

**DIAMOND SPRINGS/EL DORADO FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
January 10, 2007**

**PLACE:** Diamond Springs Fire Station  
501 Main Street  
Diamond Springs CA 95916

**TIME:** 7:00 P.M.

**POSTED:** January 5, 2007

For Purposes of the Brown Act (Government Code Section 54954.2 (a), the numbered items on this Agenda give a brief general description of each item of business to be Transacted or discussed. The recommendations of the staff, as shown, do not prevent The Board of Directors from taking other action.

**ROLL CALL**

**FLAG SALUTE**

**ADOPT AGENDA**

**MINUTES OF PREVIOUS MEETING**

**OPEN FORUM**

Public Testimony will be received on each agenda item as it is called. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

**CORRESPONDENCE**

**DISTRICT BILLS**

**CHIEF'S REPORT** on activities, responses, development fees, political action and budget variance reports. (Training fund report, report on budget variance report.)

Incidents for:	November	165	December	*199
	November	174 – 2005	December	185 - 2550
	2003 – 2195	2004 – 2186	2005 – 2192	<b>2006 - 2270</b>
Development fees:	October	29,124.37	November	21,948.00

**ASSISTANT CHIEFS' REPORTS** on Operations, Training, Fire Prevention and Services.

**OLD BUSINESS**

**ITEM #**

1. **JPA Ambulance Contract - Dispatching Services** - Information Item. Director Cunha and staff to brief the Board JPA response time issues. Staff to conduct briefing regarding the due diligence in ambulance start up planning and the “realignment study” by the JPA Board of Directors.
2. **Employee Negotiations** – Action item – Staff and or Appointed Director(s) to conduct briefing of the progress and outcome of negotiations of represented employee groups.
3. **Standards of Cover** – Information item. Staff to conduct briefing of the progress of data reports, specifically on findings of risk analysis and data findings.
4. **Review of Revision of Job Description** – Information Item. Staff to introduce a draft of a revised Administrative Assistant job description. This includes the addition of an entry level position and intermediate staff level position.
5. **LAFCO Election** – Action Item. Director Larsen to advise the directors on recent LAFCO activity and provide recommendations on the special district election.
6. **Board Election** – Action Item. Directors to conduct and election of officers to include Chairperson of the Board, Co-Chair of the Board and appointees to standing committees and other boards, such as the Joint Powers Authority and negotiation team.

## **NEW BUSINESS**

### **ITEM #**

1. **Review of Draft Standard Operating Procedure** – Information item. Staff to introduce Draft Procedure 307 “Electrical Hazards”.
2. **Review of Job Description** – Information Item. Staff to introduce a draft of an investigator / inspector job description. This is inclusive of an entry level position and advanced staff level position
3. **Closed Session** – Employee negotiations.

## **NEW PURCHASES**

Captain Wiegel to report on major equipment purchasing relative to operational startup at Station 46.

## **EMPLOYEE / VOLUNTEER INPUT**

## **ADJOURNMENT**

