

JULY 09, 2008
BOARD OF DIRECTORS' MEETING
DIAMOND SPRINGS / EL DORADO FIRE PROTECTION DISTRICT

PLACE: DIAMOND SPRINGS FIRE STATION
501 MAIN STREET
DIAMOND SPRINGS, CA 95667

Board of Directors' Meeting called to order at 7:00 P.M. by Chairperson, Jackye Phillips.

ROLL CALL: PRESENT: Robert Larsen; Bill Flynn; Asst. Chief Erik Peterson; Chief Cunningham and Jackye Phillips.

ABSENT: Bud Baker; Ed Cunha; Acting Battalion Chief John Wiegel on assignment in Butte County.

****Ed Cunha present at 7:20 P.M.**

FLAG SALUTE:

Flag salute lead by Robert Combs.

ADOPT AGENDA:

No additions

Motion made by Bill Flynn to accept the agenda as corrected Motion seconded by Robert Larsen.

MINUTES:

Minutes of the June 11, 2008 Board of Directors' Meeting read. Motion made by Robert Larsen to approve the minutes as read. Motion seconded by Bill Flynn./CARRIED

OPEN FORUM: For public testimony

No public comment at this time.

CORRESPONDENCE:

- 1. Letter received from Butte College regarding the Humboldt Fire thanking the Strike Team for their efforts. Chief Cunningham discussed some of the work the Strike Team did.
- 2. Letter of commendation from B C Roberts expressing his appreciation of Leah Yaws.

TIME SENSITIVE MATTERS:

- 1. **SWEARING IN OF EMPLOYEES:** Chairperson Jackye Phillips conducted the application of Oath of Office to Michael Thompson and Robert Combs. Robert Combs is the new Asst. Chief. Both were pinned.

DISTRICT BILLS:

District bills for the amount of \$33,557.14 were read. Discussion held on the following item: Chief Cunningham discussed a couple of bills to explain them.

- GSA › various parts, i.e. wildland hose.
- US Bank › Alpha Card Systems: new I.D. cards
- Folsom Lake Ford › vehicle repair for a volunteer who paid the District back.
- Bickmore Risk Services › Actuarial.
- Ken Earle › will be reimbursed by the Federal Government.
- Jocelyn Roland › charges are less than the former physician.
- Carbon Copy › photo copier Maintenance Agreement.

Motion made by Bill Flynn to pay the District bills as presented. Motion seconded by Robert Larsen./CARRIED

CHIEF'S REPORT:

- 1. **DEVELOPMENT FEES:** -0-
- 2. **CALLS:** Staying steady. Acute natured calls are up.
- 3. **EMPLOYEE STATUS:** A lot of people are out on strike teams, fires. The County is at a severe level of draw downs. Acting Battalion Chief John Wiegel currently out as a trainee strike team leader. A firefighter from Georgetown went down today with severe injuries. Will be re-staffing the Strike Team Friday to relieve the exhausted firefighters currently on the line. This is currently the worst fire season ever.

4. **POLITICAL ACTION:** Gearing up to fight allocation, etc.
5. **FIRE CHIEF'S DINNER:** Great time had by all and extensive comingling of ideas.
6. **4TH OF JULY:** 4th of July celebration was great.
7. **BUDGET:** Closing out the current fiscal year. The budget is becoming convoluted due to strike teams going out. The county will finish close out of revenue around 7/20/08. \$161,000.00 over budget total. Will utilize what we budgeted for Reserves, etc., and the budget will be balanced before 8/15/08. Currently looking at very lean times.
8. **PHI HELICOPTERS:** Met with PHI and looking at a plan to start soon. This will be a very reasonable program. Financial agreements need to be concluded. Day by day logistics is the biggest concern, integrating into our system. Chief Cunningham requested the Board have Ed Cunha as part of the task force. This will create a high level of service. The program will be integrated slowly so it is manageable. PHI will write the District a check each month. PHI is not profit driven at this point. The program will be a benefit to the community, the JPA, etc. Ed Cunha will assist Chief Cunningham.

ASST. CHIEF ERIK PETERSON'S REPORT:

1. **FACILITIES:** Station 44 group turned out at Log Town. Cleanup has began and currently working on a landscaping plan. Construction to start on the Cell phone tower in August. The monthly Fire Safe Council meeting Saturday. Ed Cunha requested a swamp cooler for the Bay to cool it down during meetings.
2. **FIRE PREVENTION:** Chief Cunningham stated Utility #49 has a lot of mileage and looking at the purchase of a new command vehicle in the near future. Dale Lambert deployed yesterday. Erik Peterson to be deployed Saturday. Sacramento/Sierra Arson Prevention force meeting held. Projects continuing rolling on.

OLD BUSINESS:

1. **JPA AMBULANCE CONTRACT – DISPATCHING SERVICES:** The JPA Board is still very functional and going well. Chief Cunningham chaired the Finance Committee meeting last week. Overages accommodated for Georgetown and Diamond Springs Fire Protection District. Working on the 08/09 revision of the budget. Chief Cunningham is assisting in getting ready for the revisions. He is requesting reasons for purchases, etc., getting a handle on inventory acquisitions. Will address changing the ambulances around, coverage,

Bill paying discussed, did authorize use of part-time personnel for part-time cars.

2. **EMPLOYEE NEGOTIATIONS:** Captain Wilson is currently in Anderson. Chief Cunningham talked to him; requested the Board establish a Negotiations Unit mainly regarding health insurance for new employee hires with regards to retirement health benefit issues. Bill Flynn offered to take this on and Jackye Phillips to be the alternate. Chief Cunningham will prepare the letter. Motion made by Ed Cunha to established at the Negotiation team with Bill Flynn the main contact and Jackye Phillips the alternate regarding retirees medical benefits and current medical costs. Robert Larsen seconded the motion. Roll call vote at follows:

Bud Baker	Absent
Ed Cunha	Aye
Robert Larsen	Aye
Bill Flynn	Aye
Jackye Phillips	Aye

Carried.

NEW BUSINESS:

1. **TOBACCO USE POLICY:** Draft revision presented of the Proposed Policy 416 "Tobacco Use". The draft has received comments and is intended to be adopted in concert with action #2. Chief Cunningham explained the need to present a professional appearance and is also about the law and health issues and claims of disability. Personnel Policies/job descriptions also need to be revised.
2. **PERSONNEL POLICY REVISION:** as stated above.

NEW PURCHASES:

Water Tender is being leased to the District by Bob Carter.

EMPLOYEE/VOLUNTEER INPUT:

None

Meeting adjourned,
Respectfully submitted

Caroline Falconer
Board Secretary

