

**APRIL 09, 2008**  
**BOARD OF DIRECTORS' MEETING**  
**DIAMOND SPRINGS / EL DORADO FIRE PROTECTION DISTRICT**

**PLACE:** DIAMOND SPRINGS FIRE STATION  
501 MAIN STREET  
DIAMOND SPRINGS, CA 95667

Board of Directors' Meeting called to order at 7:00 P.M. by Chairperson, Jackye Phillips.

**ROLL CALL:** **PRESENT:** Bud Baker; Robert Larsen; Bill Flynn; Asst. Chief Erik Peterson; Acting Battalion Chief John Wiegel; and Jackye Phillips.

**ABSENT:** Ed Cunha – out of town  
Chief Cunningham - vacation

**FLAG SALUTE:**

Flag salute lead by Robert Thatcher.

**ADOPT AGENDA:**

No additions

Motion made by Bill Flynn to accept the agenda as corrected Motion seconded by Robert Larsen.

**MINUTES:**

Minutes of the March 12, 2008 Board of Directors' Meeting read. Motion made by Robert Larsen to approve the minutes with corrections as stated. Motion seconded by Bill Flynn./CARRIED

**OPEN FORUM: For public testimony**

No public comment at this time.

## **CORRESPONDENCE:**

1. Card from Tina Hawk, ERA Realty thanking the Diamond Springs / El Dorado Fire Protection District for their showing of support in the home coming of Sgt. Elledge.

## **DISTRICT BILLS:**

District bills for the amount of \$63,437.74 were read. Discussion held on the following item:

FDAC FASIS – payroll adjustment

Cummins West – water tender 46, oil leak to the outside, removed the jake-brake

PCH – air exhaust system, Station 46, exhaust removed repair

US Bank Corp - \$1588.00, fire prevention material.

Motion made by Bud Baker to pay the District bills as presented. Motion seconded by Bill Flynn./CARRIED

## **CHIEF'S REPORT: Provided by Asst. Chief Peterson**

1. **CALL VOLUME:** 185 incidents approximately, for March.
2. **DEVELOPMENT FEES:** February \$2016.00. No report to-date for March.
3. **HIRING PROCESS – ASST. CHIEF:** 5 candidates will be reviewed when Chief Cunningham returns from vacation. ( to return the 16<sup>th</sup>)
4. **SPECIAL DISTRICT BOARD MEETING:** To be held 04/23/08 at 6:00 PM.
5. **STRATEGIC PLANNING:** The workshop was well attended last weekend: 40 attended Friday, 30 Saturday and 27 Sunday.

## **ASST. CHIEF ERIK PETERSON'S REPORT:**

1. **FIRE PREVENTION:** Staff Action Report presented: 515 hours logged on specific work from 01/01/2008 through 03/31/2008.
2. **BUDGET ANALYSIS:** Included in the board packets, is the most recent analysis with suggestions.
3. **BUDGET:** Will probably have to pull funds from Reserves and possibly Contingency of approximately \$177,000.00. One person is off on a possible sustained injury. Robert Larsen questioned having a SWAT Medic for the SWAT Team of the Sheriff's Dept. It was stated this is in support of the Sheriff's Office per agreement. Medic training includes law enforcement training. Medics have to be on

SWAT team. Sean Wilson explained SWAT medical, the purpose, training, etc. Robert Larsen instructed to bring his issues up to Chief Cunningham and have agendaized. This item will be on the agenda for the May Board of Directors' Meeting.

4. **RICH KREK:** Will be off indefinitely.

### **ACTING BATTALION CHIEF JOHN WIEGEL:**

1. **TRAINING:** Persons who helped with last weekend's volunteer recruit training were thanked. There will be structure burn this weekend in Rescue. John Wiegel stated he attended the Rattle Snake Staff Ride which is study course on the Rattle Snake Fire. He did networking, stating it was a great experience. This is the fire that killed 15 firefighters during the fire. Mark Hicks thanked for his participation with the Volunteer Recruit Academy. Other training discussed.
2. **FIRE FUEL LEVELS:** Are lower than last year. This will possibly be an early and vigorous fire season.

### **OLD BUSINESS:**

1. **JPA AMBULANCE CONTRACT – DISPATCHING SERVICES:** Chief Cunningham attended the JPA meeting. \$1,113,000.00 for cost of the District Ambulance Service. The boards total budget \$10,670,000.00. A full-time equivalent increase for an additional vehicle approved. El Dorado Hill's approved putting on another ambulance at their own cost; 10 hours per day, turning the fees obtained over to the county. This is to improve response time. The JPA is moving along and things are getting accomplished. Will be doing data analysis.
2. **POLICY 405a (Draft):** No report yet. Trial period is pending and no report until June 08, will be on the June agenda.
3. **ADDENDA TO PERSONNEL POLICY ARTICLE 4:** This is a conversion of paid time off; 2<sup>nd</sup> draft V.2 included in the board packets. The only change is in the numbering. Will be an action item at the May board meeting.
4. **COMMUNITY FACILITIES DISTRICT 2006-1 ANNEXATION:** A couple of projects received, maps filed and recorded at the Recorder's Office. Documents to be reviewed at the 4/23/08 Special Board of Director's Meeting.
5. **ENGINEER JOB DESCRIPTION:** Version 5 still in draft form, not ready to be acted upon yet. Small changes being made. Will move

forward when Chief Cunningham returns from vacation and be on the May agenda.

Break from 7:58 to 8:03 PM

**NEW BUSINESS:**

1. **RESOLUTION 2008-04:** Asst. Chief Erik Peterson read the resolution of the Board of Directors of the Diamond Springs / El Dorado Fire Protection District to charge fees for District suppression, incident related services, permits, planning and inspections stating the resolution supports the existing practice, revision of policy 605b and Ordinance 2008-1. Motion made by Bud Baker to approve Resolution 2008-04 as read. Motion seconded by Bill Flynn. Roll call vote:

Bud Baker	Aye
Ed Cunha	Absent
Robert Larsen	Aye
Bill Flynn	Aye
Jackye Phillips	Aye

4 Aye votes, 1 absent

**NEW PURCHASES:**

None

**EMPLOYEE/VOLUNTEER INPUT:**

None

**CLOSED SESSION:** Authorizing Administration to move forward with preliminary negotiations.

Meeting adjourned,

Respectfully submitted

Caroline Falconer  
Board Secretary