

JUNE 10, 2009
BOARD OF DIRECTORS' MEETING
DIAMOND SPRINGS / EL DORADO FIRE PROTECTION DISTRICT

PLACE: **DIAMOND SPRINGS FIRE STATION**
 501 MAIN STREET
 DIAMOND SPRINGS, CA 95667

Board of Directors' Meeting called to order at 7:05 P.M. by Vice Chairman, Ed Cunha..

ROLL CALL: **PRESENT:**
 Ed Cunha
 Bill Flynn
 Charles Hoff
 Jackye Phillips
 Asst. Chief Erik Peterson
 Asst. Chief Robert Combs
 Chief Cunningham

ABSENT:
 Robert Larsen – on vacation

**** The Board approved to have Robert Larsen be present telephonically to make a quorum with regards to Item #1 under NEW BUSINESS.**

FLAG SALUTE:

Flag salute lead by John Wiegel.

ADOPT AGENDA:

NEW BUSINESS: Item #1: To be heard under **CLOSED SESSION.**

NEW BUSINESS: Telephonic vote to be made by Chairman Robert Larson.

Motion made by Jackye Phillips to accept the agenda as presented. Motion seconded by Charles Hoff.

MINUTES:

Minutes of the May 13, 2009 Board of Directors' Meeting read. Motion made by Bill Flynn to accept the Minutes as presented with the stated correction. Motion seconded by Jackye Phillips./CARRIED.

Minutes of the May 27, 2009 Special Board of Directors' Meeting read. Motion made by Jackye Phillips to accept the Minutes as presented. Motion seconded by Bill Flynn./CARRIED.

OPEN FORUM: For public testimony

No comment from the public.

TIME SENSITIVE MATTER 1910 hours

- 1. **ADMINISTRATION OF THE OATH OF OFFICE:** Vice Chairman, Ed Cunha administered the Oath of Office to the new recruits, Joe Van Winkle, Tyson Brazelton, Jacob Garel and Chad Laughlin. All were pinned.

CORRESPONDENCE:

None.

DISTRICT BILLS:

District bills in the amount of \$83,851.78 read. Discussion held on the following items

- Rotten Robby > gas station
- Country Lube Express > extensive transmission services, etc.
- Edwards Safety & Security > Limited Term employee
- HSBC Business Solutions > Costco Corp account

Motion made by Jackye Phillips to pay the bills as submitted. Motion seconded by Charles Hoff/CARRIED

CHIEF'S REPORT: Chief's Report presented in the Board Packet: Discussion held on the following:

- 1. **Development Fees:** May \$10,617.80, April -0-
- 2. **Calls:** Firefighter Strabel still off on FMLA and is recovering well.
- 4. **Station 48:** Mutual aid discussed.
- 5. **Consolidation:** The BOS terminated "Aid to Fire", made an additional appropriation of \$335,537.00 and to have the work completed by January, 2010.
- 6. **Annual Operating Plans:** No change. Chief Cunningham read correspondence regarding Mutual Aide and Strike Teams.

ASST. CHIEF ERIK PETERSON'S REPORT: Asst. Chief Erik Peterson's Report presented in the Board Packet: Discussion held on the following:

- 1. **Prevention:** Discussed the CFD, Proposition A Annexation into the Fire District failed. Plans cannot be finalized due to the failure of the proposition.

31 business inspections done.

Title III Grant discussed, the request for Proposal #09-918-082 was rescinded by the BOS at their 06/02/09 meeting. The BOS is having all parties reapply, we will not be receiving the \$12,600.00 previously requested. We will review the new RFP

and determine what to request money for, may be granted more. This is restricted to County Agency's only. Were promised \$3000.00 by Fire Safe Council for the signs, now re-evaluating that promise. The donation of labor to paint the signs is significant. Grants are out-lined in the report. Mitigation fees discussed.

2. **Construction:** New projects submitted.

ASST. CHIEF ROBERT COMBS' REPORT: Asst. Chief Robert Combs' Report presented in the Board Packet: Discussion held on the following:

1. **New Recruits:** Asst. Chief Robert Combs stated how important it was to get the four new recruits out of the Academy.
2. **Officers' Meeting:** The meeting was held on 6/8/09, they are doing a great job making sure the positions full. A conditional job offer was made but withdrawn due to the background check. Made a conditional job offer to another applicant pending the background check.
3. **Volunteer Training:** Training changed to Thursdays from Mondays in an effort to training more volunteers. Start time also changed to 6:30 PM. If this doesn't work, will go back the old schedule.
4. **Station 47:** The station is currently vacant, Spencer Morgan moved out and into a new home. Currently taking applications for living at the station.
5. **Station 49:** The station is currently being manned by 3 personnel, each one taking a shift during the fire season.

OLD BUSINESS:

1. **Preliminary Budgets:** Chief Cunningham stated there is not much change since the original draft. He is requesting adoption of the 2009/2010 fiscal budget. \$4,371,174.65 Expenses and Revenues; Contingency Fund of \$150,000.00. Class 30 and 40 increasing due to the numbers of uniform allowance, health insurance, unemployment paid out, workers compensation and increases in life insurance. Health insurance has the largest impact, 20% increase based on actual insurance used. Class 40 has a \$24,000.00 decrease. Assets decreased 59%. Revenue -0-increase, borrowing money from Reserves to balance the Budget, \$152,000.99. Spending plan discussed. Chief Cunningham requesting adoption of the Emergency Budget Spending Plan. He explained the Emergency Spending Plan, limits spending for the 1st 6 months to protect Reserves in case the State takes money from the district. This also reduces liabilities, wages cut as they relate to overtime, etc. related to strike teams and contracts. Service and supplies cut. Pay schedule cut 8% across the board for all employees. No lay offs. There is more room to cut if necessary. The resolution would require a team to monitor how to do this.

- a. Motion made by Jackye Phillips to adopt the Preliminary Budget of \$4,371,174.65 for fiscal year 2009/2010. Motion seconded by Charles Hoff.

Roll call vote as follows:

Robert Larsen	Absent
Bill Flynn	Aye
Jackye Phillips	Aye
Charles Hoff	Aye

Ed Cunha Aye
Carried by 4 yes votes.

b. Motion made by Jackye Phillips authorizing the publication of the Emergency Budget Spending Plan for fiscal year 2009/2010. Motion seconded by Charles Hoff. Roll call vote as follows:

Robert Larsen Absent
Bill Flynn Aye
Jackye Phillips Aye
Charles Hoff Aye
Ed Cunha Aye

Carried by 4 yes votes.

2. **Fire and Emergency Services Delivery Study:** Chief Cunningham discussed the study stating if we start going down the road with this study and don't make our wishes known it could be misleading to the County. According to several LAFCO personnel we are receiving LAFCO services. We need to make our intentions and desires known formally. All concurred the Position Paper on the County Fire Service Study reviewed by the Board. If this is our position it doesn't stop us from participating in this, makes our intentions clear. We can contest the report itself. If the vote is negative, the consolidation stops. Chief Cunningham requested clear direction from the Board. Motion made by Jackye Phillips to forward to LAFCO the Position Paper dated 6/10/09. Motion seconded by Charles Hoff. Roll call vote as follows:

Robert Larsen Absent
Bill Flynn Aye
Jackye Phillips Aye
Charles Hoff Aye
Ed Cunha Aye

Carried by 4 yes votes.

3. **Community Facilities District:** A review of the ballots cast at the Special Election / Public Hearing on 05/27/09 revealed that several of the inside return envelopes were not signed by the voters so those votes were invalid and could not be confirmed. The new results are as follows:

Eligible Voters: 8 (eligible votes: 73)
Votes Cast: 13 (9 yes votes, 4 no votes)
Ineligible votes: 8 (7 yes votes, 1 no vote)
Eligible Votes: 5 (2 yes votes, 3 no votes)

Results: Annexation No. 2 – Proposition A – Failed with a vote of 2 to 3.
Motion made by Jackye Phillips to amend the results of Proposition A for 5/27/09 election as Proposition A failed. Motion seconded by Bill Flynn. Roll call vote as follows:

Robert Larsen Absent
Bill Flynn Aye
Jackye Phillips Aye
Charles Hoff Aye
Ed Cunha Aye

Carried by 4 yes votes.

4. **Policy Revision 407d Overtime Administration:** Chief Cunningham requested adoption of Policy Revision 407d. Employee group is in agreement. Motion made

by Charles Hoff to accept 407d Overtime Policy as read. Motion seconded by Jacky Phillips. Roll vote as follows:

Robert Larsen	Absent
Bill Flynn	Aye
Jackye Phillips	Aye
Charles Hoff	Aye
Ed Cunha	Aye

Carried by 4 yes votes.

5. **LAFCO:** Motion made by Jackye Phillips to forward the Board nomination of Special District Representatives to LAFCO in the following order.

- #1. Harry Norris, El Dorado Irrigation District
- #2. Robert Larsen, Diamond Springs Fire District
- #3. Gary Richardson, Georgetown Fire District
- #4. Ed Courtial, El Dorado County Fire District
- #5. Barbara Will, El Dorado Hills Water District

Motion seconded by Charles Hoff. Roll vote as follows:

Robert Larsen	Absent
Bill Flynn	Aye
Jackye Phillips	Aye
Charles Hoff	Aye
Ed Cunha	Aye

Carried by 4 yes votes.

NEW BUSINESS:

CLOSED SESSION: 8:30 to 8:48 PM

1. **Employee Negotiations:** Motion made by Jackye Phillips to adopt the Wage and Benefit package dated 5/29/009, #2, 3 and 4a. Motion seconded by Charles Hoff. Roll vote as follows:

Robert Larsen	Absent
Bill Flynn	Aye
Jackye Phillips	Aye
Charles Hoff	Aye
Ed Cunha	Aye

Carried by 4 yes votes.

Motion made by Jackye Phillips to adopt the Wage and Benefit package dated 5/29/009, #1. Motion seconded by Charles Hoff. Roll vote as follows:

Robert Larsen	Aye by telephonic vote
Bill Flynn	Aye
Jackye Phillips	Aye
Charles Hoff	Abstain due to conflict of interest
Ed Cunha	Abstain due to conflict of interest

Carried by 3 yes votes

NEW PURCHASES:

None

EMPLOYEE/VOLUNTEER INPUT:

Meeting adjourned,
Respectfully submitted

Caroline Falconer
Board Secretary