

JULY 08, 2009
BOARD OF DIRECTORS' MEETING
DIAMOND SPRINGS / EL DORADO FIRE PROTECTION DISTRICT

PLACE: **DIAMOND SPRINGS FIRE STATION**
 501 MAIN STREET
 DIAMOND SPRINGS, CA 95667

Board of Directors' Meeting called to order at 7:00 P.M. by Chairman, Robert Larsen.

ROLL CALL: **PRESENT:**
 Ed Cunha
 Bill Flynn
 Charles Hoff
 Jackye Phillips
 Asst. Chief Erik Peterson
 Asst. Chief Robert Combs
 Chief Cunningham
 Robert Larsen – on vacation

FLAG SALUTE:

Flag salute lead by Asst. Chief Erik Peterson.

ADOPT AGENDA:

Motion made by Bill Flynn to accept the agenda as presented. Motion seconded by Jackye Phillips.

MINUTES:

Minutes of the June 10, 2009 Board of Directors' Meeting read. Motion made by Jackye Phillips to accept the Minutes as presented with the stated correction. Motion seconded by Charles Hoff./CARRIED.

OPEN FORUM: For public testimony

No comment from the public.

TIME SENSITIVE MATTER 1910 hours

1. **PUBLIC HEARING:** Public hearing opened to consider authorization for the annexation of the territory within the proposed Annexation No. 2 into the Diamond Springs / El Dorado Fire Protection District Community Facilities District No. 2006-01 (the "CFD") and the rate and method of apportionment of the

special tax proposed to be levied on certain property within the Annexation. The Public Hearing to run concurrently to Item #2., OLD BUSINESS.

CORRESPONDENCE:

1. Letter received from the Hailey family thanking the firefighters for showing up so promptly.

DISTRICT BILLS:

District bills in the amount of \$30,946.96 read, June close out for 08 / 09. Discussion held on the following items

Shift Calendars › reduced
US Bank – Strauss Foods › Board's dinner
Advance Charger Tech › Battery charger for radios
So. Placer Fire Dept › Tuition for classes
US Bank - Peachtree › lighting for Station 47
US Bank - Terravolta › Station 49 projects
El Dorado Door and Trim › Station 47

Motion made by Charles Hoff to pay the bills as submitted. Motion seconded by Bill Flynn / CARRIED

CHIEF'S REPORT: Chief's Report presented in the Board Packet: Discussion held on the following:

1. **PERSONNEL:** No change
2. **CAL-PERS:** In a 30 smoothing plan, 3% at 50 discussed.
3. **Health Care Costs:** Projections discussed; in the 1.68 to 3.29% area. Will not charge 10% as stated on the budget.
4. **ESKATON:** An agreement was reached with Eskaton and under contract – cost recovery method and they will pay 1 years arrears.
5. **MUNI-FINANCIAL:** Contracted with Capitol PFG which will replace Muni-Financial. This will not affect the CFD.
6. **CASH ADVANCES:** Received a letter from Joe Harn regarding cash advances – no formal action per the Board of Supervisors, the resolution is not changing for this fiscal year.
7. **JPA BUDGET:** The JPA Budget is coming in at 1% plus or minus. Variances due to overages, not included in the final payroll for June.
8. **DISTRICT BUDGET:** 75% ROLL BACK IN Class 30, 5% for revenue, expecting to come in plus or minus at less than 1% margin. May not have to pull over funds from Reserves. Spending cut back substantially. Budget closeout by the end of the month. Budget roundup scheduled for 7/20/09 regarding State finances. All personnel ready to attend this meeting.
9. **JPA:** Will adopt their budget on the 15th, looks good. The JPA needs to stop buying ambulances.
10. **STATE RAF:** We may take a hit of 5% from the State RAF.

ASST. CHIEF ERIK PETERSON'S REPORT: Asst. Chief Erik Peterson's Report presented in the Board Packet: Discussion held on the following:

1. **SAFETY AND TRAINING:** Classes discussed
2. **CURRENT / ONGOING BUSINESS:** Filling shift vacancies. The new volunteers are doing great. Water tender response training going well.
3. **STRIKE TEAM:** The list is out.
4. **COMPANY OFFICER SHIFT REPORTS:** Presented in the report.
5. **NEW BUSINESS:** Sean Farrelle was offered the position and assigned to Station 47. There is a seasonal firefighter position vacancy at Station 44. Tom Forster's Time management training discussed and the Board Members invited to attend. Station 46 landscaping discussed by Jackye Phillips.

ASST. CHIEF ROBERT COMBS' REPORT: Asst. Chief Robert Combs' Report presented in the Board Packet: Discussion held on the following:

1. **CFD:** Received the Petition and Waivers, will go more into detail later in the meeting.
2. **CONSTRUCTION:** Plans and extensions discussed.
3. **PREVENTION STAFF REPORT:** Inspections down due to reducing part-time staff, 1000 hour employees. Mike Papest has been GPS's all the districts hydrants; is to provide MDT (Mobile Data Terminal) training.
4. **GRANTS:** No change in status. Title III Grant discussed stating the Board of Supervisors will probably reopen this process around July 21st. They are requesting Robert Trout to provide workshops regarding Fire Safety / Building Code Relations and Residential Properties. The Fire Station Construction Grant discussed, Station 48 is aging and too small, will require replacement of that station due to the Missouri Flat Project widening the road. We are looking into identifying a parcel of land which may possibly be open, possibly the old Home Builders Outlet which is commercially zoned, 32,000 sq. feet. Looking into the purchase of that building and working on the grant application to fund renovation and tenant improvements of 12,000 sq. feet. We have preliminary drawings for the use of the property and future uses. Highway Patrol is interested in possibly leasing the rest of the building, 20,000 sq. feet; looking at other partners is the purchase of the building. We hope to have the permit fees waived by the County. Good water flow and sufficient parking. Grant funding and/or tenant will make this project duable. Location and access is very good. The building meets all criteria for the CHP. This is still in the exploration phase. In for 6 grants for this project (government stimulus plan).
5. **MOBILE HOME HARDSHIPS:** Asst. Chief Combs requesting a couple of volunteer Board Members meet with him for direction on hardship mobile homes being placed on properties and the issues regarding code sections which apply. Charles Hoff and Ed Cunha directed to meet with Asst. Chief Combs. Water supply is question also. Once a hardship permit issued and is later over, the building is never removed as required.

OLD BUSINESS:

1. **RESOLUTION 2009-08:** Resolution 2009-08 calls for a special election and submitting to the voters of the Community Facility District 2006-01, Annexation No. 2 propositions regarding the annual levy of special taxes within annexation No. 2 to finance fire suppression services, emergency medical services and fire prevention activities therein. The landowners are petitioning the Fire District requesting a 2nd election, calls for Special Election. Motion made by Jackye Phillips to approve Resolution 2009-08 Special Election. Motion seconded by Charles Hoff. Roll call vote as follows:

Ed Cunha	Aye
Bill Flynn	Aye
Charles Hoff	Aye
Jackye Phillips	Aye
Robert Larsen	Aye

Carried unanimously.

2. **CANVASS OF THE ELECTION RETURNS:** Reading and certification of the election results for Community Facility District 2006-01, Annexation No. 2 done by Laurie Tuthill. 73 votes certified received and 73 votes certified "Yes". Certification signed by the Board Secretary, Caroline Falconer.

TIME SENSITIVE MATTER 1910 hours

1. **PUBLIC HEARING: Closed.**
3. **RESOLUTION 2009-09:** Motion made by Jackye Phillips to adopt Resolution 2009-09 declaring the election results of the CFD 2006-01, Annexation No. 2 as certified by Laurie Tuthill. Motion seconded by Bill Flynn. Roll call vote as follows:

Ed Cunha	Aye
Bill Flynn	Aye
Charles Hoff	Aye
Jackye Phillips	Aye
Robert Larsen	Aye

Carried unanimously.

NEW BUSINESS:

1. **POLICY 118 REVISION:** No action. Requesting review and comments regarding the revision.

CLOSED SESSION:

None

NEW PURCHASES:

None

EMPLOYEE/VOLUNTEER INPUT:

None

Meeting adjourned,
Respectfully submitted

Caroline Falconer
Board Secretary