

JULY 14 2010
BOARD OF DIRECTORS' MEETING
DIAMOND SPRINGS / EL DORADO FIRE PROTECTION DISTRICT

PLACE: DIAMOND SPRINGS FIRE STATION
501 MAIN STREET
DIAMOND SPRINGS, CA 95667

Board of Directors' Meeting called to order at 7:08.M. by President Robert Larsen

ROLL CALL: PRESENT:

Bill Flynn
Jackye Phillips
Charles Hoff
Ed Cunha
Asst. Chief Erik Peterson
Asst. Chief Robert Combs
Chief Cunningham
Robert Larsen

ABSENT:

None

FLAG SALUTE:

Flag salute was lead by Asst. Chief Erik Peterson.

ADOPT AGENDA:

Motion made by Charles Hoff to approve the agenda as amended under **NEW BUSINESS: #2** moved **TIME SENSITIVE MATTERS**. Motion seconded by Jackye Phillips. Motion carried.

MINUTES:

Minutes of the June 09, 2010 Board of Directors' Meeting read. Motion made by Jackye Phillips to approve the minutes with the stated correction. Motion seconded by Bill Flynn. Motion carried.

Robert Larsen made the announcement that he will be resigning from the Board of Directors and his last meeting will be August 11th. He is getting married September 11th at Harvey's Lake Tahoe. Chief Cunningham requesting recommendation for appointees to the Board of Directors as soon as possible, they then can file for the position.

TIME SENSITIVE MATTER: 1910

1. **Ordinance Number 2010-01:** Revision of the Cost Recovery Ordinance pursuant to Health and Safety Code Section 13881(h) an ordinance to establish and implement a program to charge user fees for deployment of the services by the Fire District. This would authorize the District to contract with a vender to bill fees related to motor vehicle collisions. This item to be left open until **OLD BUSINESS #3A AND 3B** are heard.

NEW BUSINESS:

2. **Purchasing Authorization:** Staff is requesting the Board approve purchasing proposals in accordance with District Purchasing Policy #105. both proposals are included in the 2010-11 Budget and have major funding through a Grant from Federal Aid to Fire:
 - A. **Phase 1 SCBA Grant** – SCBA Purchase \$260,000.00 consisting of a minimum of \$242,770.00 from grant funds, \$13,337.00 from General Fund and \$13,337.00 from Development Fund. 48 Units on the initial purchase, entire fleet of SCBA's, no mixing. Chief Cunningham stated they have the 5 major suppliers for field expertise, equipment was brought and tested for selection process, only 4 responded to our request. He explained further on the responses, bids, etc. 3 bids fulfilled the requirement process and were also graded on the best price. LN Curtis awarded the bid as most desirable and best price. Representative Ron Stone from LN Curtis present and was introduced.

Service after sale was discussed. Motion made by Charles Hoff to approve Phase 1. Motion seconded by Jackye Phillips. Role call vote as follows:

Ed Cunha Aye
Bill Flynn Aye
Jackye Phillips Aye
Charles Hoff Aye
Robert Larsen Aye

Motion Carried.

B. Phase 2 SCBA Grant – Mobile Compressor System Upgrade \$13,275.00 consisting of a minimum of \$6,000.00 from grant funds, \$3,637.00 from General Fund and \$3,637.00 from Development Fund. Chief Cunningham explained the upgrade of the mobile compressor. Stark was the only vendor who could do all the work and had the lowest bid. Requested authorization to move forward with Stark Manufacturing. Motion made by Ed Cunha to enter into a contract with Stark Manufacturing. Motion seconded by Charles Hoff. Role call vote as follows:

Ed Cunha Aye
Bill Flynn Aye
Jackye Phillips Aye
Charles Hoff Aye
Robert Larsen Aye

Motion Carried.

OPEN FORUM: For public testimony

No public comment.

CORRESPONDENCE:

- › Legal Brief from the Acting JPAA Legal Counsel to be reviewed by Board Members.

DISTRICT BILLS:

Fiscal Year 2009/2010 District bills in the amount of \$41,351.34 read. Discussion held on the following bills:

- › **Dale Lambert:** Money left to deplete
- › **El Dorado Door & Trim:** Station 44 is now new and is a good long-range door
- › **Hi Tech Emergency Vehicle:** Engine 349 and a couple of other vehicles from last month
- › **Folsom Lake Ford:** Dale's old vehicle
- › **Cal Service Tool:** Replacement of sponges and replacement of sensors

Motion made by Jackye Phillips to pay the bills as stated. Motion seconded by Bill Flynn. Motion carried.

Fiscal Year 2010/2011 District bills in the amount of \$28,612.79 read. Discussion held on the following bills:

- › **Staples Business Advantage:** Motherboard – published codes off law books

Motion made by Jackye Phillips to pay the bills as stated. Motion seconded by Bill Flynn. Motion carried.

Fiscal Year 2010/2011 LAFCO ANNUAL SERVICE of \$4,862.00 billing discussed. Motion made by Charles Hoff to table this matter until the August 11th Board of Directors Meeting. Motion seconded by Jackye Phillips.

CHIEF'S REPORT: No written report submitted

- › **Budget:** Ready to close out the fiscal year stating the JPA will end to the good by \$63,000.00. The District Budget will end \$21,187.78 to the good with recovery of Prop 1A money. Reserves total over \$1,000,000.00. Preliminary assessed values for the Fire District will loose over \$80,000.00. Revenue loss discussed further. We are still in good shape. Some fire districts are loosing a lot due to Avlorum. If recovery starts it will take 5 to 6 years to get back to where we were before the recession. Level of service discussed.
- › **De-annexation Litigation** – nothing happening there. Chief Cunningham discussed LAFCO's discussion with the Board of Supervisors. Tax rate at -0-. No protests filed.

ASST. CHIEF ERIK PETERSON'S REPORT: Report presented in the Board Packet and accepted as`

1. **Personnel:** Captain Ken Earle assigned to 40 hour work. He will be taking Duty Chief coverage for a week.

2. **Aerial Truck:** The truck is being checked regarding the leak.
3. **Volunteers:** Discussion held regarding Nick Morton and Cody Whited (Explorers).

ASST. CHIEF ROBERT COMB'S REPORT: Report presented in the Board Packet and accepted as

1. **Account Receivable:** Received \$3,276.46. Discussed the County's collection of the money's and illegal processing of the money. This issue is coming to a head. El Dorado Hills will be pulling out of the County's managing their funds and the County states they cannot do this. El Dorado Hills is considering litigation over this issue. The District may do the same.
2. **Fire Code:** Fire Code issues discussed. Currently working with the State Fire Marshall's Office and other counties. Issues discussed included road width. Working on the new language and amending code sections. Need to speak to rural counties on issues. Insurance companies are driving some of the issues.
3. **Training:** The District is to host the training event scheduled for 09/02/10 which will go for 3 to 4 days, fire prevention.
4. **2009 Safer Grant:** Hiring 2 positions, is similar to CETA programs.

OLD BUSINESS:

1. **Adoption of New and Revised Policies:**

A. Policy 403 Active Volunteer Performance Standards: This focuses on individuals competency. Motion made by Charles Hoff to adopt revised Policy 403 as stated. Motion seconded by Bill Flynn. Role call vote as follows:

Ed Cunha	Aye
Bill Flynn	Aye
Jackye Phillips	Aye
Charles Hoff	Aye
Robert Larsen	Aye

Motion Carried.

B. Policy 418 Support Staff Performance Standard: Can involve new volunteers, etc coming into the organizations. Wording modified. Motion made by Charles Hoff to adopt revised Policy 418 as written. Motion seconded by Jackye Phillips. Role call vote as follows:

Ed Cunha	Aye
Bill Flynn	Aye
Jackye Phillips	Aye
Charles Hoff	Aye
Robert Larsen	Aye

Motion Carried.

2. **Personnel Policy Article 2:** No changes made, ready for action in association with Resolution 2010-12. New employees can opt in, cannot opt out. Motion made by Jackye Phillips to adopt revised Article 2, 2nd tier PERS and adopt Resolution 2010-12. Motion seconded by Bill Flynn. Role call vote as follows:

Ed Cunha	Aye
Bill Flynn	Aye
Jackye Phillips	Aye
Charles Hoff	Aye
Robert Larsen	Aye

Motion Carried.

3. **Cost Recovery Program:** Chief Cunningham explained items, Policy Revision 605b and District Ordinance 2010-01. Fire Recovery USA is the only company that works with fire districts in regards to vehicle accidents, they would only bill the insurance companies of non-residents. Contract is year to year. Motion made by Jackye Phillips to adopt Policy Revision 605b. Motion seconded by Ed Cunha. Role call vote as follows:

Ed Cunha	Aye
Bill Flynn	Aye
Jackye Phillips	Aye
Charles Hoff	Aye
Robert Larsen	Aye

Motion Carried.

4. **Conflict of Interest Code:** Action is to reaffirm code regarding Conflict of Interest Code and there are issues going to Legal Counsel for review to see if the wording is still current. Chief Cunningham recommends for further review before reaffirming code.

NEW BUSINESS:

1. **Aid to Fire:** Chief Cunningham wants direction on issues outlines in the Staff report; should the District authorize the use of SA-7 Funds for Aid to Fire Service. He believes this to be an inappropriate use of money and is wrong. We are talking about \$600,000.00 per year. The public voted for the use of these funds, cannot overturn what the voters voted for. This could collapse SA-7 if the funds are misused. Charles Hoff made a motion requesting the Chief oppose the Board of Supervisors dipping into SA-7 funds to augment Fire Department funding. Motion seconded by Jackye Phillips. Role call vote as follows:

Ed Cunha	Aye
Bill Flynn	Aye
Jackye Phillips	Aye
Charles Hoff	Aye
Robert Larsen	Aye

Motion Carried.

NEW PURCHASES:

No major purchases made.

EMPLOYEE/VOLUNTEER INPUT:

Channel 13 contacted Asst. Chief Robert Combs to take part in a series leading the way in to the greater Sacramento area to do commercials at a reduced cost to the District, extremely cheap prime time airing, is intriguing.

Meeting adjourned,
Respectfully submitted

Caroline Falconer
Board Secretary