

**DIAMOND SPRINGS/EL DORADO FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
January 13, 2010**

PLACE: Diamond Springs Fire Station
501 Main Street
Diamond Springs CA 95916

TIME: 7:00 P.M.

POSTED: January 8, 2010

Diamond Springs/El Dorado Fire Protection District, in complying with the Americans With Disabilities Act (ADA), requests individuals who require specific accommodations to access, attend or participate in the Board Meeting, due to disability, to please contact the District at 530-626-3190 at least two (2) business days prior to the scheduled meeting to ensure that the District may assist you.

For Purposes of the Brown Act (Government Code Section 54954.2 (a), the numbered items on this agenda give a brief general description of each item of business to be transacted or discussed. The recommendations of the staff, as shown, do not prevent the Board of Directors from taking other action. Documents referenced or supporting the following agenda items are available for public inspection upon publication of the agenda.

ROLL CALL

FLAG SALUTE

ADOPT AGENDA

MINUTES OF PREVIOUS MEETING November & December 2009

OPEN FORUM

Public testimony will be received on each agenda item as it is called. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

TIME SENSITIVE MATTER 1910 hours

ITEM #

- 1. Auditor's Report – Action –** District Auditor will present a briefing on the District Audit for the fiscal year ending 2009. Board may act to approve and file.
(Johnson) carried over from December

CORRESPONDENCE

DISTRICT BILLS

CHIEF'S REPORT

ASSISTANT CHIEFS' REPORTS on Operations, Training, Fire Prevention and Services.

OLD BUSINESS

ITEM #

1. **Election Of Officers** – Action Item – Pursuant to Health and Safety Code Section 13853 the District Board shall meet and elect officers. The officers of the Board are a president and vice president. (Cunningham)
2. **Policy 123** – Action Item – Staff request adoption of Policy 123 “Records Retention”. This policy is a recommendation of the 2008 Audit MDA and is consistent with partner agencies. (Cunningham)
3. **Personnel Policy Draft** – Information Item – Staff request review and comment on the proposed revision of Personnel Policy Article 2 “Health Insurance”. This revision will create a second tier within the PERS Insurance Plan that will affect future career employees. (Cunningham)

NEW BUSINESS

ITEM #

2. **Fire Facilities Impact Fee Report** – Information Item – Staff will brief the Board on the progress on the five year revision of the Report. Staff will seek input on fee structure prior to completing a draft report for public comment phase. (Cunningham)
1. **Personnel Evaluation** – Procedural Item – Chief Cunningham requests the Board to conduct a regular personnel evaluation for evaluation of work performance and development of goals. (Hoff / Cunningham)

CLOSED SESSION (Option)

ITEM #

1. **Performance Evaluation** – Procedural Item – Under Section 54954.5 of the Government Code the Directors may conduct a closed session. Chief Cunningham requests the Board to conduct a regular personnel evaluation for evaluation of work performance and development of goals (ref. Government Code Section 54957.6). (Hoff / Cunningham)

NEW PURCHASES

EMPLOYEE / VOLUNTEER INPUT

ADJOURNMENT

I, Todd Cunningham, Chief of the Diamond Springs/El Dorado Fire Protection District, do hereby declare that the foregoing agenda for January 13, 2010 meeting of the Board of Directors of the Diamond Springs/El Dorado Fire Protection District was posted on the door outside the District Headquarters on January 8, 2010 by 5:00 p.m.

If you have any questions regarding the foregoing, please contact our office. Additionally posted at www.diamondfire.org