **CLOSED SESSION:** Nothing to discuss.

NEW PURCHASES:

Nothing substantial.

EMPLOYEE/VOLUNTEER INPUT:

They are enjoying the new station and doing many communication things.

Meeting adjourned,

Respectfully submitted

Caroline Falconer
Board Secretary