

JUNE 11, 2008
BOARD OF DIRECTORS' MEETING
DIAMOND SPRINGS / EL DORADO FIRE PROTECTION DISTRICT

PLACE: DIAMOND SPRINGS FIRE STATION
501 MAIN STREET
DIAMOND SPRINGS, CA 95667

Board of Directors' Meeting called to order at 7:00 P.M. by Chairperson, Jackye Phillips.

ROLL CALL: PRESENT: Robert Larsen; Bill Flynn; Asst. Chief Erik Peterson; Chief Cunningham and Jackye Phillips.

ABSENT: Bud Baker; Ed Cunha and Acting Battalion Chief John Wiegel.

FLAG SALUTE:

Flag salute lead by Greg Rohde.

ADOPT AGENDA:

No additions

Motion made by Bill Flynn to accept the agenda as corrected Motion seconded by Robert Larsen.

MINUTES:

Minutes of the May 12, 2008 Board of Directors' Meeting read. Motion made by Robert Larsen to approve the minutes as read. Motion seconded by Bill Flynn. **CARRIED**

OPEN FORUM: For public testimony

No public comment at this time.

CORRESPONDENCE:

1. 5/13/08 received notice from Rosemary Mulligan with the El Dorado County Grand Jury regarding the final report, part 2 and some errors discovered. They have now made corrections.
2. Certificate received from El Dorado County Fire Prevention Officers regarding sponsoring training for approximately 25 fire specialists as well as our own people.
3. Invitation from El Dorado Fire Chief's Association for the board members to join with other board members, the Board of Supervisors, etc, for a social event on 6/27/08 at 6:00 PM at Rescue.

DISTRICT BILLS:

District bills for the amount of \$79,875.69 were read. Discussion held on the following item:

All Star Rents > 50% of the cost of work in the backyard.

El Dorado Hills Fire Dept. > \$18,912.47, MDT grant program matched our portion.

Enterprise Investigations > new vender.

Mt Tam Consulting > payments 1 and 2, to Tom Forrester's company for Strategic Planning, 2 year payment.

FDAC-FASIS > 2008 Special Assessment rolling 8 years, decreases every year.

Analytical Chemist > Steve Nicolls air system testing, Grade # tests.

Bolton's Portable Welding > repairs.

El Dorado County Surveyor > maps.

Edwards Safety and Security > casework, i.e., arsons and inspections.

US Bank Corp > C & H – Annual truck inspection; KM Tires – truck tire purchase; DMI Dell – printer cartridges.

Dawson's Oil > a little over a month, fuel bills have doubled.

Motion made by Robert Larsen to pay the District bills as presented. Motion seconded by Bill Flynn. /CARRIED

CHIEF'S REPORT: (including reporting for ACTING BATTALION CHIEF JOHN WEIGEL:

1. **RESPONSES:** Responses are down, have an engine out on strike team.
2. **DEVELOPMENT FEES:** Are flat.
3. **CONSOLIDATION:** LAFCO dismissed the report from the Grand Jury, the Board of Supervisors is still pursuing consolidation.

4. **CALLS:** 190 calls reported by Acting Battalion Chief John Wiegel. There is a large fire activity throughout the state. Structure fire on Perts Place was very challenging; appeared to be a single story structure but once inside found it to be a 2 story structure and well involved.
5. **PARAMEDIC TEST:** Test is scheduled for June 18th and 19th.
6. **INJURIES:** Currently have 2 personnel out with injuries.
7. **VOLUNTEERS:** Travis Parsons and Ken Kumpe coming on board.
8. **MRF:** There was a substantial fire at the MRF Monday.
9. **EXPLORERS:** The Explorers are coming along well and have a willingness to assist.
10. **COMMENDATION:** Leah Berti and her gang were commended for pulling off the retirement party for Marty Sanford.
11. **JULY 4TH PICNIC:** All reminded of the July 4th family picnic.

ASST. CHIEF ERIK PETERSON'S REPORT:

1. **FIRE PREVENTION:** Things rolling along with the help of Acting Battalion Chief John Wiegel. Discussion held regarding the MRF and Missouri Flat projects, etc.
2. **Rob Combs:** He is to come on board soon, is transitioning from Cameron Park and hopes to be on board around the 23rd.
3. **DALE LAMBERT:** On vacation until next Monday. No major mechanical issues at present. He has decided not to retire soon.
4. **WATER TENDER:** Chief Cunningham stated he can rent at no cost to the District a water tender. Water Tender 49 in service and need to do driver's training for the water tender.
5. **COMMUNICATIONS:** OK and IT doing well.
6. **FIRE FIGHTER INJURIES IN OTHER COUNTIES:** Discussion held on recent injuries to fire fighters fighting fires in other counties (4 fire fighters injured).

OLD BUSINESS:

1. **JPA AMBULANCE CONTRACT – DISPATCHING SERVICES:** There was a meeting today with the Board of Supervisors regarding the budgeting and framework, i.e., adding BLS Units. The board was very favorable, will approve the entire JPA Budget. Proposing steps covering the ambulance operations including development. Will bring the proposal in this month which will dramatically change deployment. Took delivery on 3 more ambulances which are currently be readied for operations. Looking at purchasing 3 more ambulances.

Things are moving along. The ambulance variance budget was discussed by Chief Cunningham, will be over expended predominantly in Class 40; will probably be excused on those.

2. **POLICY 405a (Draft):** “Volunteer Firefighter Weekend Training Shifts”. Motion made by Bill Flynn to adopt Policy 405a. Motion seconded by Robert Larsen. Roll call vote as follows:

Bud Baker	Absent
Ed Cunha	Absent
Robert Larsen	Aye
Bill Flynn	Aye
Jackye Phillips	Aye

2 absentees and 3 Aye votes/CARRIED.

3. **FDAC HEALTH CARE:** Chief Cunningham stated he and the employees met with Lawson Hawks. This would represent a \$33,000.00 savings to the district; would require a MOU change, meet and confer. He stated this is an information item only.
4. **STRATEGIC PLANNING BRIEFING:** Chief Cunningham will be getting groups together to kick off projects, set objectives, etc. Feedback is needed. Jackie Phillips and her committee will possibly be doing a phone tree. They have received a good response on the campout.
5. **ENGINEER JOB DESCRIPTIONS:** Chief Cunningham requested the board members adopt the position description for Engineer I and II position. He stated he has not received any objections to the position description. Roll call vote as follows:

Bud Baker	Absent
Ed Cunha	Absent
Robert Larsen	Aye
Bill Flynn	Aye
Jackye Phillips	Aye

2 absentees and 3 Aye votes/CARRIED.

NEW BUSINESS:

1. **OTHER POST EMPLOYMENT BENEFIT ACTUARIAL REPORT:** This item is requested as an accounting procedure under law. Addresses liability which accrues for health care benefits and retirees. Shows we have lost by not creating this investment. The number of retirees will grow. Discussed what they suggest as investing. Projections by 2017 will be \$305,766.00 per year. The actuarial paints a bleak picture. Page 9 table is the most helpful. We

need to look at keeping promises to retirees and current employees; cost containment; can we afford to offer this benefit to future employees. Chief Cunningham requesting instructions regarding funding this Retiree Health Benefits bill. He feels the JPA is seriously under funding this. We need to take our \$90,000.00 and combine it with Reserves and employee health benefits to pay what is due to get into the 7.5% category. This is only a recommendation at this time. \$425,000.00 required includes current employee benefits. Jackye stated the tax base will be going down due to reassessments downward. This will probably continue for the next 4 years. More discussion and involvement to take place.

Break 8:21 to 8:25 PM

2. **PRELIMINARY BUDGETS:** Chief Cunningham discussed the preliminary budget by video slides. 07/08 Class 30 down to the last \$14,000.00; Class 60 the last \$14,000.00; Class 60 \$71,000.00. Miscellaneous Revenue discussed. If general revenue comes in as predicted, should come as a flat, balanced budget. Discussed last years revenue stating that if all revenues received should not have to use much or any of the \$177,000.00, may even be able to put some money in the bank this year. Next years budget based on a real lean year. 13% revenue increase over last year is estimated, this is a fictitious revenue. Wages discussed as well as expenditures and revenues balancing out. There are 3 different budgets for the upcoming year: 1) Administrative Budget; 2) Operations and 3) Prevention. Contingency discussed, will carry over \$150,000.00. We currently have about \$1.3 million in the bank. Discussion held on salaries, health care, retirement, worker compensation reduction, 50% funding of a Battalion Chief for half a year only if we can sustain that position. Lean on assets. To finish the project at Station 46, Station 44 (project on hold), Station 49 kitchen, Station 47 grounds. Looking at utility vehicle replacement; fire hose, exercise equipment replacement; breathing systems; data management issues discussed as well as SCBA replacement project for the future, looking at grants to curb the cost. Chief Cunningham requested authorization of the preliminary budget of \$4,274,626.33; use of up to \$187,007.70 in undesignated revenues; and \$59,400.00 Development Fees. Motion made by Robert Larsen authorizing the preliminary budget as stated. Motion seconded by Bill

Flynn. Roll call vote as follows:

Bud Baker	Absent
Ed Cunha	Absent
Robert Larsen	Aye
Bill Flynn	Aye
Jackye Phillips	Aye

2 absentees and 3 Aye votes/CARRIED.

3. **RESOLUTION 2008-08 ELECTIONS:** Declaring an election be held in its jurisdiction consolidation with other district requesting election services (consolidating with the November 8th elections). Motion made by Robert Larsen to approve Resolution 2008-08 Elections. Motion seconded by Bill Flynn. Roll call vote as follows:

Bud Baker	Absent
Ed Cunha	Absent
Robert Larsen	Aye
Bill Flynn	Aye
Jackye Phillips	Aye

2 absentees and 3 Aye votes/CARRIED

4. **TRANSFER OF DEVELOPMENT FEES:** Request of board members to authorize the transfer of \$9,956.23 in development fees into general revenue, supporting the budgeted purchase of the Mobile Data System (6040 \$18,912.47) and the matching funding of the budgeted grant project. Motion made by Robert Larsen to approve the transfer as stated. Motion seconded by Bill Flynn. Roll call vote as follows:

Bud Baker	Absent
Ed Cunha	Absent
Robert Larsen	Aye
Bill Flynn	Aye
Jackye Phillips	Aye

2 absentees and 3 Aye votes/CARRIED

Chief Cunningham discussed the meeting with PHI, P G & E re the P G & E heliport. Will prepare a preliminary financial proposal with staffing. Staff will be assigned to work on this.

NEW PURCHASES:

Mobile Data System moving along with purchasing and logistics arrangements.

CLOSED SESSION:

None

EMPLOYEE/VOLUNTEER INPUT:

None

Meeting adjourned,

Respectfully submitted

Caroline Falconer
Board Secretary