

**DIAMOND SPRINGS/EL DORADO FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
December 8, 2009**

PLACE: Diamond Springs Fire Station
501 Main Street
Diamond Springs CA 95916

TIME: 7:00 P.M.

POSTED: December 3, 2009

Diamond Springs/El Dorado Fire Protection District, in complying with the Americans With Disabilities Act (ADA), requests individuals who require specific accommodations to access, attend or participate in the Board Meeting, due to disability, to please contact the District at 530-626-3190 at least two (2) business days prior to the scheduled meeting to ensure that the District may assist you.

For Purposes of the Brown Act (Government Code Section 54954.2 (a), the numbered items on this agenda give a brief general description of each item of business to be transacted or discussed. The recommendations of the staff, as shown, do not prevent the Board of Directors from taking other action. Documents referenced or supporting the following agenda items are available for public inspection upon publication of the agenda.

ROLL CALL

FLAG SALUTE

ADOPT AGENDA

MINUTES OF PREVIOUS MEETING

OPEN FORUM

Public testimony will be received on each agenda item as it is called. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

TIME SENSITIVE MATTER 1910 hours

ITEM #

1. **Auditor's Report** – Action – District Auditor will present a briefing on the District Audit for the fiscal year ending 2009. Board may act to approve and file. (Johnson) carried over from November
2. **Swearing in of Employees** – Action – Staff request the President of the Board to administer the oath of office to promoted Engineers. (Peterson)

CORRESPONDENCE

DISTRICT BILLS

CHIEF'S REPORT

ASSISTANT CHIEFS' REPORTS on Operations, Training, Fire Prevention and Services.

OLD BUSINESS

ITEM #

1. **EI Dorado County Fire Protection District** – Information Item - Staff to brief Directors on Amended Petition for Writ. (Cunningham)

NEW BUSINESS

ITEM #

1. **Employee Negotiations** – Action Item – President of the Employee Group requests opening of negotiations for all classes and groups of employees. The employees request the Board assign a committee and establish a schedule to meet on the matters subject to said negotiation. (Wilson)
2. **Policy Draft** – Information Item – Staff is seeking comment on Draft Policy 123 “Records Retention”. This policy is a recommendation of the 2008 Audit MDA and is consistent with partner agencies. (Cunningham)
3. **Employment Agreement** – Action Item – Chief Cunningham requests the Board to ratify the employment agreement and the counterparts to continue his employment under an extension of the current terms. (Cunningham / Flynn / Ross)
4. **Personnel Evaluation** – Procedural Item – Chief Cunningham requests the Board to conduct a regular personnel evaluation for evaluation of work performance and development of goals. (Hoff / Cunningham)

CLOSED SESSION (Option)

ITEM #

1. **Conference With Unrepresented Negotiator** – Action Item – Under Section 54954.5 of the Government Code the Directors may conduct a closed session. The Directors may conference with an unrepresented negotiator (ref. Government Code Section 54957.6). “Chief Cunningham requests the Board to ratify an employment agreement and the counterparts to continue his employment under an extension of the current terms.” (Cunningham / Flynn / Ross)
2. **Performance Evaluation** – Procedural Item – Under Section 54954.5 of the Government Code the Directors may conduct a closed session. Chief Cunningham requests the Board to conduct a regular personnel evaluation for evaluation of work performance and development of goals (ref. Government Code Section 54957.6). (Hoff / Cunningham)

NEW PURCHASES

EMPLOYEE / VOLUNTEER INPUT

ADJOURNMENT

I, Todd Cunningham, Chief of the Diamond Springs/El Dorado Fire Protection District, do hereby declare that the foregoing agenda for December 8, 2009 meeting of the Board of Directors of the Diamond Springs/El Dorado Fire Protection District was posted on the door outside the District Headquarters on December 3, 2009 by 5:00 p.m.

If you have any questions regarding the foregoing, please contact our office.
Additionally posted at www.diamondfire.org