

**DIAMOND SPRINGS/EL DORADO FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
January 12, 2011**

PLACE: Diamond Springs Fire Station
501 Main Street
Diamond Springs CA 95916

TIME: 7:00 P.M.

POSTED: January 7, 2011

Diamond Springs/El Dorado Fire Protection District, in complying with the Americans With Disabilities Act (ADA), requests individuals who require specific accommodations to access, attend or participate in the Board Meeting, due to disability, to please contact the District at 530-626-3190 at least two (2) business days prior to the scheduled meeting to ensure that the District may assist you.

For Purposes of the Brown Act (Government Code Section 54954.2 (a), the numbered items on this agenda give a brief general description of each item of business to be transacted or discussed. The recommendations of the staff, as shown, do not prevent the Board of Directors from taking other action. Documents referenced or supporting the following agenda items are available for public inspection upon publication of the agenda.

ROLL CALL

FLAG SALUTE

ADOPT AGENDA

MINUTES OF PREVIOUS MEETING

OPEN FORUM

Public testimony will be received on each agenda item as it is called. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

CORRESPONDENCE

DISTRICT BILLS

CHIEF'S REPORT

ASSISTANT CHIEFS' REPORTS on Operations, Training, Fire Prevention and Services.

TIME SENSITIVE MATTER

ITEM #

1. **Administration of Oath of Office** – Procedural Item – Incumbent Directors William Flynn and Pat Williams. Directors must be re-sworn at the beginning of each new term. (Hoff / Cunningham)
2. **Closed Session for Personnel Evaluation** – Procedural Item – Pursuant to Government Code 54957 the Fire Chief requests the Board to conduct a closed session for the purposes of scheduling and structuring a regular personnel evaluation. (Hoff / Cunningham)

OLD BUSINESS

ITEM #

1. **Transfer of Development Funds-** Action Item – Staff request the Directors to authorize the transfer of Development Funds (Index 880803) to the General Operating Fund (Index 855600) in the Amount of \$28,229.00. This action is consistent with the District Budget and Long Rang Plan and supports the funding match for the AFG Grant Project. (Tuthill / Cunningham)

NEW BUSINESS

ITEM #

1. **Leave Conversion** – Action Item – Staff request the Directors to act pursuant to the attached staff report.
 - A. Direct staff to review and revise Article 4 and Article 6 of the District Personnel Policies with the effected labor groups to add language that addresses or prohibits the conversion of accrued leave when changing job titles.
 - B. Direct staff to review the existing employed personnel to determine the affected personnel, as it pertains to sick leave only. Conduct an audit of any conversion of sick leave and restore any converted sick leave to its prior status within the limit upper limit of the attached staff report. (Cunningham)
2. **Resolution 2011-01** – Action Item – Staff request the Directors to act to approve a resolution determining an industrial disability retirement to the California Public Employees' Retirement System for Assistant Chief Erik Peterson.
3. **Disposal of Surplus Property** – Action Item – Staff requests the Directors to authorize staff to dispose of surplus property consistent with District Policy 105, Section H and Government Code 54201. Specifically referenced in the attached staff report and herein are two fire engines a 1978 Van Pelt ID D800VBC5639 and a 1981 Van Pelt ID 1FDYD80R1BVJ15973. Disposal of said property is consistent with the District Long Range Plan, but will require the purchase of an additional Type I engine within the following eighteen months. (Engineer Phillips / Daniels)

NEW PURCHASES

EMPLOYEE / VOLUNTEER INPUT

ADJOURNMENT

I, Todd Cunningham, Fire Chief of the Diamond Springs/EI Dorado Fire Protection District, do hereby declare that the foregoing agenda for January 12, 2011 meeting of the Board of Directors of the Diamond Springs/EI Dorado Fire Protection District was posted on the door outside the District Headquarters on January 7, 2011 by 5:00 p.m.

If you have any questions regarding the foregoing, please contact our office.

Additionally posted at www.diamondfire.org