

JULY 13, 2011
BOARD OF DIRECTORS' MEETING
DIAMOND SPRINGS / EL DORADO FIRE PROTECTION DISTRICT

PLACE: DIAMOND SPRINGS FIRE STATION
501 MAIN STREET
DIAMOND SPRINGS, CA 95667

Board of Directors' Meeting called to order at 7:08 A.M. by Board Member, Jackye Phillips.

ROLL CALL: PRESENT:

Bill Flynn
Pat Williams
Jackye Phillips
Asst. Chief Robert Combs
Battalion Chief Ken Earle
Chief Cunningham

ABSENT

Ed Cunha
Charles Hoff – **present by phone for CLOSED SESSION**
A quorum is present.

FLAG SALUTE:

Flag salute was lead by Robert Thatcher.

ADOPT AGENDA:

TIME SENSITIVE MATTER: #1 stricken from the agenda, to be added into the August Agenda.
Replacing as #1 **SWEARING IN CEREMONY:** Swearing in of new personnel.
Motion made by Bill Flynn to approve the agenda as amended. Motion seconded by Pat Williams.
Motion carried.

MINUTES:

Minutes of the June 8, 2011 Board of Directors Meeting read and correction stated. Motion made by Pat Williams to approve the minutes with the stated correction. Motion seconded by Bill Flynn. Motion Carried.

OPEN FORUM: For public testimony

No public presence stated.

TIME SENSITIVE MATTER

1. **SWEARING IN CEREMONY:** New Firefighters Ryan Baumunk, Zach Iddings, Brian Mendenhal and Antonio Ravetto introduced by Battalion Chief Ken Earle and sworn in by Board Member Jackye Phillips and pinned.

CORRESPONDENCE:

> None

DISTRICT BILLS:

District bills in the amount of \$29,631.89 read into the record. Discussion held on the following bills:
> **Furnish Consulting:** Actuarial – a portion will come back from the JPA for their share of costs
> **US Bank Corp:** most of the kitchen remodel is on US Bank Corp and the bulk of the work is done.
 PC USA – credit received for returned projector bulb
 East Bay – freezer and refrigerator
 Fire House - subscription

Motion made by Bill Flynn to pay the bills as submitted. Motion seconded by Pat Williams. Motion Carried.

CHIEF'S REPORT: Covered by Asst. Chief Robert Combs.

- › **FINANCIALS:** Chief Cunningham discussed the Variance for the JPA, roughly \$1.1 million; came in under budget of approximately \$1,000.00. No issues anticipated. No Class 60 outstanding as well as class 40. Some outstanding in class 30. We are probably right on for revenue and will roll some money over. Chief Cunningham stated we did over spend in Class 40. We will need to reconcile next month per requirements of the County for Class 30 and 40. August 16th is the close of the fiscal year end. Chief Cunningham discussed revenue for next year. The County now predicts only -1.4 instead of -4% in tax revenues. We are now looking at -1.3% for the District. Will continue to plan conservatively. 210 Legislation discussed, the meeting went fairly well, nothing definitive from the State yet on exclusivity.

BATTALION CHIEF KEN EARLE'S REPORT: Covered by Asst. Chief Robert Combs. Report presented in the Board Packets.

- › **Calls:** May calls down from last year at this time
- › **Injuries:** One injury during training, handles thru Kaiser and follow up has been completed
- › **Training:** 123 hours of training for April; ongoing training touched on; Target Safety Training discussed
- › **Personnel:** Firefighter Laubinger has begun training. Steering Committee discussed

ASST. CHIEF ROBERT COMB'S REPORT: Report presented in the Board Packets.

- › **OSCA:** Battalion Chief Ken Earle has brought the District into compliance with OSCA which lowers our liability
- › **Development Fees:** Money is dribbling in with \$25,713.21 still due
- › **CFD:** Lori Tuthill present and answered questions regarding the CFD
- › **Land Development Manual:** The manual was touched on
- › **900 Hour Position:** Teri's 900 hours ran out and the position will not be filled this coming year; Mike's hours also ran out and he is back to work now
- › **Grants:** Grant money is really tight now
- › **Fire Safe Council:** Cari DeWolf is the new Executive Coordinator and Rick Krek is Chair of the Council

OLD BUSINESS: Public comment closed – no comment from the public.

1. **Report by the Personnel Committee:** One letter of interest received with a business plan for recruitment of Fire Chief. Will be called into CLOSED SESSION after calling President Hoff for the interview process and then would leave for deliberations. Chief Cunningham would return with whatever information needed.
2. **Local Code Determination:** The final draft will be ready for the August meeting if the State Fire Marshall has reviewed the draft.
3. **OPEB:** Chief Cunningham explained what it would mean to engage CalPERS for retirement trust. Investments would be paid out of future employees benefits fore retirees; this will change Actuarials. Motion made by Pat Williams to enter established agreement including Resolution 2011-10 delegating authority to request disbursements from the CERBT. Motion seconded by Bill Flynn. Roll call vote as follows:

Bill Flynn	Aye
Ed Cunha	Absent
Pat Williams	Aye
Jackye Phillips	Aye
Charles Hoff	Absent

Motion carried.

NEW BUSINESS:

1. **LAFCO Detachment:** Chief Cunningham presented information pertaining to the proposed settlement resulting from the proposed dissolution of the Grassy Run Community Service District. We are interested into entering into negotiations; we will come out with more money.
2. **2010-11 District Audit:** We are requesting authorization to enter into an agreement with R.J. Ricciardi at a cost of \$10,300.00. The County has requested interest in taking back responsibility for the JPA audits. The audits for 2005/2006, 2006/2007 and 2007/2008 still unresolved. Chief Cunningham requesting authorization to expand the Ricciardi contract to include those audits and bill

the county for that cost. Jo Harm and the JPA will be noticed of our contract with Ricciardi, giving the JPA 30 days to dispute this action. Motion made by Bill Flynn authorizing the extension of the Ricciardi contact to include the JPA audits as stated. Motion seconded by Pat Williams. Roll call vote as follows:

Bill Flynn	Aye
Ed Cunha	Absent
Pat Williams	Aye
Jackye Phillips	Aye
Charles Hoff	Absent

Motion carried.

3. **Resolution 2011-09:** Chief Cunningham explained pending State Legislation. As the law is written it does not recognize Marin and El Dorado county. Fire Districts, Fire Associations and Cal-Chiefs support our position on this. We will oppose 210 legislation until dropped or amended. He stated he has a conference call tomorrow regarding this issue. The County is supporting exclusivity for Service Area 7 at the present time. The County can chose one of three options and these options explained. The State is reluctant to deal with the Counties and JPA's. This will depend upon how aggressive the County is. Motion made by Pat Williams to approve Resolution 2011-09 as stated. Motion seconded by Bill Flynn. Roll call vote as follows:

Bill Flynn	Aye
Ed Cunha	Absent
Pat Williams	Aye
Jackye Phillips	Aye
Charles Hoff	Absent

Motion carried.

4. **Community Facilities District:** Lori Tuthill explained the change in the tax rate. Will take a 3% tax rate this year. This affects strictly the CFD lands. We are authorized to collect at 3% rate but not necessarily what we will collect at. Chief Cunningham explained the system and recommending authorization to adopt the 3% rate. Levy at ? Levy unchanged, to collect at the same rate as last year. We must use CPI-V of 2.8 or the 4% rate. Chief Cunningham felt we should stay true to the 3% and explained why. Staff recommended 3% increase; What do we levy at, 2.8 is break even. The Board directed the levy to be set at 3%. Motion made by Pat Williams to approve the 3% increase. Motion seconded by Bill Flynn. Roll call vote as follows:

Bill Flynn	Aye
Ed Cunha	Absent
Pat Williams	Aye
Jackye Phillips	Aye
Charles Hoff	Absent

Motion carried.

NEW PURCHASES:

None other than previously stated.

EMPLOYEE/VOLUNTEER INPUT:

None.

CLOSED SESSION: off record at 8:31 PM

Meeting adjourned,
Respectfully submitted

Caroline Falconer
Board Secretary