

**AUGUST 08, 2007**  
**BOARD OF DIRECTORS' MEETING**  
**DIAMOND SPRINGS / EL DORADO FIRE PROTECTION DISTRICT**

**PLACE:** DIAMOND SPRINGS FIRE STATION  
501 MAIN STREET  
DIAMOND SPRINGS, CA 95667

Board of Directors' Meeting called to order at 7:10 P.M. by Chairman, Jackye Phillips.

**ROLL CALL:** PRESENT: Bud Baker; Robert Larsen; Bill Flynn; Asst. Chief Marty Sanford; Chief Cunningham and Jackye Phillips.  
ABSENT: Ed Cunha; Asst. Chief Erik Peterson who is on assignment.

**FLAG SALUTE:**

Flag salute lead by Sol LaBrada.

**ADOPT AGENDA:**

No additions

Motion made by Robert Larsen to accept the agenda as submitted. Motion seconded by Bill Flynn.

**TIME SENSITIVE MATTERS:**

1. **OATH OF OFFICE:** Chair of the Board, Jackye Phillips administered the Oath of Office to David Phillips and James Young.

**MINUTES:**

Minutes of the July 11, 2007 Board of Directors' Meeting read and correction stated. Motion made by Bill Flynn to approve the minutes with correction as stated. Motion seconded by Robert Larsen/CARRIED

## **OPEN FORUM: For public testimony**

No public present came forward.

## **CORRESPONDENCE:**

1. Letter received from the Sleepy Hollow Property Management regarding the districts' plan for replacement of fencing around the back half of the property where the fire station is located. They stated that per D C & R's, plans are required, etc, and must be submitted to their committee. Chief Cunningham stated the district is not a member of their association and that the D C & R's state that **government entities are exempt**.
2. The Association received a letter and a check from Frank Peterson's wife in memory of her husband.
3. Received a Letter of Commendation from Capt. Robert Withrow, Station 89 for Paramedic Spencer Morgan, listing many praises for his quality of work.
4. Letter received from Cheryl Tibbles, Greenstone Homeowners Assoc. regarding the paramedics, etc who responded to their emergency, thanking them for their quick response and help in this matter. Personnel who assisted were thanked very much.

## **DISTRICT BILLS:**

District bills for the amount of \$85,866.43 were read with discussion held as follows:

- › **Elk Fire:** will be reimbursed thru a new invoicing system which is working really well (an EXCEL Program.
- › **El Dorado Hills Fire:** loaned labor which is a JPA bill.
- › **GSA:** wildland fire hose thru the Federal Purchasing Program. They also gave us a complete palette of foam as it was excess from the Angora Fire.
- › **IMPACT – CDW Government:** Equipment and data purchases approved out of last years budget, end of the year sale taken advantage of, saved about \$5000.00; server upgrade purchases. \$1930.00 computer purchase fire wall.
- › **L N CURTIS & SON:** turnouts predominantly.
- › **S B C:** hookups including Station 46; Comcast left for Station 48.
- › **LUBE EXPRESS:** used for ambulances and command vehicles as cheap and fast for lube, oil and filter. Dale is working on engines which takes longer.

› **CRC CONSULTING:** bill for sub-contractors including Main Street Mail for shipping.

Motion made by Robert Larsen to pay the District bills as presented. Motion seconded by Bill Flynn./CARRIED

**DISCLOSURE:** Robert Larsen made a disclosure per the Brown Act stating he has been faxing Katherine Fouceska – related to Robert Larsen’s employment.

## **CHIEF’S REPORT;**

1. **INCIDENTS:** 175 calls responded to; critical nature of calls is high and increasing.
2. **DEVELOPMENT FEES:** No report for July; May and June refunded fees back to the county (Total refund of \$28,000.00 was due). Payments are still way down. Residential development has stopped.
3. **FIRE PREVENTION:** Still busy, a lot of commercial items.
4. **RANCHERIA:** Still making contact. Our counsel has recommended we sit tight. We will start attending the Reservation Council Meetings to re-establish our relationship. The impact of the casino will hit us in about 18 months with about 6,000 people moving through the district daily. Other Rancheria’s have similar status. We currently get 1 – 2 calls per day, the impact will mean about a 25 to 30% increase in calls to the district. We are trying to get them to work with us; will be billing for service and counsel will draw up contacts. We will need to track evidence regarding accidents around the Rancheria area. The hotel will be 5 stories high and will require a 100’ aerial ladder. Missouri Flat development continues to go. The tribe is currently overwhelmed.
5. **BOARD STIPEND:** Chief Cunningham stated he will be doing a study on the Board Stipend in relation to increased meetings due to the CFD, etc.
6. **BUDGET:** The budget year finished out with Revenue of \$3,790,444.00; \$3,450,452.00 expended. \$38,325.00 needed from Reserves. We did good, included the increased Contingency Fund and rolling Reserves over minus the \$38,325.00.
7. **PRELIMINARY BUDGET:** Chief Cunningham stated that he projected 11% for tax revenue and received the projection from the county of 13%; he is working on amending the final budget for adoption. This puts the district about 18 months ahead on our Long Range Plan. Chief Cunningham stated he will also include an independent ambulance budget. He will propose a revenue stream utilizing \$196,000.00 in revenues. Next month we will do the budget

work during the meeting. Things are on track for the new budget. Chief Cunningham stated he budgeted for 2 utility command vehicles. He stated that John Nichols has a 2005 Toyota Tundra 4X4, with 21,000 miles, has a V8 engine, heavy duty with a camper shell, is white, includes boxes, aluminum cabinets, a lot of investigative items, is basically a CSI unit, equipped with radios, etc.; Erik Peterson and Dale Lambert propose to purchase the Tundra for not more than \$30,000.00 fully equipped. High blue book is \$28,200.00 plus, without the equipment as stated. This will come in as a claim at the next Board of Director's Meeting and will be dedicated as an investigations unit.

8. **PERONNEL/VOLUNTEERS:** Chief Cunningham stated that Jim Christian was in Idaho fighting fires and is now in Montana on their fires.

## **OLD BUSINESS:**

1. **JPA AMBULANCE CONTRACT – DISPATCHING SERVICES:** Erik Peterson attended the JPA meeting. The JPA released the district of all but \$4,000.00 in obligations as well as other districts being released from the majority of their obligations. A lot of preliminary work was done on the budget. Chief Cunningham went over a draft letter from William Ross regarding starting up ambulance operations including time lines to separate from the JPA. Director Heartly advised the directors that Diamond was pulling out of the JPA and going into the ambulance business. There was not a lot of comment. Dr. Widmer stated that if Diamond pulls out of the JPA, pulling Medic 48 out, would be the demise of the JPA, he was very inflammatory. Chief Cunningham stated there will be change, but not a bad change for the JPA. We are working to get the facts out. Issues to be aware of were discussed; timing is crucial. The time line was presented to the board, will be about 10 months before we go into the ambulance business. We will be adding 3 new vehicles to insurance. The district budget will have to absorb approximately \$1.032 million to run 1 ambulance; will generate \$938 – 988 K per year; adding in collections of approximately \$30,000.00 in patient billing. The cost to start the program will be approximately \$425,000.00, leasing 3 ambulances. We need the ability to flex staffing.

Break: 8:25 PM to 8:28 PM.

Chief Cunningham will present the preliminary budget for the ambulance at the next meeting. El Dorado Hills is also wanting to do the same thing and withdraw from the JPA. We can claim 201 Rights

as well as El Dorado Hills. The time frame will be solidified prior to sending the letter to the JPA. Staff will take the heat for this and be prepared. Chief Cunningham will ask Ed Cunha to come back to the JPA and the alternate be continually briefed.

## **ASST. CHIEF MARTY SANFORD'S REPORT:**

1. **ACTIVITIES:** John Nicole's memorial service went on for days; recognized El Dorado Hills Fire, Rescue, Georgetown and Amador County for providing backup service, etc, during the memorial. A lot of people in the organization attended. There was one incident during the procession – the limo overheated on Sacramento Hill and many pushed it up hill. Letters are being drafted, thanking all agencies involved as they deserve to be recognized.

8/4/07 Nielson Fire – the wildland fire burned approximately 19 acres. Steve Nichols tended the water-tender for 2 of the days. A CHP Officer was killed in the line of duty, was an interagency event at Missouri Flat and Motherlode Dr. There were 2 structure fires on Wedge Hill Rd. There was a good response to the Palmer Fire, 7/30/07, by El Dorado Hills and Diamond. There was a structure fire at El Dorado Street and Fall Rd. The Coon Hollow fire was on 07/17/07. There has been numerous team deployments in and out of the State. Jim Christian is currently at the Tin Cup Fire in Montana. We are experiencing more fire behavior earlier in the season in the state and out of the state. Ignition is incredible and there are more fires to come.

2. **TRAINING:** A lot of classes being held internally and externally. Calendars handed out for review and discussing. Over 400 calls were received during one of the recent fires.

## **NEW BUSINESS:**

1. **INSURANCE AUDITS:** Chief Cunningham discuss insurance policies, values of vehicles and intent to replace vehicles or not. He requested the board review the printout included in their board packet. This ties in with inventory. Different aspect discussed.
2. **SLEEP HOLLOW HOA:** A homeowners' association member is trying to organize succession from the district and annexation to rescue. We have a fire house and engine located there. There would be a lot of fee costs to Sleepy Hollow.

**NEW PURCHASES:**

None

**EMPLOYEE/VOLUNTEER INPUT:**

None

Meeting adjourned,

Respectfully submitted

Caroline Falconer  
Board Secretary