

**JUNE 30, 2011**  
**BOARD OF DIRECTORS' (SPECIAL) MEETING**  
**DIAMOND SPRINGS / EL DORADO FIRE PROTECTION DISTRICT**

**PLACE: DIAMOND SPRINGS FIRE STATION**  
**501 MAIN STREET**  
**DIAMOND SPRINGS, CA 95667**

Board of Directors' Meeting called to order at 7:00 P.M. by President Charles Hoff.

**ROLL CALL: PRESENT:**

Bill Flynn  
Ed Cunha @ 1910  
Pat Williams  
Jackye Phillips  
Asst. Chief Robert Combs  
Chief Cunningham  
Charles Hoff

**ABSENT**

Battalion Chief Ken Earle - excused due to reassignment to Training Captain  
A quorum is present.

**FLAG SALUTE:**

Flag salute was lead by Captain Sean Wilson.

**ADOPT AGENDA:** Motion made by Director Phillips to adopt the Agenda. Motion seconded by Director Williams. Motion carried.

**OPEN FORUM: For public testimony**

Captain Wilson thanked the Directors for their support for the Station 49 Station Remodel Project.

**OLD BUSINESS:**

**1. Report by the Personnel Committee:**

Director Williams reported on staff meetings and research that have been conducted by he and Director Hoff. Williams reported that their activities were based on the direction received at the last regular board meeting. Williams reported on a meeting with Chief Cunningham, Members of the District, review of District planning documents, which included the SOC, Strategic Plan, Long Rang Plan, Budget and a document received from Chief Forster. Directors Hoff and Williams reported on the risks and benefits of recruiting internal to the District vs. external. Director Williams discussed that they had identified a list of existing attributes for the position of Chief from existing District documents. Directors Williams and Hoff requested adjournment to closed session.

**CLOSED SESSION:** Closed session commenced at 1916.

- 1.** Report by the Personnel Committee: Chief Cunningham was included in the session. Back in session at 2015. The following action was taken as a result of the session:
- 2.** In session, there was deliberation on the actual process for hiring a Fire Chief, following the retirement of Chief Cunningham. Director Williams called for a motion to recruit internal to the District, prior to seeking outside applicants. The motion was seconded by Phillips. Motion carried.
- 3.** Staff were directed to notice the members of the District and schedule as appropriate.

Meeting adjourned,  
Respectfully submitted

Todd Cunningham  
Acting Secretary