

APRIL 14, 2010
BOARD OF DIRECTORS' MEETING
DIAMOND SPRINGS / EL DORADO FIRE PROTECTION DISTRICT

PLACE: DIAMOND SPRINGS FIRE STATION
501 MAIN STREET
DIAMOND SPRINGS, CA 95667

Board of Directors' Meeting called to order at 7:03P.M. by President, Robert Larsen

ROLL CALL: PRESENT:

Ed Cunha
Bill Flynn
Jackye Phillips
Asst. Chief Erik Peterson
Asst. Chief Robert Combs
Chief Cunningham

ABSENT:

Charles Hoff
Robert Larsen

FLAG SALUTE:

Flag salute lead by Bill Flynn.

ADOPT AGENDA:

Motion made by Jackye Phillips to approve the agenda as submitted. Motion seconded by Bill Flynn.
Motion carried.

MINUTES:

Minutes of the March 10, 2010 Board of Directors' Meeting read. Motion made by Bill Flynn to approve the minutes with the stated correction. Motion seconded by Jackye Phillips. Motion carried.

TIME SENSITIVE MATTER: 1910

1. **Resolution of Appreciation:** Directors to recognize Engineer Mechanic Harry Dale Lambert for service to the District and 29 years of service, with Resolution 2010-03 presented by Asst. Chief Erik Peterson.

OPEN FORUM: For public testimony

No public comment made at the present time.

CORRESPONDENCE:

- › Letter received from Gayle Hamlin regarding the position document from the county regarding requirements for medical aid and is the District required to go to medical aid calls. Marty and Chief Cunningham met with Gayle, her staff was more amenable than Gayle was regarding EMS services.

DISTRICT BILLS:

District bills in the amount of \$89,767.96 read. Discussion held on the following bills:

- › **Amerigas:** contract ended in February and we will be going out to bid
- › **Teri Durnall:** converted to contract
- › **FDAC FASIS:** we are way over budget, should get modified next year
- › **William Ross:** will be under Detachment
- › **US BANK CORP:** All Road Communications – reimbursement / Paypal Compliance Training
- › **Alliance Com Tech:** new computer consulting company – restructuring cleanup

Motion made by Jackye Phillips to pay the bills as stated. Motion seconded by Bill Flynn. Motion carried.

CHIEF'S REPORT:

- › **Webpage Support Report:** Reported presented in Board packets by Retired Chief Don Denault on the work/support he has provided to the District.
- › **2099 Audit:** Chief Cunningham continues to hold the check for Vaughn Johnson as he received another invoice identical to the prior one only for an additional \$1000.00, no explanation. He stated he will only pay on the original invoice of \$5,000.00. The auditor's figures and the figures we have do match so we will request a journal transfer.
- › **Consolidation:** stalled at present.
- › **Fire Code:** The Fire Code issue will be discussed by Asst. Chief Robert Combs. Citi-gate discussed, no budget hearings yet, not published yet. Presented Citi-gate the Board of Supervisors. Unknown if we will see any fire departments get aid or not.
- › **Cooperation Agreements:** The 1st draft is out; Federal contracts are tighter. Retired Chief Denault will be reviewing the contracts for the District.
- › **Securitization:** May 15th deposit funded.
- › **JPA Budget:** Budget is OK and is on track.
- › **District Budget:** Some adjustments are needed for Class 30. Class 40 is way over due to litigation. No huge problems by the end of the year.
- › **Sacramento Bee Article:** Chief Cunningham discussed the article regarding the State pension funds and negativity placed on them.

ASST. CHIEF ERIK PETERSON'S REPORT:

Report presented in the Board Packet and accepted as submitted.

- › **Explorers:** David Phillips and the Explorers who were chosen went to the Explorer Academy training, will provide a presentation at the next Board Meeting in May.
- › **SCBA Vendor Trials:** Narrowing down of vendors.
- › **Fatality Accident new Red Hawk Casino:** The woman came onto the freeway at Shingle Springs driving on the wrong side of the freeway causing the death of the man who was Manager of Home Depot.
- › **Stolen Ambulance:** The issue of the stolen ambulance was discussed. The hospital is involved in the investigations and investigations are ongoing with the State also being involved. There are currently 6 pending investigations. The JPA will probably be sued even though they are the victims. Need investigation on behalf of the JPA.

ASST. CHIEF ROBERT COMBS' REPORT:

Report presented in the Board Packet and accepted as submitted.

- › **Training:** Discussed volunteer and career staff training, classes listed including ongoing training.

OLD BUSINESS:

1. **Fire Facilities Impact Fee Report:** Chief Cunningham requesting we move forward with the formal draft for a Public Hearing in May. Will have a formal report ready for a 2nd Public Hearing. Motion made by Jackye Phillips directing Chief Cunningham move forward with the formal draft of the District Long Range Plan and Fire Facilities Impact Fee Report. Motion seconded by Bill Flynn. Chief Cunningham will publish for a Public Hearing in May and again in June for the 2nd Public Hearing as required and for formal adoption/Resolution. He stated not all fire districts are using the same fee structure.
2. **Personnel Policy Draft:** Chief Cunningham discussed the draft which is to be brought back to the Board meeting in May for discussion; will require a Resolution and Policy change.
3. **Initial Attack Emergency Response Agreement:** This locks the District into one Dispatch Center, is consistent with what we have been doing in the past. Automatic aid and aid demands discussed further. Draw downs discussed along with Medical aids. State Dispatch touched on. Motion made by Jackye Phillips authorizing Chief Cunningham to enter into the agreement. Motion seconded by Bill Flynn.
4. **Detachment of Territory:** This involves the Shingle Springs Rancheria. Attorney William Ross was consulted. Need to get County Fire to contract or annex, have had no response from them. All efforts are being made toward Detachment. The District can make the application for Detachment; the process explained by Chief Cunningham. Chief Cunningham requested he be authorized as designated authorized signatory. If it is necessary to abandon detachment will go to the Court of Appeals. Currently County Fire is under contract. The cost will initially be approximately \$7,000.00; LAFCO will be required to act upon this. Discussion held on the processes. Motion made by Jackye

Phillips that Chief Cunningham initiate Detachment from the Shingle Springs Rancheria as stated. Motion seconded by Bill Flynn. Roll call vote as follows:

Ed Cunha	Aye
Bill Flynn	Aye
Jackye Phillips	Aye
Charles Hoff	Absent
Robert Larsen	Absent

- 5.. **Tax Rate History Report:** The report was presented, was put together by Retired Chief Denault. Portions were discussed. Revenue stream discussed. We now have a historical document to move forward with. Based numbers for the tax rate established with Prop 13. Tax rate areas discussed. The report will be cleaned up and become our historical report.

NEW BUSINESS:

1. **Journal Transfer:** Discussion held on the journal transfer; this will be reducing 8 funds down to 5 funds. The numbers do balance, will create only 1 Reserve Fund. Chief Cunningham explained the 3 excess funds. Motion made by Bill Flynn to approve the journal transfer as stated. Motion seconded by Jackye Phillips.

NEW PURCHASES:

None

EMPLOYEE/VOLUNTEER INPUT:

None

Meeting adjourned,
Respectfully submitted

Caroline Falconer
Board Secretary