

MARCH 14, 2007
BOARD OF DIRECTORS' MEETING
DIAMOND SPRINGS / EL DORADO FIRE PROTECTION DISTRICT

PLACE: DIAMOND SPRINGS FIRE STATION
501 MAIN STREET
DIAMOND SPRINGS, CA 95667

Board of Directors' Meeting called to order at 7:05 P.M. by Chairman, Jackye Phillips.

ROLL CALL: PRESENT: Bud Baker; Ed Cunha; Robert Larsen; Bill Flynn; Chief Cunningham and Jackye Phillips.

Asst. Chief Marty Sanford – at the Academy
Asst. Chief Erik Peterson – excused

Chief Cunningham discussed the modular home fire this morning at Greenstone. This was the District's 1st experience with a modular home fire; was very difficult to fight the fire and took 4 hours to get it out as it kept rekindling itself.

FLAG SALUTE:

Flag salute lead by Robert Thatcher

ADOPT AGENDA:

No additions / changes.

Motion made by Robert Larsen to accept the Agenda as submitted. Motion seconded by Bill Flynn.

MINUTES:

Minutes of the February 14, 2007 Board of Directors' Meeting read and corrections stated. Motion made by Bill Flynn to approve the minutes with corrections as stated. Motion seconded by Bud Baker. /CARRIED

OPEN FORUM: For public testimony

No public present with questions.

CORRESPONDENCE:

1. Thank You from Mr. and Mrs. Roy Benham for the care given their mother when she had a heart attack.
2. Letter from Robin Jonas Cronk expressing his gratitude for the help he received during a 5 car crash on Missouri Flat Rd.
3. Chief Cunningham stated that May 30th is the Academy Graduation at the Union Mine High School at 6:00 PM with a reception following. There are 27 in the graduating class with 6 of our own.

DISTRICT BILLS:

District bills in the amount of \$56,838.97 were read with discussion held as follows:

- ›L.N. Curtis and Son: \$11,047.00 for Hurst tool
- ›IMPAC: R C Engine

Motion made by Bud Baker to pay the District bills as presented. Motion seconded by Bill Flynn./CARRIED

CHIEF'S REPORT:

1. **INCIDENTS:** In February, 2006 there were 157 incidents and in February, 2007, were 207. This is a huge increase.
2. **DEVELOPMENT FEES:** Received \$7,116.00 in December and \$9,774.18 in January. Chief Cunningham stated that our Capital Improvement Plan was found to be in substantial compliance.
3. **FIRE SAFE COUNSEL:** Issues with grants discussed. Director Allen Yeager passes away of a heart attach and will be greatly missed.
4. **DISTRICT BUDGET / VARIANCE REPORT:** Chief Cunningham stated was a this huge job done and preparation of all was handled very well. All work had been handled as well as the employees own jobs. Marty, Erik and Debbie did a great job. We are being reimbursed at a rate slightly higher than projected. Budget performance worked on, job well done. Class 30: with 3.6 months left we will do OK, will come in on target considering the original projections. We now need to work on the projections for next year. Class 40: \$162,000.00 remaining. No project activities currently being done. Class 60 discussed. Class 6040 also discussed. Chief

Cunningham stated we will finish w/reasonable amount left in 40 and 60. He stated we needed to discuss possibly finishing up with/some projects or being conservative. LAFCO is going to increase fees. Chief Cunningham stated he would request a Reserve transfer. Station 46 wrapping up. Engine 46 will go into service soon and Engine 49 currently out of service.

5. **CALENDAR AND EVENTS:** The Calendar was handed out and discussion held on the following:
 - 03/27/07: CIGCS meeting, OES Mather; up to par nationally on this process.
 - 03/31/07: Promotion and In-Service at Station 46.
 - 04/28 & 29th/07 Structure donated to the District for burn exercise, located at El Dorado Rd. and Hwy 50 (Tatum Ranch), is a clean structure.
 - 05/30/07: Volunteer Recruit Academy Graduation. Station 46 discussed: Sol LaBrada in charge of the Station and it's going into service. Will be going back and doing Evaluation Workshops. SOP/307 discussed. Chief Sanford started the Triage Tag system and is working, there was a Triage drill done on 3/11/07. Mid-term 3/10/07 – Academy 04/17 thru 20th/07 drills 05/20/07: County Wildland Prep. Narcotics discussed and the paramedics passed with flying colors.
6. **DEVELOPMENT:** The new subdivision was touched on. CFD touch ed on.
7. **PROSPECTOR PLAZA:** Erik Peterson is working with EID and Prospector Plaza. Gained full support of the schools. The School are taking the initiative with Fire Prevention, etc.

OLD BUSINESS:

1. **JPA AMBULANCE CONTRACT - DISPATCHING SERVICES:** Variance Report – we were requested to do projections on the old ambulance project. Class 30 and 40 discussed. Will come in very close to the mark at the end of the year. Response time issue is not any better. The committee decided to alter the response time issues and lowered the response time criteria. We are not OK with this. Response times changed to 10 minutes for Urban; 20 minutes for Semi Urban and others are at 20 minutes. This would put Diamond

Springs at 20 minutes for response time. Pollock Pines at 10 minutes which did not make any sense. Proposed Urban at 11 minutes; Semi-Urban at 16 minutes and least dense populations at 20 – 24 minutes; wilderness response at 60 minutes. We review this as a reduction in service and a violation of the Health and Welfare Codes, etc. The Finance Committee has not had a quorum and have been dysfunctional. Coming up against a crisis regarding the ambulance funding. Ed Cunha, who was at the JPA meeting stating the budget scenarios discussed with a 7% budget cap on some districts which would short Diamond Springs a lot of money as well as El Dorado Hills and Cameron Park. Then proposed a 7% budget cap on the entire budget, this did not have a second and died. \$8,878,571.00 proposed budget for the year also lacked a second and died. Dr. Weider made a presentation. Ed stated he was thoroughly discussed with the process. Discussed funding of the ambulances. This is a very volatile situation. Jackye Phillips stated there was nothing to report on the Realignment meeting.

2. **SHINGLE SPRINGS RANCHERIA:** There is to be a conference call tomorrow.
3. **STANDARDS OF COVER:** Ready to start putting it together.
4. **LAFCO ELECTION:** Chief Cunningham stated we need to elect a regular and an alternate for the Special District representative to LAFCO. This needs to be done by 4/13/07. Our next Board Meeting is 4/11/07. There are 12 candidates which need to be ranked 1 thru 12 and there are 3 available seats. This is being done to eliminate the possibility of a tie. Motion made by Bud Baker to rank Robert Larson as #1 and staff to rank the rest. Motion seconded by Bill Flynn. Role call vote as follows:

Bud Baker	Aye
Ed Cunha	Aye
Robert Larsen	Aye
Bill Flynn	Aye
Jackye Phillips	Aye

Carried unanimously.

NEW BUSINESS:

1. **DISTRICT LEGAL SERVICES:** Chief Cunningham request the Board Directors direction in retaining the Law Offices of William Ross. Monthly retainer would be \$2200.00; other legal fees at \$210.00 per hour attorney time and \$100.00 paralegal time. He is to be retained as General Legal Counsel. Motion made by Bud Baker to

direct and authorized staff to negotiate and retain William Ross as General Legal Counsel. Motion seconded by Robert Larsen. Role call vote as follows:

Bud Baker	Aye
Ed Cunha	Aye
Robert Larsen	Aye
Bill Flynn	Aye
Jackye Phillips	Aye

Carried unanimously.

2. **TRANSFER OF RESERVE:** Chief Cunningham requested transfer of \$80,000.00 from undesignated reserved to the general fund as illustrated in the 06/07 budget. This is needed for a buffer to the cash flow until tax revenues are received. Motion made by Bud Baker to transfer \$80,000.00 as stated. Motion seconded by Bill Flynn. Role call vote as follows:

Bud Baker	Aye
Ed Cunha	Aye
Robert Larsen	Aye
Bill Flynn	Aye
Jackye Phillips	Aye

Carried unanimously.

3. **FORM 700:** The Board was directed to comply and give the signed forms to Chief Cunningham.
5. **CLOSED SESSION:** Nothing for Closed Session. No new items to report.

NEW PURCHASES:

In the process of wrapping up projects not closed down. Strategic planning discussed.

EMPLOYEE/VOLUNTEER INPUT:

Talked about building a copula for the building.

Meeting adjourned,

Respectfully submitted

Caroline Falconer
Board Secretary