

**DIAMOND SPRINGS/EL DORADO FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
May 14, 2008**

PLACE: Diamond Springs Fire Station
501 Main Street
Diamond Springs CA 95916

TIME: 7:00 P.M.

POSTED: May 9, 2008

Diamond Springs/El Dorado Fire Protection District, in complying with the Americans With Disabilities Act (ADA), requests individuals who require specific accommodations to access, attend or participate in the Board Meeting, due to disability, to please contact the District at 530-626-3190 at least two (2) business days prior to the scheduled meeting to ensure that the District may assist you.

For Purposes of the Brown Act (Government Code Section 54954.2 (a), the numbered items on this agenda give a brief general description of each item of business to be transacted or discussed. The recommendations of the staff, as shown, do not prevent the Board of Directors from taking other action. Documents referenced or supporting the following agenda items are available for public inspection upon publication of the agenda.

ROLL CALL

FLAG SALUTE

ADOPT AGENDA

MINUTES OF PREVIOUS MEETING

OPEN FORUM

Public Testimony will be received on each agenda item as it is called. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

CORRESPONDENCE

TIME SENSITIVE MATTERS 19:10 hours

ITEM #

- 1. Appropriation Limits – Public Hearing.** Directors to conduct an open hearing on the matter of the setting the 2008/2009 Proposition 4 Appropriation Limit pursuant to Government Code Section 7910.

DISTRICT BILLS

CHIEF'S REPORT on activities, responses, development fees, political action and budget variance reports. (Training fund report, report on budget variance report.)

Incidents for: 03/08 185 04/07 209 04/08 181*
Development fees: March \$0.0

ASSISTANT CHIEFS' REPORTS on Operations, Training, Fire Prevention and Services.

OLD BUSINESS

ITEM #

1. **JPA Ambulance Contract - Dispatching Services** –Information Item – JPA board and committee reports. Staff report on budget process arising from meeting with El Dorado County. (Cunningham)
2. **Policy 405a (Draft)** – Information Item – Policy 405a “Volunteer Firefighter Weekend Training Shifts” No report. Trial period pending. (Wiegel)
3. **Addenda to Personnel Policy Article 4** – Action Item – Staff to present a Second draft (V.1) of Article 4.5.1 Guideline for Conversion of Paid Time Off (PTO). This policy would address the practice to be followed for conversion of PTO when employees are moved to new hourly shift assignments, on a temporary or permanent basis. Note proposed number correction of Article 4.2.3 (Wiegel)
4. **Strategic Planning Briefing** Information Items – Tom Forster to conduct a presentation reviewing the preliminary report and the Board’s role in the future of the planning process. (Forster)
5. **Engineer Job Descriptions** – Information Item – Staff to present draft revision of Personnel Policy 16.3 “Engineer Job Description”. This item is subject to further comment. (Wilson Peterson)

NEW BUSINESS

ITEM #

1. **2008/2009 Appropriation Limits** – Action Item. Staff recommends approval of Resolution 2008-07 for the adoption of the 2008/2009 Proposition 4 Appropriation Limit at \$3,516,304.86
2. **Preliminary Budgets** – Procedural Item. Staff will brief the Directors on the 2008/2009 fiscal budget.
3. **Disposal of Property** – Action Item – Staff request authorization to dispose of surplus property (Policy 105.H). (See report).
4. **Mobile Computer Project** – Action Item – Staff request Directors to enter into a Memorandum of Understanding for “Participation and Cost Sharing” to fund the Districts share of the Mobile Computer/Mapping Project. This is a budgeted impact to the 07/08 fiscal year in Sub Object 6040 of approximately \$18,000.00.

- 5. Transfer of Development Fees** – Action Item – Staff request Directors to authorize the transfer of \$19,000.00 in development fees into general revenue. This is in support of the budgeted purchase of a staff vehicle (6040 \$15,000) and for the completion of the facility upgrade at Station 46 (6020 \$2,000), as authorized in Fiscal 2007/08.

CLOSED SESSION

Pursuant to Government Code Section 54960.5, the Chair of Board has requested closed session to conduct a performance evaluation on the Fire Chief.

NEW PURCHASES

Extractor washer unit pursuant to bid or competitive pricing arrangement and authorization under Fiscal 2007/08. Attached staff report (Wiegel)

EMPLOYEE / VOLUNTEER INPUT

ADJOURNMENT

I, Todd Cunningham, Chief of the Diamond Springs/El Dorado Fire Protection District, do hereby declare that the foregoing agenda for May 14, 2008 meeting of the Board of Directors of the Diamond Springs/El Dorado Fire Protection District was posted on the door outside the District Headquarters on May 9, 2008 by 5:00 p.m.

If you have any questions regarding the foregoing, please contact our office. Additionally posted at www.diamondfire.org