

**DIAMOND SPRINGS/EL DORADO FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
February 14, 2007**

**PLACE:** Diamond Springs Fire Station  
501 Main Street  
Diamond Springs CA 95916

**TIME:** 7:00 P.M.

**POSTED: February 9, 2007**

For Purposes of the Brown Act (Government Code Section 54954.2 (a), the numbered items on this Agenda give a brief general description of each item of business to be Transacted or discussed. The recommendations of the staff, as shown, do not prevent The Board of Directors from taking other action.

**ROLL CALL**

**FLAG SALUTE**

**ADOPT AGENDA**

**Time Sensitive Matter: 1915 hours** – Director to swear in Firefighters Matt Gallagher and Sean Farrelle.

**MINUTES OF PREVIOUS MEETING**

**OPEN FORUM**

Public Testimony will be received on each agenda item as it is called. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

**CORRESPONDENCE**

**DISTRICT BILLS**

**CHIEF'S REPORT** on activities, responses, development fees, political action and budget variance reports. (Training fund report, report on budget variance report.)

Incidents for:           2005-2192   2006-2307 =5.2%  
                          January 06   204    January 07   202\*

Development fees:   November   21,948.00   December 7,116.00

**ASSISTANT CHIEFS' REPORTS** on Operations, Training, Fire Prevention and Services.

## **OLD BUSINESS**

### **ITEM #**

1. **JPA Ambulance Contract - Dispatching Services** - Information Item. Staff to conduct briefing on the “realignment study” by the JPA Board of Directors budget variance and 2007/08 budget preparation.
2. **Reservation EA** – Action item – Staff to report on communications with “Reservation” on reply to Environmental Impact Report.
3. **Standards of Cover** – Information item. Staff to conduct briefing of the progress of data reports, specifically on findings of risk analysis and data findings.
4. **Revision of Job Description** – Action Item. Staff recommend adoption of the revised Administrative Assistant job description and the addition entry level support staff position.
5. **Revision of Job Description** – Information Item. Staff recommends adoption of the investigator / inspector job description. These are inclusive of an entry level position and advanced staff level positions.
6. **Draft Standard Operating Procedure** – Action Item. Staff recommends adoption of Procedure 307 “Electrical Hazards”.

## **NEW BUSINESS**

### **ITEM #**

1. **Program Planning (Station 46 and Volunteer Programs)** – Information item. Staff to report on initial planning meeting for short and long term issues.
2. **Closed Session**

## **NEW PURCHASES**

Captain Wiegel to report on major equipment purchasing relative to operational startup at Station 46.

## **EMPLOYEE / VOLUNTEER INPUT**

## **ADJOURNMENT**