

APRIL 11, 2007
BOARD OF DIRECTORS' MEETING
DIAMOND SPRINGS / EL DORADO FIRE PROTECTION DISTRICT

PLACE: DIAMOND SPRINGS FIRE STATION
501 MAIN STREET
DIAMOND SPRINGS, CA 95667

Board of Directors' Meeting called to order at 7:00 P.M. by Chairman, Jackye Phillips.

ROLL CALL: PRESENT: Bud Baker; Ed Cunha; Robert Larsen; Bill Flynn; Asst. Chief Marty Sanford; Asst. Chief Erik Peterson and Chief Cunningham and Jackye Phillips.

FLAG SALUTE:

Flag salute lead by Erik Peterson.

ADOPT AGENDA:

No additions / changes.

Motion made by Robert Larsen to accept the Agenda as submitted. Motion seconded by Bill Flynn.

MINUTES:

Minutes of the March 14, 2007 Board of Directors' Meeting read and corrections stated. Motion made by Bud Baker to approve the minutes with corrections as stated. Motion seconded by Robert Larsen /CARRIED

OPEN FORUM: For public testimony

No public present with questions.

CORRESPONDENCE:

1. Invitation to open house for Emergency Communication on 04/14/07.

2. Letter from the Baumans regarding their modular home fire, thanking all for their efforts in putting a very difficult fire out.
3. Letter from the Firefighters' Burn Institute recognizing Patrick Easton for his organization of the charity event raising the largest amount every for firefighters events. He has doubled the donations over last year's donations. They sent him a trophy and plaque. He collected over \$8,000.00. His goal next year is to double that.
4. Chief Cunningham discussed the article in the Mt. Democrat written by Shari Wiegel. He stated different organizations continue to respond to her writings in the magazines, etc.

DISTRICT BILLS:

District bills in the amount of \$65,216.23 were read with discussion held as follows:

- ›CRC Consulting: IT person (Station 46 issues)
- ›Ilse's Originals: repairs / modifications to turn-outs
- ›Imperial Printing: stationary, supply to last a long time
- ›Neu Tech: modifications to the exhaust system
- ›FDAC-FASIS: arrears adjustment in payroll
- ›IMPAC: Kelly Moore Tires – Engine 49 and one of the utilities

Motion made by Bud Baker to pay the District bills as presented. Motion seconded by Bill Flynn./CARRIED

CHIEF'S REPORT:

1. **INCIDENTS:** Up 14% County wide and up 7% for the District. Calls continue to increase.
2. **DEVELOPMENT FEES:** Fees for January, \$9,774.18 and \$5,693.40 for February. We can anticipate a decline, but will stay steady.
3. **VOLUNTEER ACTIVITY:** Activity remains high. The engines are going out on mutual aid a lot as predicted. Mutual aid to the District is not much. We are looking at 1 to 4 calls per day for the engines.
4. **SHARI WIEGLE:** We are utilizing Shari for grant work, press releases, i.e., the opening of Station 46. We are still anticipating more media and magazine coverage.
5. **TRANSFER:** The Auditor declines to do the transfer the Board approved at the last Board of Directors' Meeting stating he feels the District is on tract for this year. He will hold the transfer until needed.

6. **VERIZON:** Asst. Chief Peterson has been negotiating with Verizon Wireless to include improvements. The contracts have been forwarded to Attorney William Ross for review.
7. **FLORIDA CONFERENCE:** Chief Cunningham stated he is trying to get a group together for the conference in Florida, this includes other departments, etc.
8. **BUDGET:** Chief Cunningham discussed the reports and stated he will start the preliminary budget shortly. Class 30, 40 along with 40/60 and others discussed in detail, stating we are coming very very close to being on target. Extra help is way over due to fire season and overtime. Subscriptions for codes discussed in detail.
9. **VACATION:** Chief Cunningham stated he is planning to take a vacation mid-July.

ASST. CHIEF MARTY SANFORD'S REPORT:

1. **COMMENDATIONS:** Patrick Easton commended; Leah Bertie commended on the opening events for Station 46; Tiffany Harpe commended on the Easter events; other commended as well. Wilson and Wiegel are back on day shift and were commended on their participation of the opening of Station 46. Spencer Morgan commended and was given a job offer; he completed paramedic student in record time.
2. **CALL VOLUMN:** Call volume will go up with summer activities and increase during the fire season. This will be the worst fire season ever. CDF is on top of this.
3. **CALENDAR:** Trying a new pilot ride-along program on Engine 46 for the new volunteers firefighters as well as Engine 49. The District acquired a structure to burn. This will be done Sunday the 29th, permits have been obtained. Wildland exercises in May, Marble Valley and other exercises discussed. Academy Graduation 5/30/07; will also start alternate night drills. Change of staffing discussed with regards to overtime.

ASST. CHIEF ERIK PETERSON'S REPORT:

1. **ACKNOWLEDGMENT:** Asst. Chief Peterson acknowledged Asst. Chief Sanford for a fantastic job with all the things he has going on.
2. **FIRE PREVENTION:** Another part-time person added for Fire Prevention; expanding operations, etc. Planning meeting coming up on the 17th or 18th before Rich Krek goes on vacation. Talked about the partners and their work. Snowline Hospice to be completed early

May; AutoZoners to be finalized soon. Missouri Flat over crossing to start soon, the bid will be awarded this Month. Mercy housing discussed. Meetings and projects discussed. Mercy housing will be 27 units. It could be a year before we see any construction. New subdivisions discussed.

3. **INFORMATION TECHNOLOGY:** Talked about getting Station 46 on line, then Station 48 online. Costs and expenses related to those will be coming in. A new server is being looked into, as well as new mapping programs. Anti-spam unit purchased. Discussed communications, surplus some of the old equipment, etc.
4. **FACILITIES:** Station 48 looking good; the transfer of engines discussed. A list of to-do things given out for Station 46. Progress is good. Station 44 and 47 discussed along with the repairs to station 44. Negotiating with Verizon for a new tower at Station 44. No one is living there presently.
5. **VACATION:** Erik stated he will be on vacation May 10th thru May 20th.

OLD BUSINESS:

1. **JPA AMBULANCE CONTRACT – DISPATCHING SERVICES:** Chief Cunningham stated that Class 30 ending the year as projected, really close. Class 40 is down to the last \$312.00 plus to spend with an average of a much higher figure being spent monthly. Vehicle maintenance, medical supplies and fuel are the big ones. Discussed the JPA meeting regarding lowering the response time standards; the board voted not to agree with the contractors. This put the JPA in major breach of contract. He stated there was a lot of discussion held on the impact of reduction of Medic 49 services. Chief Cunningham discussed the possibility of entering into an enterprising project regarding the medic unit as a 12 hours ambulance, as enterprising for the district. Ed Cunha discussed the JPA Meeting regarding reduction of response times. The board refused to ratify response times. He suggested our board speed things up by getting out of the JPA, giving proxy to another person who is very astute as to what is going on there. He requested the board authority to start dealing with Rescue Fire. Chief Cunningham suggested starting an executive board. The JPA's 2 month past due on adopting their budget. Establishing an Executive Board discussed. This will come back as an agenda item at the next board meeting. The issue of response times and substantial break of contract discussed and Chief Cunningham wants to put a letter together regarding the 12 hour ambulance. We

have to inform the JPA of our interest in the 12 hour ambulance enterprise project. We would have to buy / lease an ambulance, starting our own business. Proposing transports in rural, semi-rural and urban areas. Concerns discussed along with necessary changes. Chief Cunningham instructed by the board to move forward.

2. **SHINGLE SPRINGS RANCHERIA:** No report but there has been communications.
3. **STANDARDS OF COVER:** Draft report formats handed out to the board members and discussed by Chief Cunningham stating that the draft is a marketing document. There is another document a foot thick with unabridged data and very detailed. He is currently putting together another report which is a combination of both reports for presentation to the public, is specific to neighborhoods, etc. All information is in data formats. Each format is important for different reasons. There are a few things left to do and corrections to be made. The General Plan and the study was discussed and the relationship to each other. There will be a workshop on the 18th regarding the Standards of Cover. Will be looking for suggestions on how to present this to the public..

Break from 8:40 to 8:45 PM

4. **LAFCO ELECTION:** Election ballot reviewed by the board members. Motion made by Bud Baker to accept the LAFCO Election Ballot as submitted by Chief Cunningham with nomination of Robert Larsen as 1st choice. Motion seconded by Bill Flynn.
5. **DISTRICT LEGAL SERVICES:** Chief Cunningham recommended retaining William Wright as legal council, with William Ross as lead council and William Wright as alternate council. William Wright will be paid at the hourly rate if he is needed. Motion made by Bill Flynn to retain the Law Office of William Wright as alternate legal council. Motion seconded by Robert Larsen.

NEW BUSINESS:

1. **FORM 700:** Chief Cunningham discussed the Statement of Economic Interest for William Wright and he represents.
2. **CLOSED SESSION:** Nothing to discuss.

NEW PURCHASES:

No report. Chief Cunningham encouraged all to go to Station 46 and check out the purchases made by John Wiegler. A security system, video system will be included soon.

EMPLOYEE/VOLUNTEER INPUT:

Ed Cunha made several recommendations; need to clean up the area around the Training Tower and liquidate some items stored and no longer needed.

Meeting adjourned,

Respectfully submitted

Caroline Falconer
Board Secretary