

FEBRUARY 09, 2011
BOARD OF DIRECTORS' MEETING
DIAMOND SPRINGS / EL DORADO FIRE PROTECTION DISTRICT

PLACE: DIAMOND SPRINGS FIRE STATION
501 MAIN STREET
DIAMOND SPRINGS, CA 95667

Board of Directors' Meeting called to order at 7:05 P.M. by Vice President Ed Cunha.

ROLL CALL: PRESENT:

Bill Flynn
Ed Cunha
Pat Williams
Jackye Phillips
Asst. Chief Erik Peterson
Asst. Chief Robert Combs

ABSENT

Charles Hoff
Chief Cunningham – present at the Rescue Board of Directors Meeting

A quorum is present.

FLAG SALUTE:

Flag salute was lead by Captain Sol Labrada

ADOPT AGENDA:

Motion made by Jackye Phillips to adopt the Agenda as presented. Motion seconded by Pat Williams.
Motion carried.

MINUTES:

Minutes of the January 12, 2011 Board of Directors' Meeting read. Motion made by Jackye Phillips to approve the minutes as submitted with the stated corrections. Motion seconded by Bill Flynn.
Motion carried.

OPEN FORUM: For public testimony

No public comment.

TIME SENSITIVE MATTER:

1. **Resolution of Appreciation:** Resolution 2011-02 read by Asst. Chief Erik Peterson recognizing Captain Solomon Labrada for his many years of service and dedication to the District. Motion made by Jackye Phillips approving Resolution 2011-02. Motion seconded by Bill Flynn.

CORRESPONDENCE:

- › Memo from LAFCO addressing questions regarding the fire district mergers, addressing each item brought up at the meeting.
- › Thank you letter from Snowline Hospice for the use of the fire engine and driver at Christmas.
- › Email read from Terra O'Grady thanking the personnel on the medic unit, Todd Penny and Leah Yaws for providing transportation for their mother to come home for her remaining hours, this meant a lot to them and their mother. This will be placed into their personnel files.
- › Thank you letter from El Dorado High School for the donation to their program.
- › The El Dorado County Fire Chiefs' Association is hosting a Board Members and Chief Officers dinner on 3/11/11 as the Cameron Park Community Center.
- › Transfer sheet of balances transfer between departments received.
- › Received the Recorder Clerk Registrar of Voters Certificate of the amount spent at the last election which was \$8,000.00, approximately 89 cents per vote.

DISTRICT BILLS:

District bills in the amount of \$35,531.03 read into the record. Discussion held on the following bills:

- › **RJ Richiardi, Inc:** \$2208.75 the new auditor.
- › **HSBC Business Solutions:** Costco cards purchases, some may be reimbursed by the Association.
- › **Target Safety:** Tracking system for training - annual fee negotiated.
- › **Sundance:** Safety boots, other boots, etc – even though some show same amounts they are different invoices.

Motion made by Bill Flynn to approve payment of the bills as submitted. Motion seconded by Jackye Phillips. Motion carried

CHIEF'S REPORT: Asst. Chief Combs provided the report

Asst. Chief Robert Combs read the Chief's Report presented in the Board packets:

- › **Chief Gill** of Pioneer Fire District engaged Asst. Chief Combs in to help process a couple of projects for them. Chief Cunningham is providing budgetary assistance.
- › **Field Audit:** The audit is now completed. PERS account touched on.
- › **Revenue:** A spreadsheet of revenue handed out and explained by Asst. Chief Combs. We only teetered money from the County for approximately 3 months. The goal is not to be teetered through the County. Jackye Phillips discussed banking out of the County and the benefits of doing this. Discussion on the issue requested at the next Board meeting. The County will be raising their rates and may not be able to teeter in the future due to the current financial situation. The County charges fees for balances and collections. Different financial institutions touch on. It was requested that this be an agenda item on the March Board of Directors Meeting agenda. It is currently unknown if other fire districts are willing to join us or not. Cameron Park Community Service District is looking at a substantial drop in services due to a 30% loss in revenue. They had budgeted a 14% loss. The level of service was discussed and the cost of dispatch. It is unknown as to the level of service the State will cut. LRA issued discussed. Services to Pioneer District touched on with reference to the Fire Code amendments and workload. We would charge a fee for service (plan review services) which offsets the cost of those employees handling the reviews.
- › **Special Board Meeting:** There will be a joint Board meeting with Rescue Fire Protection District Fire Board on 02/23/11 at 18:30 hours.

ASST. CHIEF ERIK PETERSON'S REPORT: Report presented in the Board Packets.

- › **Incidents:** 110 incidents for January, 2011, lower than previous years.
- › **Maintenance Projects:** The M48Failsafe Anti-theft starter device trial continues with no problems; recommending purchasing the devices for the entire JPA fleet. The costs to work on. T49 transmission leak has been repaired E49 pump panel gauge replaced by Engineer Phillips. Pump testing will be scheduled after the Engineer testing is completed.
- › **Training:** Training discussed. The Super Saturday Class B EVOC in El Dorado Hills was attended by 5 or 6 people.
- › **Personnel:** Acting Battalion chief Earle remains on day assignment, fire season related weather monitoring, etc. 900 hour position selection process is underway; Still seeking a Station 46 Resident.
- › **of Engines:** Nothing yet on with the surplus of engines will start, probably after SCBA Training.
- › **Asst. Chief Peterson will be retiring Friday the 10th.**

ASST. CHIEF ROBERT COMB'S REPORT: Report presented in the Board Packet and accepted as submitted in his absence.

- › **Development Impact Fees:** Chief Cunningham meeting with the County as to what the holdup is on the update.
- › **CMD:** The time line for Annexation #3 prepared by Lori Tuthill. Will begin contacting the parties involved, there may be a few delays.
- › **Staff Inspections:** Teri, Mike and Gary have been working on business plans with regard to being grant driven.
- › **SCBA'S:** Picking up the loose ends.
- › **Grant Updates:** Touched on.
- › **Fire Safe Councils:** Did not renew Vicky Yorty's contract; they currently have money issues.

- › Asst Chief Combs said the State adopted language and code sections never adopted before. He will be bringing a Resolution before the Board as to how we want these interpreted. There will be a joint Resolution for each District Board.
- › **Operation Chief's Report:** Asst. Combs did an overview on the Steering Committee and the Change Committee. Steering Committee explained.

OLD BUSINESS: Public comment closed – no comment from the public.

1. **Leave Conversions:** Both A and B discussed. Asst. Chief Peterson explained the Staff Report/Leave Conversion and Accrual rate. The proposed remedy explained. Asst. Chief Combs addressed the costs if changed and the laws, i.e. PERS law; 3 classes of employees are affected. The cost would be insignificant per PERS. Discussion held and the consensus was to correct the inequity but pass with a CAP on retroactivity and possibly set limits on who is eligible. Only 40 hours employees are affected regarding sick leave. Jackye Phillips and Ed Cunha stated that this should go before counsel.
2. **Special Board Meeting:** To be held 2/23/11, 18:30 hours as previously discussed.

NEW BUSINESS:

1. **Disposal of Surplus Property:** Uno Snorkel lift discussed, was purchased during construction of the Main Station and is costing the District \$500 to \$1000 to maintain each year and is deteriorating. Will try and get the max value out of it. We can rent one cheaper than it costs to maintain. Motion made by Jackye Phillips to surplus the Uno Snorkel Lift ID UNO41KU and dispose of it. Motion seconded by Bill Flynn.
2. **LAFCO Election:** Asst. Chief Combs has the application for our nomination and stated it is in our best interest to have a nomination; there will be a runoff. Director Charles Hoff nominated. Roll call vote as follows:

Bill Flynn	Aye
Pat Williams	Aye
Ed Cunha	Aye
Jackye Phillips	Aye
Charles Hoff	Absent

 Motion carried with one absentee.
3. **JPA Ambulance Permitting:** This item is to be continued. We need to keep watch on this issue; who holds 201 rights? An injunction was discussed. Tables for now. Chief Cunningham is acting on the behalf of the JPA.
4. **Elections:** Certificate for Election of the Board Members handed out for initialing and signatures.

NEW PURCHASES:

None

EMPLOYEE/VOLUNTEER INPUT:

None.

Meeting adjourned,
Respectfully submitted

Caroline Falconer
Board Secretary